



# BUCKINGHAM TOWN COUNCIL

TOWN COUNCIL OFFICES, CORNWALLS MEADOW,  
BUCKINGHAM. MK18 1RP

Telephone/Fax: (01280) 816 426

Email: [Townclerk@buckingham-tc.gov.uk](mailto:Townclerk@buckingham-tc.gov.uk)  
[www.buckingham-tc.gov.uk](http://www.buckingham-tc.gov.uk)

Town Clerk: Mr. C. P. Wayman

Thursday, 12 May 2016

Councillors

You are summoned to a meeting of the Town Centre & Events Committee of Buckingham Town Council will be held on **Monday 23rd May 2016** in the Council Chamber, Cornwall's Meadow, Buckingham at 7.00pm.

Mr. C.P. Wayman  
Town Clerk

Please note that the Town Centre & Events Committee meeting will be preceded by Public Question time in accordance with Standing Order 1.3, which will last for a maximum of 15 minutes

## AGENDA

1. **Election of Chairman**  
To elect a Chairman of the Committee for 2016 – 2017
2. **Election of Vice Chairman**  
To elect a Vice-Chairman of the Committee for 2016 – 2017
3. **Apologies for Absence**  
Members are asked to receive apologies from Councillors.
4. **Declarations of Interest**  
To receive declarations of any personal or prejudicial interest under consideration on this agenda in accordance with the Localism Act 2011 Sections 26-34 & Schedule 4.
5. **Minutes**  
To receive the minutes of the Meeting held on Tuesday 29<sup>th</sup> March 2016 ratified at Full Council on 9<sup>th</sup> May 2016 (TCE/07/15) **Copy previously circulated**
6. **Terms of Reference**  
To review and discuss any changes to be made to the current Terms of Reference  
The Chairman's suggestions are attached **Appendix A**  
**Appendix B**
7. **Action List**  
To receive action reports and updates **Appendix C**
8. **Markets**  
To receive a verbal report from the Deputy Town Clerk
9. **Budget**  
To receive the latest budget figures **Appendix D**

Buckingham



Twinned with Mouvoux, France

- 10. Charter Fair Accounts 2015**  
To receive a written report and breakdown of the costs for the Charter Fair **TCE/03/16**
- 11. Western Avenue Parking**  
To consider a written report regarding the survey that was conducted on parking on Western Avenue during the Charter Fair and Christmas Parade.  
Associated Survey Results **TCE/04/16**  
**Appendix E**
- 12. Litter In The Town (Environment Minute 906/15)**  
To discuss the issue of litter in the town and the progress that is being made through Community Steps and AVDC.
- 13. Buckingham Fringe Week 11<sup>th</sup> – 19<sup>th</sup> June**  
To receive a verbal update from the Events Co-ordinator
- 14. Event Reviews**  
14.1 To receive a written report from the Events Co-ordinator – Spring Fair **TCE/05/16**  
14.2 To receive a verbal report from the Events Co-ordinator – May Day
- 15. Forthcoming Events**  
To receive verbal reports from the Events Co-ordinator  
15.1 Music In The Market  
15.2 Dog Show  
15.3 Bandjam
- 16. Community Fair**  
To consider combining the December Community Fair with the Charity Christmas Card sale that is held in the Community Centre earlier in the autumn, given that attendance in December has become disappointing.
- 17. Buckingham Activities Group**  
To receive a report for information from Deborah Bottomley **Appendix F**
- 18. Youth Council**  
To receive and discuss a written report from Cllr Lisa O'Donoghue **Appendix G**
- 19. Visitor Information Centre**  
To receive the latest visitor and accommodation statistics **Appendix H**
- 20. Shop Buckingham**  
To receive a report from the Traders Association if provided
- 21. Twinning**  
21.1 To receive a verbal update from Cllr Newell regarding the Civic Lunch on Sunday 2<sup>nd</sup> October  
21.2 To note the minutes from the Twinning Association **Appendix I**

**22. News Releases**

**23. Chairman's Items**

**24. Date of the next meeting:** Monday 11<sup>th</sup> July 2016

**To:** Cllr. Ms. J. Bates  
Cllr. T. Bloomfield Vice Chair  
Cllr. Mrs. G. Collins  
Cllr. D. Isham  
Cllr. A. Mahi Mayor  
Cllr. H. Mordue

Cllr. Ms. Newell  
Cllr. L. O'Donoghue  
Cllr. M. Smith Chairman  
Cllr. Mrs. C. Strain-Clark  
Cllr. R. Stuchbury



## Buckingham Town Council

### Terms of Reference

**Date Agreed: 06/05/2014**

**Minute Number: 7/14**

**Prepared by:**

Christopher Wayman

**Version: 2.0**

#### Name

1. The Committee shall be known as the **TOWN CENTRE & EVENTS COMMITTEE.**
2. The Committee may be referred to as TC&E.

#### Membership

3. Membership of the committee is open to any Councillor who wishes to be a member
  - 3.1. Councillors who are not Members of the Committee may attend the meeting, but they may not vote on a decision.
4. The Committee shall be subject to a quorum of 3 or one third of its membership, whichever is greater.

#### Chairman

5. The Committee shall elect a Chairman at the first meeting after the Annual Town Council Meeting. The Chairman's period of office is for one year.
6. The Committee shall elect a Vice-Chairman at the first meeting after the Annual Town Council Meeting. The Vice-Chairman's period of office is for one year.
7. The Chairman if present shall Chair the Committee meeting.

#### Conduct of the Meeting

8. All meetings of the Town Centre & Events Committee shall be convened in accordance with the Town Council's standing orders and current legislation.
9. All business undertaken at the Town Centre & Events Committee shall be done so in accordance with the Town Council's standing orders and current legislation

#### Area of Operations

10. The Committee shall be responsible for and have the authority for (unless stated elsewhere) the following aspects of the Town Council's functions:
  - Town Council annual events
  - Special one-off events for the Town
  - Visitor Information Centre
  - Promoting the Town and the Town Centre
  - Town Council Markets

11. In addition to the areas of operation above the Town Centre & Events Committee has the following responsibilities:

#### **Charter Fair**

- 11.1) to organise and co-ordinate the Annual Charter Fair and to review the contract for Recommendation to Full Council.
- 11.2) to liaise with the Showmen's Guild and/or their representatives, the Police and the County Council

#### **Annual Events**

- 11.3) to set up the Road Closure Order
- 11.4) to arrange and co-ordinate the Town Council's annual events and any other such events as agreed from time to time
- 11.5) to organise and co-ordinate the Council's Christmas Lights display; set up and review contracts
- 11.6) to arrange the purchase of hanging baskets and similar floral arrangements, tubs and planters

#### **Twinning**

- 11.7) to be responsible for all matters relating to the involvement of the Council in twinning affairs with existing twin towns, any matters relating to future twinning possibilities and liaison with the Buckingham Twinning Association in pursuing these aims

#### **Promotion**

- 11.8) to promote the Town through appropriate media and via the web site
- 11.9) to work with the Town Centre Traders
- 11.10) to support any other Council events in the Town Centre

#### **Markets**

- 11.11) the running of the Street, Flea, Farmers and Specialist Markets
- 11.12) the day to day running and operation is further delegated to the Deputy Town Clerk as Market Co-ordinator

#### **Further Information**

- 12. The Committee has authority to proceed with all items within its budget, but must refer to Full Council when non budgeted expenditure is anticipated.
- 13. The Committee shall appoint sub committees and working groups as and when it is deemed necessary and shall set out Terms of Reference for those bodies
- 14. The Committee shall undertake reviews of Terms of Reference as and when appropriate for sub-committees and working groups under its remit, and should make recommendations to Full Council regarding its own Terms of Reference.

