

Minutes from the informal meeting of the Communications Strategy Sub-Committee held on Thursday 18th July 2024 at 13:00pm via Zoom.

Present: Cllr. R. Ahmed
Cllr. M. Gateley
Cllr. A. Osibogun

In Attendance: Mr. S. Beech - Compliance and Projects Manager
Mr. A. Hinds - Administrator
Ms. N. Stockill - Estates Administrator
Ms. S. Hoareau – Town Centre & External Services Manager

Members present elected Cllr. Ahmed to chair the meeting in the absence of the Chair and Vice Chair.

1. Apologies for Absence

Members **RECEIVED** and **ACCEPTED** apologies from Cllr. J. Harvey, Cllr. J. Mordue, Cllr. A. Schaefer and Cllr. Martin Try

2. Declarations of Interest

There were no declarations of interest.

3. Current Newsletter – Autumn 2024

- Members received, reviewed, and decided on the proposed content for each page of the Autumn 2024 Newsletter, after making appropriate amendments.

ACTION: ESTATES ADMINISTRATOR

4. Newsletter Review - Fringe Brochure / Summer 2024

- Members noted the delivery of the summer 2024 Newsletter was on time and efficient.
- Members noted that the Newsletter was good, well designed with a good layout. Additionally noting it was easy to find and read the details of individual events in the Fringe listing.

5. Chair's Items

None.

6. Date of Next Meeting

Thursday 5th September 2024 at 1pm in the Council Chamber.

The meeting ended at 14:00pm.

Chair

Date