

R/03/24

Minutes of a meeting of the **Resources Committee** of Buckingham Town Council held on Monday 21st October 2024 in the Council Chamber, Cornwalls Meadow, Buckingham at 7pm.

Present:

Cllr. F. Davies	
Cllr. J. Harvey	
Cllr. A. Mahi	
Cllr. H. Mordue	Vice Chair
Cllr. J. Mordue	
Cllr. L. O'Donoghue	Chair
Cllr. A. Ralph	
Cllr. A. Schaefer	Town Mayor
Cllr. R. Stuchbury	

Also present:

Mr. S. Beech	Compliance and Projects Manager
Ms. P. Cahill	Committee Clerk

Absent:

Cllr. G. Collins
Cllr. A. Osibogun
Cllr. M. Try

No members of the public attended and so there was no public session.

327/24 Apologies for absence

Members received apologies for absence from Cllr. Osibogun and Cllr. Try.

328/24 Declarations of interest

There were none.

329/24 Minutes of last meeting

Members agreed the minutes of the Resources Committee meeting held on 2nd September 2024 with the following amendment of minute 228/24:

Cllr. Harvey asked if Shire Councillors can follow up a question he has raised with Cllr. Newcombe *regarding the payment of business rates.* **ACTION COMMITTEE CLERK**

330/24 Budgets

Members received and agreed the budget reports:

330/24.1 Detailed Income and Expenditure report and summary of budget variances.

- Members noted the good work of the Market Manager.
- Members were informed that money donated for the Mayor's charities is held in a separate account; the Mayor receives regular statements.
- The Compliance and Projects Manager explained that the Ear-Marked Reserve for making good/boundary rep is for any boundary fencing or wall repairs.

330/24.2 Purchase Ledger from September and October 2024 was noted.

21st October 2024

PUBLIC SECTOR EQUALITY DUTY 2010/CRIME AND DISORDER ACT, 1988: the decisions made during the course of the meeting were duly considered and it was decided that there were no resulting direct or indirect implications in respect of crime and disorder, or equalities considerations, other than those stated in the minutes.

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331/24 Fund transfers

Members noted that there have been no fund transfers.

332/24 Quarterly banking reconciliations

The Compliance and Projects Manager confirmed that the Vice Chair has signed the reconciliations.

333/24 To note that the RFO authorised an immediate payment of £132.25 to the Grounds Supervisor.

Members noted the payment.

334/24 Cemetery Financial Regulations and Standing Orders update

Members received a report from the Compliance and Projects Manager.

It is recommended that Members recommend to Full Council the suspension of the Financial Regulations and Standing Orders as specified in section 3 of this report.

The Compliance and Projects Manager explained that the work to be done to consider the terms for this project are complex and outside officer skills; it is therefore more appropriate for tenders to be sent to our consultant prior to making a recommendation to Full Council. This is a variation for this specific project.

Members raised the following points:

- In the interest of fair tendering a witness should be present when tenders are opened.
- How will we know that contracts are not given to acquaintances/friends?
- We are responsible for the money and will be the first port of call if something goes wrong – we must therefore be there for the opening of the tenders.
- We recognise that technical expertise is needed to assess and score the tenders but the formalities of our normal process to receive and open tenders should be followed.

Cllr. H. Mordue and Cllr. J. Mordue left the meeting at 7:29 pm

Cllr. Davies Proposed that the recommendation be rejected, Cllr. Schaefer Seconded and Members unanimously **REJECTED** the recommendation to vary the Financial Regulations and Standing Orders.

Members thanked the Compliance and Projects Manager for preparing the report.

335/24 Updates from representatives on outside bodies

Nothing to report.

336/24 Action Report

Members noted the Action Report.

337/24 Chair's announcements

No announcements.

21st October 2024

PUBLIC SECTOR EQUALITY DUTY 2010/CRIME AND DISORDER ACT, 1988: the decisions made during the course of the meeting were duly considered and it was decided that there were no resulting direct or indirect implications in respect of crime and disorder, or equalities considerations, other than those stated in the minutes.

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338/24 **Date of next meeting:** Monday 9th December 2024

COMMITTEE IN PRIVATE SESSION
Exclusion of public and press

RECOMMENDED In terms of Schedule 12A, Local Government Act 1972, the following items will be likely to disclose exempt information relating to establishment and contractual matters and it is, therefore, **RECOMMENDED** that pursuant to the provisions of the Public Bodies (Admissions to Meetings) Act 1960 the public and press be excluded. Members unanimously **AGREED**.

339/24 Debtors list

Members received the current list of debtors over 3 months old.

Members received a verbal report from the Compliance and Projects Manager.

Cllr. Davies Proposed, Cllr. Stuchbury Seconded and Members unanimously **AGREED** to the Compliance and Projects Manager’s recommendation.

ACTION COMPLIANCE AND PROJECTS MANAGER

340/24 Payment endorsements

Members noted payment endorsement sheets 13 to 17.

341/24 Staffing update

Members received a report from the Town Clerk.
Members unanimously **AGREED** the recommendations.

Meeting closed at: 7:49pm

Signed

Date