As discussed, I would like to suggest some changes to the Town Centre & Events Committee Terms of Reference. The following are my suggested changes to the version dated 23/2/09 Minute 692, reviewed May 2015:

- 1 No change suggested
- 2 No change suggested

#### **Markets**

- 2.1 to oversee the day to day running of the Street market, Flea Market and any occasional specialist markets
- 2.2 to promote the widespread use of environmentally friendly carrier bags

#### **Charter Fair**

- 2.3 to oversee all arrangements, including contractual arrangements with representatives of the Showman's Guild
- 2.4 to liaise as appropriate with the Showman's Guild and/or their representatives, and the Police and other appropriate authorities

#### **Town Events** (New heading to replace Annual Events)

- 2.5 to organise and co-ordinate all regular town events and entertainments, including
- 2.6 to oversee inclusion of the town in the Best Kept Village (Small Towns Section) competition and similar activities as deemed appropriate from time to time
- 2.7 to maximise the good appearance of the town by arranging suitable hanging baskets and similar floral arrangements
- 2.8 to oversee and review all contracts associated with items 2.5 to 2.7 above

#### **Promotion**

- 2.9 to promote the town via its Tourist Information centre and any appropriate social media, and review effectiveness from time to time
- 2.10 where appropriate, work closely with the town trader and business communities
- 2.11 where appropriate, offer support to other local organisations wishing to events and activities in the town for the benefit of all residents

#### **Younger Residents** (Revised heading)

- 2.12 encourage and support activities and events for younger people, via the Youth Council and other youth-orientated organisations
- 2.13 utilise external organisations (eg AVDC's Play Around the Parishes) to provide activities for the youngest members off the community

#### **Road Closures** (New heading)

- 2.14 arrange, oversee and administer, in conjunction with the appropriate authorities, all road closure requirements for any town council event held in the town
- 2.15 advise on and (where appropriate) arrange, oversee and administer any road closure sought by third-parties for their own events where the cost of the Road Closure Order shall be met by the third-party organiser(s)

- 3 No change suggested
- 4 The Committee shall monitor the costs of all events within its remit and shall review these Terms of Reference as and when appropriate but not less than annually

**Events - Action list**

**Appendix C**

Subject	Action to be taken		Response/ Agenda no.
	Date	Action	
<b>Meeting 21/05/12</b>			
Disabled Access to Public events		Incorporate relevant parts into Event Management plan	Ongoing Cllr Strain - Clark to assist with assessment of venues for disabled access
		Continue to look at access requirements for the less able	Ongoing Cllr Strain-Clark
	02/02/15	Deputy Town Clerk to compile list of venues within the town including disabled access details.	Ongoing
	18/03/16	Elisa from DisableGo chaired the first public meeting with interested parties to run through.	Cllr. Strain Clark attended. There were comments that the event could have been better publicised.
<b>Meeting 19/10/15</b>			
Western Ave parking	23/12/15	To contact residents of Western Ave regarding parking issues during Charter Fair	Letter sent to all residents of Western Ave asking them to complete a survey on survey monkey – ongoing
		20/01/16	Letter sent to all residents of Western Ave asking for feedback. Ongoing – some feedback has come back. Need to go over it with the Town Clerk. Road closure area for Charter Fair and Christmas parade has been increased. Report attached to Agenda Meeting 23.05.16

17/05/2016

## Buckingham Town Council

10:01

## Detailed Income &amp; Expenditure by Budget Heading 30/04/2016

Page No 1

Month No : 1

## Committee Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
--	------------------	---------------------	--------------------	-----------------------	-----------------------	-----------------	-------------

**TOWN CENTRE & EVENTS**

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
<b>301 TOWN CENTRE &amp; EVENTS</b>							
4078 NEW SIGNS	282	0	500	500		500	0.0 %
4079 FAIR TRADE PROMOTION	352	66	400	334		334	16.5 %
4094 YOUTH PROJECT	1,410	0	3,000	3,000		3,000	0.0 %
4104 TOWN IN BLOOM	5,529	0	6,887	6,887		6,887	0.0 %
4107 PRIDE OF PLACE	267	20	250	230		230	8.0 %
4115 RIVER RINSE	320	0	400	400		400	0.0 %
4165 WINTER HANGING BASKET	0	0	1,000	1,000		1,000	0.0 %
4201 CHRISTMAS LIGHTS	9,847	0	10,000	10,000		10,000	0.0 %
4202 FIREWORK DISPLAY	3,665	0	4,000	4,000		4,000	0.0 %
4203 COMMUNITY FAIR	358	0	500	500		500	0.0 %
4205 CHRISTMAS PARADE	2,799	0	3,000	3,000		3,000	0.0 %
4208 SPRING FAIR	0	0	500	500		500	0.0 %
4209 TRAFFIC ORDERS FOR EVENTS	126	0	300	300		300	0.0 %
4210 PANCAKE RACE	109	0	75	75		75	0.0 %
4211 BAND JAM	2,878	0	3,500	3,500		3,500	0.0 %
4212 CHRISTMAS LIGHT SWITCH ON	375	0	600	600		600	0.0 %
4213 DOG AWARENESS	236	0	300	300		300	0.0 %
4215 EVENTS PA SYSTEM	200	0	0	0		0	0.0 %
4216 MAY DAY EVENT	43	0	50	50		50	0.0 %
4220 MUSIC IN THE MARKET	3,549	3,109	3,500	391		391	88.8 %
4228 ENTERTAINMENTS	1,070	0	1,070	1,070		1,070	0.0 %
4241 COMEDY NIGHT EXPENDITURE	2,935	0	3,000	3,000		3,000	0.0 %
4243 CHARTER FAIR EXPENDITURE	1,800	0	1,800	1,800		1,800	0.0 %
<b>TOWN CENTRE &amp; EVENTS :- Expenditure</b>	<b>38,150</b>	<b>3,195</b>	<b>44,632</b>	<b>41,437</b>	<b>0</b>	<b>41,437</b>	<b>7.2 %</b>
1013 HANGING BASKETS	542	0	1,000	-1,000			0.0 %
1062 COMMUNITY FAIR - TABLE	200	0	300	-300			0.0 %
1063 TRAFFIC ORDERS RECHARGED	114	0	150	-150			0.0 %
1066 COMEDY NIGHT INCOME	1,335	0	3,000	-3,000			0.0 %
1069 CHARTER FAIR INCOME	6,146	0	6,330	-6,330			0.0 %
<b>TOWN CENTRE &amp; EVENTS :- Income</b>	<b>8,336</b>	<b>0</b>	<b>10,780</b>	<b>-10,780</b>			<b>0.0 %</b>
<b>Net Expenditure over Income</b>	<b>29,814</b>	<b>3,195</b>	<b>33,852</b>	<b>30,657</b>			
<b>302 STREET MARKET</b>							
4017 SUBSCRIPTIONS	0	0	330	330		330	0.0 %
4225 RATES	3,696	0	4,000	4,000		4,000	0.0 %
4226 SUPERVISORS	4,550	0	4,000	4,000		4,000	0.0 %



