



BUCKINGHAM TOWN COUNCIL

TOWN COUNCIL OFFICES, THE BUCKINGHAM CENTRE,
VERNEY CLOSE, BUCKINGHAM. MK18 1JP

Telephone/Fax: (01280) 816 426

Email: office@buckingham-tc.gov.uk
www.buckingham-tc.gov.uk

RESOURCES
COMMITTEE

04 November 2020

Councillor,

You are summoned to a meeting of the **Resources Committee of Buckingham Town Council to be held on Monday 9th November 2020** at 7pm online via Zoom.

Residents are very welcome to ask questions or speak to Councillors at the start of the meeting in the usual way. Please email committeeclerk@buckingham-tc.gov.uk or call 01280 816426 for the password to take part.

The meeting can be watched live on the Town Council's YouTube channel here:
<https://www.youtube.com/channel/UC89BUTwVpjAOEIdSlfcZC9Q/>

Mr. P. Hodson
Town Clerk

Please note that the Resources Committee will be preceded by a Public Session in accordance with Standing Order 3.f, which will last for a maximum of 15 minutes.

AGENDA

1. Apologies for Absence

Members are asked to receive apologies from Members.

2. Declarations of Interest

To receive declarations of any personal or prejudicial interest under consideration on this agenda in accordance with the Localism Act 2011 Sections 26-34 & Schedule 4.

3. Minutes of last meeting

To receive and agreed the minutes of the Resources Committee meeting held on [Monday 21st September 2020](#) received at the Full Council meeting held Monday 5th October 2020.



Twinned with Mouvaux, France;  Neukirchen Vluyn, Germany 

Members are reminded when making decisions that the Public Sector Equality Duty 2010 requires Members to have due regard to the need to: Eliminate unlawful discrimination, harassment and victimisation and other conduct that is prohibited by the Act, advance equality of opportunity between people who share a characteristic and those who don't, and to foster good relations between people who share a characteristic and those who don't.

All Committee documents can be found on the Buckingham Town Council's website. Alternatively, the Clerk send you a copy of any minutes, reports or other information. To do this, send a request using the contact details set out above.

4. Minutes of Communications Strategy Group

To receive the minutes of the Communications Strategy Group meeting held on [5th October 2020](#).

5. Action Report

[Appendix A](#)

6. Covid 19 Restrictions

To receive and discuss a written report from the Town Clerk

[R/63/20](#)

7. Internal audit report

To receive and discuss the internal audit

[Appendix B](#)

8. AccessAble Contract

To review the Town Clerk's written report provided to the Town Centre and Events Committee and consult with Access4All before deciding whether to cancel the contract with Accessable, as requested by the Town Centre & Events committee (minute 745/22 refers). Representatives of Access 4 All may be invited to respond during the meeting

[TCE/62/20](#)

9. Budgets

9.1. To receive the latest budget figures

[Appendix C](#)

9.2. To receive the revised budget forecast (covid-19 impact)

[R/64/20](#)

9.3. To receive and discuss a written report proposing the draft budget for 2021/22 and the revised draft five-year budget

[R/65/20](#)

9.4. To receive and discuss a written report from the Town Clerk on pay scales and annual leave

[R/66/20](#)

10. Direct debits and standing orders

To resolve to approve the variable direct debits used by the Council in line with Financial Regulation 6.7.

[Appendix D](#)

11. Motion – Proposed by Cllr. Stuchbury and seconded by Cllr. Bloomfield

“It is proposed that, in recognition of the additional work being undertaken throughout the pandemic, Resources Committee agree to give the Town Council staff an additional day's annual leave, to be taken during the Christmas period of 2020.”

12. Compliments, Complaints and FOI requests

[Appendix E](#)

13. Chair's Announcements

14. Date of next meetings:

- Monday 4th January 2020
- **Thursday 18th February 2021 (Extra ordinary meeting of Resources Committee)**

To:

Cllr. Mrs. G. Collins (Town Mayor)
Cllr. J. Harvey
Cllr. P. Hirons
Cllr. A. Mahi
Cllr. H. Mordue

Cllr. T. Bloomfield
Cllr. Ms. Newell
Cllr. Mrs. O'Donoghue Vice Chair
Cllr. M. Smith Chair
Cllr. R. Stuchbury
Cllr. M. Try

| Committee | Minute No. | Action | Action Required | Action Owner | Update | Deadline |
|-----------|------------|--|---|--------------|--------------------------------------|-----------|
| Resources | 800/18 | Compliments, Complaints and FOI requests | Members AGREED for a six monthly report. | Town Clerk | | On agenda |
| Resources | 658/19 | Staffing Handbook | Updated AGREED. To be reviewed in 12 months time. | Town Clerk | To be reviewed again in January 2021 | Jan-21 |
| Resources | 663/19 | Pension fund | Town Clerk to investigate the security and liability of the Town Council's Pension Fund. | Town Clerk | | Jan-21 |
| Resources | 175/20 | Land and Assessts | Members discussed the likely current value of the current land and assets of the Town Council. The Town Clerk AGREED to review whether it was time to carry out fresh valuations. | Town Clerk | | Jan-21 |

