

BUCKINGHAM TOWN COUNCIL APPLICATION FORM

Post applied for							
	J						
PERSONAL DE	TAII	_S					
Surname					(Mr/Mrs/I	Miss/Ms)	
First Name(s)							
Address							
Postcode							
N.I.Number							
Tel.Home			Work		l N	Nobile	
Fax			Email con	ıtact			
Do you have a d	o you have a current valid driving licence			Yes/No?			
	_	-					
CURRENT OR		T EMPLOYER					
Employer's nam	е			Position h	<u>neld</u>		
Employer's							
address							
Postcode	-					1	
Date started				Date finis			
Salary				Reason for	or leaving		
Please give a br	ief s	summary of duties:					
34/1			10				
When would you be available for employment?							

ACTION FOR EQUALITY

Buckingham Town Council is an equal opportunities employer. The aims of the Equalities Policy are to ensure that no job applicant or employee receives less favourable treatment on the grounds of race, colour, nationality, gender, sexual orientation, marital status, age, religion or any disability nor disadvantaged by conditions or requirements which cannot be shown to be justifiable.

PREVIOUS EMPLOYMENT									
Please list, detailing the most recent first									
From		То							
Position Held									
Name of Em									
Address of E	Employer								
Salary			Reason	for Leaving					
Brief Summa	ary of Duties:								
From			То						
Position Hel	d		•	1					
Name of Employer									
Address of Employer									
Salary	-		Reason	for Leaving					
Brief Summary of Duties:									
From		То							
Position Held									
Name of Employer									
Address of Employer									
Salary			Reason	for Leaving					
Brief Summa	ary of Duties:								
Previous Em	nployment Co	ntinued							
From	To	Position Held	Name of	Address of	Salary	Reason for			
			Employer	Employer		Leaving			

Previous En	Previous Employment Continued						
From	То	Position Held	Name of Employer	Address of Employer	Salary	Reason for Leaving	

Education (since a	Education (since age 11)					
Dates	School, etc.	College,	University	Examinations, Subjects and Results		
(Please note you w	ill be requi	red to prod	duce eviden	ce)		

JOB RELATED TRAINING/PROFESSIONAL QUALIFICATIONS (include membership of professional institutes, non vocational training and state standard and leverachieved) Please list, detailing the most recent first Date Awarding Body/Institute Qualifications/Membership Level						
achieved) Please list, detailing the most recent first	JOB RELATED TRAINING/PROFESSIONAL QUALIFICATIONS					
Please list, detailing the most recent first	•	hip of professional institutes, no	n vocational training and state standard and level			
	achieved)					
Date Awarding Body/Institute Qualifications/Membership Level	Please list, detailin	ng the most recent first				
	Date	Awarding Body/Institute	Qualifications/Membership Level			

(Please note you will be required to produce evidence)

SUPPORTING STATEMENT

Drawing upon your experience, skill, abilities and qualifications you should demonstrate their relevance to the job that you have applied for. Use the job description and person specification as a guide and be sure to demonstrate your ability to do the job where you can. You should also explain why you are applying for the job.

Please enter your information here.	

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Please give details of two people who can provide information that will confirm your suitability for the post. Where appropriate one person should be your current or most recent employer. Please note that for certain posts the council reserves the right to contact any previous employer and request a reference in addition to the two detailed below.

1	Name		2	Name	
	Position			Position	
	Relationship			Relationship	
	Known by			Known by	
	another name			another name	
	Address			Address	
	Postcode			Postcode	
	Telephone No.			Telephone No.	
	Email address			Email address	
	Can we contact	Yes/No?		Can we contact	Yes/No?
	before interview?			before interview?	

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Under the Asyl	lum & Immigration	Act 1996, we car	n only offer you	ı a job if you l	nave the right t	o live and
work in the Un	ited Kingdom. Yοι	will therefore be	requested to p	oroduce appro	opriate docume	entation.

Are you lega	ally ent	itled t	to live and work in the United Kingdom and are able to produce docur	nentation?
Yes	No			

FURTHER INFORMATION AND DECLARATION
Canvassing
All forms of converging will outsmotically disqualify condidates from ampleyment or a year must not call
All forms of canvassing will automatically disqualify candidates from employment e.g. you must not ask a Councillor or Officer to use their influence to help you gain this job.
Are you related to a Councillor or Officer of the Council?
If yes, please give Name Relationship
Mobility
If the post you have applied for involves driving duties/ability to travel to different locations, are you able to fulfil these duties?
(Note: The person specification will indicate what is required) Yes No
Special Arrangements
If you have a disability please let us know of any special arrangements you may need to make if you are shortlisted for interview?
Declaration
I certify that the information given on this form is factually correct to the best of my knowledge. I understand information from this form may be computerised for personnel/ employee administration/equal opportunities monitoring purposes in accordance with the Data Protection Act 1988. In addition, in accordance with this Act, this information may also be used for the prevention and detection of fraud and crime. WARNING: any person appointed to the Council having given false information will be liable to disminstell without notice.

Date

Signed