Month No : 1

## Committee Report

		Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
4235	MARKET INFRASTRUCTURE &	2,568	167	2,400	2,233		2,233	6.9 %
	STREET MARKET :- Expenditure	<b>10,814</b>	<b>167</b>	<b>10,730</b>	<b>10,563</b>	<b>0</b>	<b>10,563</b>	<b>1.6 %</b>
1005	STREET MARKET	18,331	2,207	19,000	-16,793			11.6 %
1006	FLEA MARKET	4,340	511	5,000	-4,489			10.2 %
1007	CONTINENTAL MARKET	166	0	0	0			0.0 %
	STREET MARKET :- Income	<b>22,837</b>	<b>2,718</b>	<b>24,000</b>	<b>-21,282</b>			<b>11.3 %</b>
	<b>Net Expenditure over Income</b>	<b>-12,023</b>	<b>-2,551</b>	<b>-13,270</b>	<b>-10,719</b>			
<u>303</u>	<u>SPECIAL EVENTS</u>							
4242	FOOD FAIR	343	0	1,200	1,200		1,200	0.0 %
4260	TWINNING	0	0	1,000	1,000		1,000	0.0 %
	SPECIAL EVENTS :- Expenditure	<b>343</b>	<b>0</b>	<b>2,200</b>	<b>2,200</b>	<b>0</b>	<b>2,200</b>	<b>0.0 %</b>
1020	FOOD FAIR INCOME	350	0	450	-450			0.0 %
	SPECIAL EVENTS :- Income	<b>350</b>	<b>0</b>	<b>450</b>	<b>-450</b>			<b>0.0 %</b>
	<b>Net Expenditure over Income</b>	<b>-7</b>	<b>0</b>	<b>1,750</b>	<b>1,750</b>			
	TOWN CENTRE & EVENTS :- Expenditure	<b>49,307</b>	<b>3,362</b>	<b>57,562</b>	<b>54,200</b>	<b>0</b>	<b>54,200</b>	<b>5.8 %</b>
	Income	<b>31,523</b>	<b>2,718</b>	<b>35,230</b>	<b>-32,512</b>			<b>7.7 %</b>
	<b>Net Expenditure over Income</b>	<b>17,784</b>	<b>644</b>	<b>22,332</b>	<b>21,688</b>			

Month No : 1

## Committee Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
--	------------------	---------------------	--------------------	-----------------------	-----------------------	-----------------	-------------

**PARTNERSHIPS**

## 505 AYLESBURY VALE SHORTFALL

4219	BUCKINGHAM FRINGE	8,519	0	9,000	9,000	9,000	0.0 %
5001	TIC GRANT	26,000	26,000	26,000	0	0	100.0 %

AYLESBURY VALE SHORTFALL :- Expenditure	<b>34,519</b>	<b>26,000</b>	<b>35,000</b>	<b>9,000</b>	<b>0</b>	<b>9,000</b>	<b>74.3 %</b>
---	---------------	---------------	---------------	--------------	----------	--------------	---------------

1065	BUCKINGHAM FRINGE INCOME	2,460	0	4,000	-4,000		0.0 %
------	--------------------------	-------	---	-------	--------	--	-------

1068	COUNCIL TAX TOP UP GRANT	18,130	0	0	0		0.0 %
------	--------------------------	--------	---	---	---	--	-------

AYLESBURY VALE SHORTFALL :- Income	<b>20,590</b>	<b>0</b>	<b>4,000</b>	<b>-4,000</b>			<b>0.0 %</b>
------------------------------------	---------------	----------	--------------	---------------	--	--	--------------

<b>Net Expenditure over Income</b>	<b>13,929</b>	<b>26,000</b>	<b>31,000</b>	<b>5,000</b>			
------------------------------------	---------------	---------------	---------------	--------------	--	--	--

PARTNERSHIPS :- Expenditure	<b>34,519</b>	<b>26,000</b>	<b>35,000</b>	<b>9,000</b>	<b>0</b>	<b>9,000</b>	<b>74.3 %</b>
-----------------------------	---------------	---------------	---------------	--------------	----------	--------------	---------------

Income	<b>20,590</b>	<b>0</b>	<b>4,000</b>	<b>-4,000</b>			<b>0.0 %</b>
--------	---------------	----------	--------------	---------------	--	--	--------------

<b>Net Expenditure over Income</b>	<b>13,929</b>	<b>26,000</b>	<b>31,000</b>	<b>5,000</b>			
------------------------------------	---------------	---------------	---------------	--------------	--	--	--

Month No : 1

## Committee Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
--	------------------	---------------------	--------------------	-----------------------	-----------------------	-----------------	-------------

**EARMARKED RESERVES**

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
<b>901</b>	<b><u>EARMARKED RESERVES</u></b>						
9006	NAG	372	0	1,598	1,598	1,598	0.0 %
9009	CAPITAL RESERVE	43,547	0	66,453	66,453	66,453	0 100.0 %
9011	WAR MEMORIAL	0	0	931	931	931	0.0 %
9012	CHRISTMAS LIGHTS	0	0	6,753	6,753	6,753	0.0 %
9013	YOUTH PROJECTS	0	0	3,270	3,270	3,270	0.0 %
9015	CHARTER FAIRS	1,606	0	7,795	7,795	7,795	0.0 %
9018	REPAIR OF FOOTPATHS	2,965	0	2,966	2,966	2,966	0 100.0 %
9019	MEMORIAL TESTING	0	0	2,874	2,874	2,874	0.0 %
9025	PLAY AREA REPLACEMENT	0	0	17,121	17,121	17,121	0.0 %
9027	GREEN BUCKINGHAM GROUP	0	0	226	226	226	0.0 %
9029	CIRCULAR WALK MAINT	0	0	5,399	5,399	5,399	0.0 %
9030	TOURISM LEAFLETS	0	0	3,402	3,402	3,402	0.0 %
9032	BUCK NEIGHBOURHOOD DEV	18,601	0	1,200	1,200	1,200	0.0 %
9033	DESTINATION BUCKINGHAM	9,717	1,400	4,451	3,051	3,051	31.5 %
9034	RIVER AND POND MAINTENANCE	1,507	0	0	0	0	0.0 %
9035	PARKS DEVELOPMENT	11,355	0	43,192	43,192	20,774	22,418 48.1 %
9036	ELECTION COSTS	2,812	0	3,188	3,188	3,188	0.0 %
9037	JUBILEE BOOK	1,358	0	0	0	0	0.0 %
9038	NEW VEHICLE	15,180	0	13,815	13,815	13,815	0 100.0 %
9039	BARRIERS FOR EVENTS	560	0	2,608	2,608	2,608	0.0 %
9040	PARK RUN	98	0	0	0	0	0.0 %
9041	MVAS	1,818	0	0	0	0	0.0 %
9042	HOSTING OF TWINNING EVENT	0	0	2,000	2,000	2,000	0.0 %
9043	NEW BAGS AND LEAFLETS	0	0	1,532	1,532	1,532	0.0 %
9044	COMEDY NIGHT	0	0	2,057	2,057	2,057	0.0 %
9045	ACCESS FOR ALL	-500	0	0	0	0	0.0 %
9046	PLANNING DISPLAY EQUIPMENT	0	0	5,242	5,242	5,242	0.0 %
9047	FUTURE EVENTS	0	0	2,760	2,760	335	2,425 12.1 %
EARMARKED RESERVES :- Expenditure		<b>110,997</b>	<b>1,400</b>	<b>200,833</b>	<b>199,433</b>	<b>104,343</b>	<b>95,090 52.7 %</b>
<b>Net Expenditure over Income</b>		<b>110,997</b>	<b>1,400</b>	<b>200,833</b>	<b>199,433</b>		
EARMARKED RESERVES :- Expenditure		<b>110,997</b>	<b>1,400</b>	<b>200,833</b>	<b>199,433</b>	<b>104,343</b>	<b>95,090 52.7 %</b>
Income		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		<b>0.0 %</b>
<b>Net Expenditure over Income</b>		<b>110,997</b>	<b>1,400</b>	<b>200,833</b>	<b>199,433</b>		

**BUCKINGHAM TOWN COUNCIL  
TOWN CENTRE AND EVENTS COMMITTEE  
Monday 23<sup>rd</sup> May 2016**

Agenda item no: 10

Committee Chairman: Cllr Mike Smith

Contact Officer: Amanda Brubaker

**BREAKDOWN OF COSTS FOR THE CHARTER FAIR 2015**

**General information**

There is a contract of agreement between Buckingham Town Council and Nichols Amusements for the rent and fees relating to the annual charter fair which is held in Buckingham Town Centre on the first two Saturdays after the 11<sup>th</sup> October. The rent for 2015 was £6,146.

