

R/01/23

Minutes of a meeting of the **Resources Committee** of Buckingham Town Council held on Monday 24th June 2024 in the Council Chamber, Cornwalls Meadow, Buckingham at 7:06pm.

Present:

Cllr. F. Davies	
Cllr. J. Harvey	
Cllr. A. Mahi	
Cllr. H. Mordue	Vice Chair
Cllr. J. Mordue	
Cllr. L. O'Donoghue	Chair
Cllr. A. Osibogun	
Cllr. A. Ralph	
Cllr. R. Stuchbury	
Cllr. M. Try	

Also present:

Ms. C. Molyneux	Town Clerk
Ms. P. Cahill	Committee Clerk

Absent:

Cllr. Collins
Cllr. Schaefer
Cllr. Willett

No members of the public attended and so there was no public session.

119/24 Election of Chair

Proposed by Cllr. Stuchbury, Seconded by Cllr. Davies and unanimously **AGREED** to elect Cllr. O'Donoghue as Chair of the Resources Committee for 2024-2025.

120/24 Apologies for absence

Members received and accepted apologies for absence from Cllr. Collins, Cllr. Schaefer and Cllr. Willett.

121/24 Election of Vice Chair

Proposed by Cllr. Davies, Seconded by Cllr. Stuchbury and unanimously **AGREED** to elect Cllr. H. Mordue as Vice Chair of the Resources Committee for 2024-2025.

122/24 Declarations of interest

There were none.

123/24 Minutes of the last meeting

Members agreed the minutes of the Resources Committee meeting held on 29th April 2024.

124/24 Terms of Reference

Members noted the Terms of Reference for the Resources Committee, as agreed by Full Council.

125/24 EMR Report

Members received and noted a report from the Assistant RFO and thanked the Town Clerk and Finance Office for their work on this.

24th June 2024

PUBLIC SECTOR EQUALITY DUTY 2010/CRIME AND DISORDER ACT, 1988: the decisions made during the course of the meeting were duly considered and it was decided that there were no resulting direct or indirect implications in respect of crime and disorder, or equalities considerations, other than those stated in the minutes.

Initial.....

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It is recommended that Members note the change in the administration and reporting of the Ear Marked Reserves (EMRs)

The Town Clerk explained that changes have been made following advice from our internal auditor and confirmed that Ear Marked Reserves will continue to be presented to Committees.

Members unanimously **AGREED** the recommendation.

126/24 Budgets

Members received and agreed the budget reports:

126/24.1 Detailed Income and Expenditure report and summary of budget variances.

126/24.2 Purchase Ledger from April, May and June 2024.
The Town Clerk will check and confirm the planning application reference.

ACTION TOWN CLERK

127/24 Fund transfers

Members noted that there have been no fund transfers.

128/24 Payment authorisation

Members noted that a payment of £264 was authorised by the Deputy Town Clerk, in the absence of the Town Clerk, to Bucks Recycling for the Buckingham Live event.

129/24 Quarterly banking reconciliations

Members noted that the first quarter is not complete until 30th June 2024.

130/24 Action Report

Members reviewed and discussed the Action Report.

The Chair informed Members that the first two sessions of the Youth Club had good attendance. The Town Clerk said that they have received confirmation of the restarting of the Youth Club sessions and had therefore added their grant to the payment list.

The Community Board is also working with the Youth Club to assist with promotion.

Cllr. Davies passed on a message from the Girl Guides thanking the Town Council for the grant received.

131/24 Chair's announcements

There were no announcements.

132/24 Date of next meeting: Monday 2nd September 2024

24th June 2024

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COMMITTEE IN PRIVATE SESSION

Exclusion of public and press

RECOMMENDED In terms of Schedule 12A, Local Government Act 1972, the following items will be likely to disclose exempt information relating to establishment and contractual matters and it is, therefore, **RECOMMENDED** that pursuant to the provisions of the Public Bodies (Admissions to Meetings) Act 1960 the public and press be excluded. Members unanimously **AGREED**. **Members** unanimously **AGREED**.

133/24 Debtors list

Members received the current list of debtors over 3 months old.

134/24 Payment endorsements

Members noted payment endorsement sheets 1 to 6.

Meeting closed at: 7:32pm

Signed Date

DRAFT