As you can see from the attached spreadsheet there are various costs involved in making sure that the town is safe for the fair to set up.

A road closure is applied for at the end of the preceding year and is included in the annual road closure that we put in for various events.

The illuminated traffic bollards that are on the island between W H Smith and The White Hart are removed by Transport for Buckinghamshire before 10am on the Friday morning that the fair is due in and then replaced on the Monday morning after the Charter fair has left. This is repeated on the following Friday.

As disabled access is limited in some areas whilst the fair is set up two ramps were purchased this year and one placed outside the White Hart and the other by the Pet Shop. This enabled wheelchair users easier access to different areas in the town centre.

AVDC provided the quote for the collection and disposal of rubbish and litter after the charter fair.

**CHARTER FAIR INCOME & EXPENDITURE 2015**

<b>CHARTER FAIR BUDGET (Earmarked Reserves)</b>	£7,833	
<b>EXPENDITURE</b>		
Road closure cost 108 hrs	£372.41	this comes out of the Traffic order for events budget 301/4209 which covers the annual road closure order £860
Removal and replacement of street furniture (bollards) for 2 weekends	£2,863.55	
Street Cleaning after the fair x 2 days	£1,458.48	
Purchase of 2 x disabled ramps	£72	
<b>Total</b>	<b>£4,394</b>	This does not include the road closure
<b>Income 301/1069</b>		
Rent received from the charter Fair	£6,146	

**BUCKINGHAM TOWN COUNCIL  
TOWN CENTRE AND EVENTS COMMITTEE  
Monday 23rd May 2016**

**Western Avenue Parking**

Agenda item no. 11

**General Information**

The Town Council received a letter from a resident regarding traffic and parking problems on Western Avenue over Charter Fair and Christmas parade weekends. Since then it was agreed that a letter should be sent to all Western Avenue residents asking them to complete an online survey. The aim of the survey was to understand the problems and identify any possible solutions. Our initial focus was on the impact the Charter Fair and Christmas parade has on traffic and parking on Western Avenue. The invitation to complete the survey was sent out to every household affected along Western Avenue (Approximately 150 households). The survey attracted 12 responses in total. Whilst it is unavoidable that the town's events compound parking problems along the road; the survey results suggested that the issue is ongoing throughout the year. To ensure that the two annual weekend events don't impact on the traffic along Western Avenue the Town Clerk has made the suggestion to extend the coned off restricted parking area. This involves coning further up Western Avenue from the Brackley Road and ending at Grenville Road.

The results of the survey indicate that the main issues are lack of parking and excessive speeding along the road.

Recommendation

To note the outcome of the survey, and the inconvenience and worry to Western Avenue residents caused by car parking and traffic speed, and to invite the responsible authorities (BCC and AVDC) to consider what action (if any) they might offer in order to help relieve the situation.

Western Avenue Survey results. Full responses can be found by logging in to surveymonkey.com. Contact Deputy Town Clerk for Username and Password.		
Q2. How Many Parking spaces are available within your property site?	Of the 12 respondents 1 space Two respondents 2 spaces Five respondents 3 spaces Four respondents 3-4 Spaces One respondent	Average of 2.5 spaces per household
Q3. How many vehicles (including company cars, boats and trailers) are related to your household at the above address?	Of the twelve respondents 1 Car One respondent 2 Cars Ten respondents 3 Cars One respondent	Average of 2.3 cars per household
Q4. Can you and/or your visitors find parking at or near (within 50m) your residence? (Please choose at least one answer)	Of the 12 respondents Always 33.33% Sometimes 66.67% Rarely 0.00%	0% can rarely find a parking space for themselves or their visitors
Q4. Comments	<p>We have to sometimes park on road due to starting work different times and not wanting to swap cars around at 6am. Any visitors tend to have to hope for a space outside on road or down Grenville road. 1/16/2016 11:37 AM <a href="#">View respondent's answers</a></p> <p>there is a grassy verge outside our driveway which turns extremely muddy/boggy if people park on it, this is the same for most houses down the street 1/14/2016 10:59 AM <a href="#">View respondent's answers</a></p>	
Q5. Where do you usually park your vehicles (related to your household) at or near the above address?	Of the 12 respondents On-Street 41.67% Off Street / Garage 0.00% Driveway 100%	Whilst on average respondents households have 2.5 spaces per house and less than 2.5 cars/vehicles per house. 40% of households park their vehicles on Street.
Q5. Comments	<p>We have to sometimes park on road due to starting work different times and not wanting to swap cars around at 6am. Any visitors tend to have to hope for a space outside on road or down Grenville road. 1/16/2016 11:37 AM <a href="#">View respondent's answers</a></p> <p>there is a grassy verge outside our driveway which turns extremely muddy/boggy if people park on it, this is the same for most houses down the street 1/14/2016 10:59 AM <a href="#">View respondent's answers</a></p>	
Q6. Do you have problems parking along Western Avenue during Charter Fair weekends?	Of the 12 respondents Yes 58.33% No 25% Sometimes 16.67%	60% of respondents reported having problems with parking over charter fair weekend. The comments do give a bigger picture to residents thoughts on this.

<p><b>Q6. Comments</b></p>	<p>Again when both fair and Xmas parade are on the amount of cars parking from the cones up the hill stop is ridiculous they park in the junction of overn crescent and then back along street to overn ave this causes problems with traffic passing people driving over verges, people be impatient not wanting to wait and speed during these times gets worse as the increased volume of traffic due to it being use as relief road for town closure. 1/16/2016 11:37 AM <a href="#">View respondent's answers</a></p> <p>We do not normally have a problem it's the visitors to the fair and especially the parade who have no common sense of where they park 1/9/2016 5:06 PM <a href="#">View respondent's answers</a></p> <p>there is to much traffic diverted in this direction and lony's and artics come up the road.cars are always parked on the hill on both sides on the grass making it a mess.the cars come alone at ridiculous speeds .cars also get damaged alone here. 1/9/2016 1:30 PM <a href="#">View respondent's answers</a></p> <p>1) We advise people not to visit, therefore no parking problems. 2) There are problems with safe access to the property as cars are often parked across part of the access blocking a) visibility to/from the road through the footpath and b) effectively removing a passing place. 1/5/2016 11:18 AM <a href="#">View respondent's answers</a></p>					
	<p>Have only recently moved to the area but do know from visiting the town previously at the time of the fair that there are parking problems 1/4/2016 10:59 AM <a href="#">View respondent's answers</a></p> <p>When I have visitors they struggle to park near my house 12/23/2015 10:00 PM <a href="#">View respondent's answers</a></p> <p>Workers from town and fair traffic park outside house. 12/23/2015 3:59 PM <a href="#">View respondent's answers</a></p>					
<p><b>Q7. Do you have any suggestions for improving the parking issues that arise during this time?</b></p>	<p><b>Of the 12 respondents</b></p> <table border="1" data-bbox="531 947 954 1014"> <tr> <td>Yes</td> <td>83.33%</td> </tr> <tr> <td>No</td> <td>16.67%</td> </tr> </table>		Yes	83.33%	No	16.67%
Yes	83.33%					
No	16.67%					
<p><b>Q7. Comments</b></p>	<p>1) Prevent parking on the west verge upto Overn Crescent. 2) Reinstate restrictions upto Overn Crescent. Prior to 2015, parking restrictions on the east path were in place through to Overn Crescent. In 2015 this was only upto the car park entrance and resulted in vehicles being driven over the west verge to avoid oncoming traffic and churning that up. 3) Enforce car removal (this wasn't done during the xmas parade) 1/5/2016 11:18 AM <a href="#">View respondent's answers</a></p> <p>Paint double yellow lines up western avenue hill and install traffic calming measures along the complete length of western avenue 12/23/2015 10:00 PM <a href="#">View respondent's answers</a></p> <p>It's never been a problem 12/23/2015 9:47 PM <a href="#">View respondent's answers</a></p> <p>I think the current measures are fine- but it could be better publicised that the main car park behind Waitrose is FOC during events-I think if more people knew this they would prefer to park there than up Western Avenue anyway 12/23/2015 9:36 PM <a href="#">View respondent's answers</a></p> <p>Traffic cones up to Greenville road 12/23/2015 3:59 PM <a href="#">View respondent's answers</a></p> <p>Both sides of the hill need cones all the way up and back to overn ave including into the junctions of both overn crescent and Greenville road, the top end of the street needs cones 50mtrs back from Junction. Long term the street needs more better parking. 1/16/2016 11:37 AM <a href="#">View respondent's answers</a></p> <p>You need to cone off the whole of western avenue not just the hill 1/9/2016 5:06 PM <a href="#">View respondent's answers</a></p> <p>double yellow lines up both sides off western avenue hill.we also need some speed humps on the street .there also need to be a police presence all weekend with speed guns to slow the traffic and stop problems happening 1/8/2016 1:30 PM <a href="#">View respondent's answers</a></p> <p>Perhaps traffic cones could be placed at the Moreton Road end of Western Avenue as well as the bottom end as people can also park at this end of Western Avenue and walk down in to town. 1/5/2016 1:20 PM <a href="#">View respondent's answers</a></p> <p>Issue temporary resident parking permits. All that coning off the hill at the Brackley Road end does is push the non residents that park there further up the road disrupting not only residents parking but causing extreme congestion with queues back past Overn green. 1/8/2016 9:36 AM <a href="#">View respondent's answers</a></p> <p>When you threaten to tow vehicles away - DO IT! It's less of a parking issue than an access issue - when the town centre is closed everyone uses Western Avenue as a cut through. Getting in &amp; out of our street and property is difficult during charter fair &amp; Christmas Parade. On-street parking (which has increased since parking charges changed in town) causes bottlenecks every day not just at these times. Put double yellows all the way along from Brackley Road to Overn Crescent 12/23/2015 1:11 PM <a href="#">View respondent's answers</a></p>					



<p>Q8. Would you be willing to pay more in Council Tax to secure additional parking spaces and / or additional traffic calming measures?</p>	<p>Of the 12 respondents</p> <p>Yes 41.67%</p> <p>No 58.33%</p>	<p>59% of respondents wouldn't want to pay more in Council tax to resolve the problem.</p>
<p>Q8. Comments</p>	<p>Yes I would be happy to pay say an additional 10-15 pounds per year, but surely both local and district councils have an obligation to provide a safe high way for both users residents and any children playing areas. 1/16/2016 11:37 AM <a href="#">View respondent's answers</a></p> <p>Unfortunately my husband is very unwell and apart from my small part time job we are barely surviving on disability linked benefits so would be unable to afford to pay more council tax. 1/8/2016 1:20 PM <a href="#">View respondent's answers</a></p> <hr/> <p>1) The Charter Fair should take the full burden of any costs associated with traffic calming/management. General parking issues have arisen since the onset of charging for the towns car parks - any long term burdens should have been taken from that income. 1/5/2016 11:18 AM <a href="#">View respondent's answers</a></p> <hr/> <p>I don't feel we should have to pay more tax when the fair isn't our problem, however I also do not want to see our street full up with cars or blocking our driveway, I'm unsure of a solution though 1/4/2016 10:59 AM <a href="#">View respondent's answers</a></p> <hr/> <p>It is not the residents of Western Avenue that cause the problem. Why should we pay? How about moving the fair to the Cornwall Place car park, that usually has spaces since the charges increased. There would be no need to close the town then.</p>	
<p>Q9. Is parking along Western Avenue the only traffic concern you have? (if no what other concerns do you have?)</p>	<p>Yes I would be happy to pay say an additional 10-15 pounds per year, but surely both local and district councils have an obligation to provide a safe high way for both users residents and any children playing areas. 1/16/2016 11:37 AM <a href="#">View respondent's answers</a></p> <p>Unfortunately my husband is very unwell and apart from my small part time job we are barely surviving on disability linked benefits so would be unable to afford to pay more council tax. 1/8/2016 1:20 PM <a href="#">View respondent's answers</a></p> <hr/> <p>1) The Charter Fair should take the full burden of any costs associated with traffic calming/management. General parking issues have arisen since the onset of charging for the towns car parks - any long term burdens should have been taken from that income. 1/5/2016 11:18 AM <a href="#">View respondent's answers</a></p> <hr/> <p>I don't feel we should have to pay more tax when the fair isn't our problem, however I also do not want to see our street full up with cars or blocking our driveway, I'm unsure of a solution though 1/4/2016 10:59 AM <a href="#">View respondent's answers</a></p> <hr/> <p>It is not the residents of Western Avenue that cause the problem. Why should we pay? How about moving the fair to the Cornwall Place car park, that usually has spaces since the charges increased. There would be no need to close the town then.</p>	
<p>Q9. Is parking along Western Avenue the only traffic concern you have? (if no what other concerns do you have?)</p>	<p>Of the 12 respondents</p> <p>Yes 25%</p> <p>No 75%</p>	

<p>Q9. Comments</p>	<p>1) Western Avenue is attracting more traffic (avoiding town centre maybe). This is also quite fast so it important that good visibility is maintained for access and egress from the property. This is not always case when cars block a significant part of the access. Passing places / driveway access should be enforced with markings. 2) For cars using Western Avenue the number of parked cars makes it difficult to get up/down the road - consideration might be given to some no parking zones to allow passing.  1/5/2016 11:18 AM <a href="#">View respondent's answers</a></p> <hr/> <p>I have noticed vehicles driving very fast along our stretch of the street, it is a concern as we have 2 small children.  1/4/2016 10:59 AM <a href="#">View respondent's answers</a></p> <hr/> <p>The speed of traffic is way too fast and the amount of goods vehicles that use the road as a cut through is unacceptable  12/23/2015 10:00 PM <a href="#">View respondent's answers</a></p> <hr/> <p>I'd suggest cones continuing further up the road- because it becomes the main route it is dangerous to round the cars that are parked further up  12/23/2015 5:36 PM <a href="#">View respondent's answers</a></p> <hr/> <p>Speeding traffic, cars driving on grass to pass other traffic.  12/23/2015 3:59 PM <a href="#">View respondent's answers</a></p>
	<p>Showing 9 responses</p> <p>1) western Avenue is attracting more traffic (avoiding town centre maybe). This is also quite fast so it important that good visibility is maintained for access and egress from the property. This is not always case when cars block a significant part of the access. Passing places / driveway access should be enforced with markings. 2) For cars using Western Avenue the number of parked cars makes it difficult to get up/down the road - consideration might be given to some no parking zones to allow passing.  1/5/2016 11:18 AM <a href="#">View respondent's answers</a></p> <hr/> <p>I have noticed vehicles driving very fast along our stretch of the street, it is a concern as we have 2 small children.  1/4/2016 10:59 AM <a href="#">View respondent's answers</a></p> <hr/> <p>The speed of traffic is way too fast and the amount of goods vehicles that use the road as a cut through is unacceptable  12/23/2015 10:00 PM <a href="#">View respondent's answers</a></p> <hr/> <p>I'd suggest cones continuing further up the road- because it becomes the main route it is dangerous to round the cars that are parked further up  12/23/2015 5:36 PM <a href="#">View respondent's answers</a></p> <hr/> <p>Speeding traffic, cars driving on grass to pass other traffic.  12/23/2015 3:59 PM <a href="#">View respondent's answers</a></p>
<p>Q10. Would you like to be included in any further consultations on this matter?</p>	<p>Of the 12 respondents</p> <p>Yes 83.33%</p> <p>No 16.67%</p>
<p>Q10. Comments</p>	<p>I believe there is many residents that would like to have an input into what should be done, I don't think this issue is going to go away but only get worse if nothing is done. There is a possible few ideas the people have that could be taking into consideration. Direct pizza company should be asked to contribute to any monies as they park 2 vans everyday in one of worst places!!  1/16/2016 11:37 AM <a href="#">View respondent's answers</a></p> <hr/> <p>It is time something is done not just saying your going to do something get it done .have police take notice of what is happening.  1/9/2016 1:30 PM <a href="#">View respondent's answers</a></p> <hr/> <p>I have lived in Buckingham, in fact Western Avenue all my life - I was even born there and in fifty years have of course seen a large increase in the volume of traffic. I am a great supporter of the Charter Fairs as part of Buckingham's history and also the Christmas Parade. However parking issues and road safety do have to be addressed. Hopefully if Addington Road is made one way, this will really help residents there, but won't do anything to help Western Avenue, which with an increasing population will be used increasingly as a cut through from Brackley Road to Moreton Road.  1/8/2016 1:20 PM <a href="#">View respondent's answers</a></p>
<p>Comments</p>	<p>Hello I live down western avenue have have done for many years over 30 years. during this time I have seen western avenue abused blocked by traffic and speeding I add at this point that we were promised speed ramps and that the money was allocated what happened nothing. The problem with the hill that leads to west street is people park from</p>

	<p>beyond the top to the bottom it's very dangerous for cars going up and down When there's events on the traffic is diverted up and through it's like a rat run in fact in the morning and most of the day people cut through but during work finish times it's a nightmare When the traffic cones were put down the one side of the road to stop parking what happened ignorant inconsiderate parts parked on the other side of the road rucking up the grass verges My nephew who lives 5 houses from the top of the hill on right as you go up was nearly run over he was stood outside his house on the drive a car mounted the grass verge because the drive could not be bothered to wait and passed so close to him he had to jump back The problems on the hill stem mostly from charges brought in then abolished but people still park on the hill there needs to be a solution to this perhaps 2 hour parking no return that way they would have to use the car park and yellow lines and an offence to park on verges residents try to keep the verges looking nice then you get an inconsiderate work van and council subcontractors which are some of the worst I wonder how they would feel to see there verges where they live with deep troughs It's not fair that western avenue residents have to endure these problems I also know several of my neighbours have phoned the police about speeding cars I've seen one police speed van down here !! There needs to be closer monitoring of lorries many too big to go down the avenue this appears to be ignored by the authorities Can we have sleeping policemen I would even welcome cameras enough is enough.</p>
Comments	<p>I am replying to your letter of 17<sup>th</sup> December regarding parking in Western Avenue on fair and parade days. We live at no 8 Western Avenue – right at the other end but are aware of parking problems permanently not just on these days. I appreciate you are responsible for events but would ask you pass this letter on to whoever deals with day to day problems as well as these special days. Regarding fair and parade days we expect people to park outside our houses – they always have done and it's only short term. We need these events to take place so can all put up with a bit of inconvenience.</p> <p>A bigger problem is the permanent parking (workdays) at the bottom of Western Avenue and the amount of traffic coming through every day not just on the special days mentioned. There does not seem to be a solution to the parking. We all hoped it would be solved with the car park again being free, but cars parked on the road seem to be coming further and further up. I have to say that if I lived outside the town and came to work every day I too would look for somewhere free to park and am aware other streets in town are having similar problems. To put yellow lines or short term parking would only send the problem elsewhere.</p> <p>Now the main problem – speed. Some years ago a resident collected a petition from all of us and presented it to the council. We were told money had been put aside to build in some kind of speed restriction but we would need new street lighting. Since then nothing has been done, the amount of traffic coming through the estate gets greater and so does the speed. Where do we go to once again get this highlighted?</p>

	<p>Thank you for the opportunity to raise our views. Wendy and John Credland</p>
Comments	<p>We have complained over the years about the horrendous parking by non-residents on the hill up into the Avenue. It is dreadful every time you have to drive up or down all year round and even worse at times like the town parade when they park even further up into the Avenue. The only solution we can see is for the council to put double yellow lines both sides of the hill. We keep saying there is going to be an accident and how fire engines or ambulances cope I don't know.</p>

**BUCKINGHAM TOWN COUNCIL  
TOWN CENTRE AND EVENTS COMMITTEE  
MONDAY 23<sup>rd</sup> May 2016**

Agenda item no.: 14.1

Contact Officer: Amanda Brubaker

**SPRING FAIR 2016**

**General information**

This year's Spring Fair was held on Sunday 17<sup>th</sup> April in the cattle pens. It was attended by 16 exhibitors, which included Edible Woodland, Fairtrade, Master Composter, Men In Sheds and Brackley Hogwatch.

Attached is an e-mail from Fiona Woolston of the RSPB who spoke highly of the event. During the event several members of the public joined the RSPB and received a welcome pack which included furry hedgehog, info pack on garden birds, bird spotting pack, insect bug box and other bits and pieces.

The 3<sup>rd</sup> Buckingham Scout Group provided the BBQ and launched their Grow The Biggest Pumpkin competition.

The biggest attraction of the day was Brackley Hogwatch. Andrew Jackson brought along a hedgehog that he had rescued in the winter and talked to the public about the work that he does which includes taking in sick and injured hedgehogs and those that are underweight and will not survive the winter. In the Spring the hedgehogs are released back into the area where they were found. The Deputy Town Clerk and myself were so impressed with the work, that we have both adopted hedgehogs.

Another newcomer to the Spring Fair was The Bucks Earth Heritage Group who had brought along some fossils which had been found at the Quarry at Coombes.

**Recommendation**

Due to the success of this year's event I recommend that we continue with it again next year and continue to introduce new organisations.



BUCKINGHAM  
ACTIVITY GROUP  
FOR YOUNG PEOPLE

Minutes 27 April 2016  
Buckingham Town Council Chamber

Present: Deborah Bottomley – Aylesbury Vale District Council (in the chair)  
Mike Smith – Buckingham Town Council / Neighbourhood Action Group  
Nikki Tipping – Thames Valley Police  
Amanda Brubaker – Buckingham Town Council  
Lisa O'Donoghue – Buckingham Town Council / Buckingham Youth Club  
Pete Downing – Project Street Life  
Becky Acres – Aylesbury Youth Action  
Giles Townsend – Aylesbury Youth Action

Apologies: Jo Loftus – Aylesbury Vale District Council  
Sandra Blair – Vale of Aylesbury Housing Trust  
Paul Hodson – Bucks County Council Localities  
Becky Jones – Thames Valley Police  
Dean Jones – Buckingham Town Council

Agenda item	Update
Matters Arising	<p>Deborah fed back that she had received the youth voice questions from BCC and sent them to Dean. She agreed to send them on to the rest of the group. Mel from BCC had said that there was a very low number of young people from Buckingham who had completed the survey so it would be worth the youth council running it again.</p> <p>At the last meeting, the group had talked about running some one off sessions around the area and Deborah said she would try and get the price list of the activities that take place in Aylesbury Town over the summer. She had been unable to get hold of this so far but said she would ask someone else in her team to find some activities and pencil one activity in per week working around the sessions already planned by BTC. The group agreed that the sessions should take place at the following locations –</p> <ul style="list-style-type: none"> <li>- Lace Hill (may be combined with a family day Deborah's team are already planning here)</li> <li>- Embleton Way</li> <li>- Overn Avenue</li> <li>- Bourton Park</li> <li>- The Green by Linden Village (need to investigate who owns this).</li> </ul> <p>Deborah asked Amanda and Pete to send through any dates for activities they</p>

	<p>already had planned to make sure these activities didn't clash. Mike reminded the group that they had also spoken about running a conservation project for young people. Becky said she would find out how much it would cost for AYA to run it in the area. Amanda agreed to speak to the green spaces team at BTC to see what areas they would like work to take place on.</p>																										
ASB figures	<p>Deborah reported back that there had been an increase in ASB figures for the Buckingham area in March. She reiterated that this was not an immediate concern as it did include all the outlying villages in the figures and the numbers were still pretty low. After a discussion with the group, Deborah agreed to see if we could find out what the calls were and where they were made. She also fed back that the police were digging into ASB figures generally to check that they actually were instances of youth ASB and not mislabelled. This had happened in January and 10 calls were wrongly attributed to youth ASB, so the figure had dropped from 22 to 12.</p> <p>The figures for 2015/16 for the Buckingham area were as follows:</p> <table border="1" data-bbox="379 842 1402 913"> <thead> <tr> <th></th> <th>Apr</th> <th>May</th> <th>Jun</th> <th>Jul</th> <th>Aug</th> <th>Sep</th> <th>Oct</th> <th>Nov</th> <th>Dec</th> <th>Jan</th> <th>Feb</th> <th>Mar</th> </tr> </thead> <tbody> <tr> <td>Buck</td> <td>27</td> <td>34</td> <td>26</td> <td>35</td> <td>36</td> <td>24</td> <td>19</td> <td>22</td> <td>9</td> <td>12</td> <td>19</td> <td>25</td> </tr> </tbody> </table>		Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Buck	27	34	26	35	36	24	19	22	9	12	19	25
	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar															
Buck	27	34	26	35	36	24	19	22	9	12	19	25															
Litter at the skatepark	<p>Dean had raised an issue about the amount of litter that was appearing daily around the skate park. There are two youth shelters there, one owned by the town council and one owned by the district council. The town council are investigating the possibility of putting a bin on their youth shelter as there wasn't one in the vicinity. Mike reported that John O'Conner have to come out a lot to clear up the litter.</p> <p>After a short conversation, Deborah agreed to investigate this further with the community spaces team and also ask about the skate park redevelopment at the same time. She also said she would speak to Dawn in the Community Safety team to see if we could run a litter campaign.</p>																										
Great Buckingham Bake Off wrap up	<p>Pete fed back that this had gone well, although numbers were a little lower than we wanted. It worked well linking with the food fair but next year, he suggested we should have the entire competition on the one day. Amanda said the food fair was planned for the last Saturday in February 2017 and the group agreed we would revisit this project later in the year to plan for next year.</p>																										
Update on activity list	<p>Bootcamp – Deborah asked the group members who work with young people to see if they still wanted this. Becky fed back that the girls she was working with did. Deborah agreed to see if there was a tie in with the Active Vale funded project or if we could get a group like Regiment Fitness to run it for us.</p> <p>Blood, Guts and Gore – Pete will look at dates for this. Becky said she would speak to her dad as he had some contacts relating to the road accidents course. It was agreed the next session would be held at the youth centre.</p> <p>Gaming League – The group agreed this should run in October half term. Lisa said she would book at date at the youth centre.</p> <p>Youth council – Lisa fed back that the first teen market was booked for 28<sup>th</sup></p>																										

	<p>May 10am – 4pm. There are 6 spaces for stall holders and 3 slots for performers. Lisa said she would send the poster to the group for circulation.</p> <p>MUGA project – Deborah said she needed to follow up about tennis with Dean. Deborah said she would send round dates and times of the sessions and get some banners to go up in the parks, which will be brought to the next meeting.</p> <p>American Football – Deborah fed back that the satellite club funding had been successful and that the Ouse Valley Eagles were looking to start their club in September. The group agreed that there is not much else they can contribute to this, other than to publicise the sessions when they are confirmed.</p>
AOB	<p>Lace Hill Activity Day – Deborah said that her team at AVDC were looking to put on an activity day in Lace Hill over the summer, engaging with the residents and having representation from the various services that cover the area. Deborah said she would keep the group informed about this as a date is set.</p>
Date of next meeting	<p>Wednesday 8 June, <b>2.30pm</b>, Buckingham Town Council Chambers (note change of start time)</p>



TIC Daily Enquires 16/17							
Buckingham MONTHLY VISITOR & ACCOMMODATION STATISTICS 2016							
Buckingham	Personal	Personal	Telephone	Social Media	Email	Total number of enquiries	
	Walk-in visitors	Walk-in overseas visitors	Calls received	tweets/posts/mentions/new followers & likes	Emails received		
April	2,632	70	118	123	3	2,946	0
May	0	0	0	0	0	0	0
June	0	0	0	0	0	0	0
July	0	0	0	0	0	0	0
August	0	0	0	0	0	0	0
September	0	0	0	0	0	0	0
October	0	0	0	0	0	0	0
November	0	0	0	0	0	0	0
December	0	0	0	0	0	0	0
January	0	0	0	0	0	0	0
February	0	0	0	0	0	0	0
March	0	0	0	0	0	0	0
Total	2,632	70	118	123	3	2,946	0

Local bookings					
Local bookings	Telephone bookings	Bed nights booked	Total People booked	Value of local bookings	
0	0	0	0	0.00	0

Incoming BABA						
Incoming BABA Bookings	Incoming BABA Bed nights	Incoming BABA People booked	Incoming BABA value		Value of local bookings & BABA in	
0	0	0	0.00	0	0.00	0

Outgoing BABA			
Outgoing BABA Bookings	Outgoing BABA bed nights booked	Outgoing BABA people booked	Outgoing BABA value
0	0	0	0.00

## BUCKINGHAM OLD GAOL MUSEUM & TIC VISITOR NUMBERS

YEAR	MUSEUM					TOURIST INFORMATION CENTRE			
	Adults	Children	Families		TOTAL	UK Local	Wider UK	Overseas	TOTAL
			Tickets*	Number					
2010	2,233	237	128	512	2,982	NO BREAKDOWN OF FIGURES AVAILABLE			35,470
2011	2,422	371	140	564	3,357				35,470
2012	2,513	254	187	748	3,515	7,082	32,708	684	33,392
2013	2,655	270	165	660	3,585	14,616	20,574	1,165	28,821
2014	2,635	320	145	580	3,535	14,616	15,010	1,207	30,833

YEAR	MUSEUM					TOURIST INFORMATION CENTRE			
	Adults	Children	Families		TOTAL	UK Local	Wider UK	Overseas	TOTAL
			Tickets*	Number					
2015									
<b>TOTALS</b>	2844	483	176	704	4031	15,210	14,758	1,234	31,202

\*\* Museum closed for 11 days for new lighting installation

2016	Adults	Children	Families Tickets*	Families Number	TOTAL	UK Local	Wider UK	Overseas	TOTAL
Jan	185	5	5	20	210	1340	846	30	2,216
Feb	246	11	14	56	313	1432	891	54	2,377
Mar	346	38	21	84	468	1488	1110	68	2,666
Apr	278	48	19	80	406	1482	1150	66	2,698
May					0				0
Jun					0				0
Jul					0				0
Aug					0				0
Sep					0				0
Oct					0				0
Nov					0				0
Dec					0				0
<b>TOTALS</b>	1055	102	59	240	1397	5,742	3,997	218	9,957

\* Family tickets are for up to five people (2 adults and up to 3 children)

**BUCKINGHAM TWINNING ASSOCIATION**  
Minutes of meeting, Wednesday 4 May 2016

**A G E N D A**

Present: Stephanie Scrase (Chairman), Cllr Paul Hiron, Cllr Howard Mordue, Jane Mordue, John Murray, Pat Phillips and Sue Watkins

1. **Apologies for absence** from Cllr Terry Bloomfield, Cllr Christine Strain-Clark. Sue Watkins was warmly welcomed back.
2. **Minutes** of the meeting held Wednesday 2 March 2016 were agreed and signed.
3. **Matters arising**  
Re 4.1 Exchange with Neukirchen-Vluyn: Stephanie reported that Thornton College students pupils do not take German but Akeley Wood still to be checked out. **Action: Stephanie Scrase**
4. **Young people** - Visit of Gauthier still being planned; Stephanie kindly offered to introduce him to her sons, of the same age.
5. **News and general updates: Buckingham, Mouvaux, Neukirchen-Vluyn** - none
6. **Events**
- 6.1 **Review**
- 6.1.1 **Salon des Artistes Peintres et Sculpteurs, Mouvaux 23 April to 1 May 2016.** John Murray had attended the 'vernissage' and reported on a very successful and enjoyable occasion. The two BAFA artists had been pleased to have their works on show although no sales this time. The paintings had been taken and would be returned by Stephanie although Gauthier might be asked. Next year, we should alert the artists directly and encourage them to go to the 'vernissage'. **Action: Stephanie**
- 6.2 **Future Events**
- 6.2.1 **Wine and Cheese Evening, Saturday 28 May 2016, Maids Moreton Village Hall**  
All and in hand and everyone looking forward to this event, expertly organised by Ron Gleeson. Stephanie would double check if he wanted any helpers, e.g on the door. **Action: Stephanie**  
Ron had asked that we circulate the poster to our networks.  
**Action: Jane Mordue/Sue Watkins to re-circulate; All to send to friends**
- 6.2.2 **Cycling, to arrive Buckingham Friday 15 July 2016**  
About 19 cyclists had signed up but a few more were needed to make the bus hire viable; Annie was on the case. It was proposed to cycle in from Aston Clinton. Wishes re accommodation would be confirmed – budget hotel or host family? **Action: Stephanie**  
A tour of the University on Saturday morning would be proposed. Pat Phillips (committee member, Friends of the University) would kindly check with the University if this would be okay.  
**Action: Pat Phillips**  
On the Saturday afternoon, they would visit Waddesdon Manor. Saturday evening, we might put on a BBQ chez Stephanie.
- 6.2.3 **Bastille Day Boules Competition 15 July 2016, Old Cattle Pens**  
Marshals – Ron Gleeson to organise? John Murray volunteered. **Action: Stephanie to check**  
Straw bales – two potential sources to be explored: Henry to ask Colin Whitehead; Sue to ask Chris James **Action: Henry Scrase, Sue Watkins**  
Sand – all in hand, organised by Howard from AVDC  
BBQ and soft drinks – Stephanie will buy food; younger Scrases to run BBQ  
Wine for donations - Muriel Gleeson and Rosemary Stuchbury?  
French beer is offered – Stephanie to suggest 50 bottles and explain 'for donations' only.  
**Action: Stephanie**  
Sue Watkins and Jane Mordue also on hand to help.

#### 6.2.4 **Civic Visit to Buckingham, 30 September – 2 October 2016**

The gardening theme 'anniversary of Capability Brown' was proving popular. Stephanie had checked but Stowe House unavailable because booked for weddings.

She suggested Compton Verney another stunning Capability Brown design. Jane and Howard to follow up; do a recce; check if group booking possible and whether guides available. **Action: Jane and Howard**

The Mayor is booked into the White Hart.

The outline programme could be:

*Friday evening*

Mouvoux party arrives; welcome reception and then dinner and relax with host families

*Saturday*

Breakfast with host families and then at leisure/shopping in Buckingham

11 a.m. coach departs for Compton Verney (50 miles away) Visit house, have light lunch, visit gardens. Return to Buckingham tea time. Evening with host families or in groups.

*Sunday*

Breakfast with host families

Put luggage on coach

11.30 a.m. for 12 p.m. Civic Lunch and depart 2 p.m.

Visit ? en route?

We should begin to identify and alert possible host families – it's been a while since we called on them. **Action: Jane Mordue**

#### 6.2.5 **BTA AGM and Film Tuesday 22 November 2016**

All in hand but film still to be selected.

#### 6.2.6 Other ideas from German planning visit in January:

Twinning Youth Forum, (NV, Mouvoux, Ustron and Buckingham) – a great idea but needs a different date, away from exam time, to work for Buckingham students.

NV artist to exhibit in Buckingham – might she be part of BAFA exhibition in November?

Square dancing at NV – Christian had put Susie Kelly (Buckingham lead for this) directly in touch with the members of a club near NV – all sounded hopeful

NV golfers at Buckingham Rotary Charity Golf day 28 June 2016 – this had sounded hopeful but Sue reported on concerns about accommodation gleaned during her recent visit. She will follow this up. **Action: Sue Watkins**

Links between Rotary Clubs of Moers and Buckingham – Jane following up

Vintage cars – noted and Jane had mentioned Classic Car event, Saturday 2 July 2016.

Invitation to 25<sup>th</sup> anniversary of NV/Mouvoux twinning Sat 8/Sun 9 October 2016 – 4 places offered and it was hoped that Stephanie and Henry would go for their first visit; Sue would be pleased to go too. Sue agreed to follow up on this. **Action: Sue Watkins**

Ausdauer-sportverein/Endurance Sports Club link with Buckingham – no immediate parallels.

#### 7. **Finance Report** Howard Mordue

Balance not changed much from last time when it was £2555.92. Treasurer to confirm when his computer was mended!

#### 8. **Membership report** Terry Bloomfield

Howard and Terry to compare notes on online and paper subscriptions to establish list.

#### 9. **Communications**

Newsletter: Ron Gleeson

Club Voice: Ruth and Lara Newell

Website: Geoffrey Shaw - Stephanie to send pictures to Geoff. **Action: Stephanie**

10. Any Other Business - none

11. Date of next meeting Wednesday 6 July 2016

Jm/ 5.5.16