BUCKINGHAM TOWN COUNCIL

RESOURCES COMMITTEE

MONDAY 9th NOVEMBER 2020

Contact Officer: Paul Hodson, Town Clerk

Covid 19 Impact on Service Delivery

1. Recommendation

1.1. It is recommended that Members note the report

2. Implications for Council Services

1.2. On 31st October 2020 the government announced new national restrictions to reduce the spread of Covid 19. Whilst some details were not available at the time of writing, the know impact on Council services is as follows:

1.3. Play areas will remain open

1.4. The Green Spaces team will continue their work to maintain parks, green spaces and the cemetery

1.5. The Tourist Information Centre will close from Thursday

1.6. Shopmobility will be closed

1.7. The Lace Hill Centre will work with each hirer to agree what is appropriate, however at present it is likely that only contact sessions will be allowed to continue

1.8. The Lace Hill Caretaker may be put on furlough again. No other members of staff are eligible and appropriate for this scheme

1.9. The markets will continue, probably only for essential products including takeaway food, however detailed guidance has not yet been published

1.10. There will be no change to other Council services, including burials, Planning and support for Council meetings

1.11. Revised posters will be put up in our play areas, and also updated versions of posters giving details of Town Council services will be displayed.

1.12. A press release and social media will also be issued to reinforce these, once agreed in consultation with the Mayor.

Visit date: 20 October 2020

Interim Internal Audit Observations

| Box A | Appropriate accounting records have been kept properly throughout the year. | | | | |
|--------------|---|---|---|-----------------|--|
| No. | Audit Conclusion | Observation | Recommendation | Priority | Town Clerk Comments |
| 1 | Council Minutes have not been signed in accordance with the Local Government Act 1972 | <i>The Full Council meeting Minutes have not been signed due to COVID.</i> | The Council must ensure that Minutes are signed in accordance with the requirements of the Local Government Act 1972 | Medium | Minutes were not signed during lockdown; Chairs are currently working through the backlog. |
| Box D | The precept or rates requirement resulted from an adequate budgetary process; progress against the budget was regularly monitored; and re | | | | |
| No. | Audit Conclusion | Observation | Recommendation | Priority | Town Clerk Comments |
| 1 | Council Minutes do not record the value of the precept to be raised | <i>The Council did not record the total value of the Precept in the 13 January 2020 Full Council meeting Minute reference 672/19 for approval (the Minutes does state a Band D value). The precept value of £903,930 was recorded in the Council Agenda Pack BTC/142/19).</i> | The Council should ensure that the value of the precept to be raised is formally stated in the Minutes of the meeting at which the precept was set. | High | This will be done correctly for the 2021 Precept meeting. |
| 2 | The Council have not received the External Audit Report for 2019-20. | <i>It is understood that the Council has not received the External Auditor Report for 2019-20.</i> | Council to review the External Auditor Report when received and a copy to be provided to the auditor. | High | |
| Box E | Expected income was fully received, based on correct prices, properly recorded and promptly banked; and VAT was appropriately accounted | | | | |

| No. | Audit Conclusion | Observation | Recommendation | Priority | Town Clerk Comments |
|-----|--|---|---|----------|--|
| 1 | Fees and charges have not been subject to review and approval by Council during the year. | <p><i>The Council fees & charges include Markets, Cemetery, Hall Hire, Venue Hire of the Sports Centre. The Council also raise income through the 7 roundabouts whereby businesses can place their advertisements. The Council charges annually for these. There is no record of fees and charges for this additional income.</i></p> <p><i>Review of the Full Council meeting minutes the Council do not appear to review all fees and charges annually.</i></p> | The Council should establish a process for the regular review of fees and charges. The Council may wish to incorporate this into the annual budgeting process. The Council should also make available charges for businesses to advertise on the Council roundabouts. | Medium | |
| 2 | The Council raised a sales invoices to claim New Homes Bonus Grant without specific instructions confirming payment would be made against the project expenditure. | <p><i>Two sampled aged debtors of which one relates to a grant funding agreement with Aylesbury District Council (New Homes Bonus Grant) to fund Community Centre project . The Council raised a sales invoice in value of £43,271 although there is no specific written agreement that the District Council will pay this.</i></p> <p><i>The Council provided the supporting documentation for the project spend during the interim review along with the Grant application, the Community Centre Project Plan.</i></p> <p><i>The second aged debtor is with a company that advertise on one of the Council 7 roundabouts for the value of £2346 (incl VAT). The Sales invoice was raised 30 April 2020. It is understood that the Finance Officer will be sending out a reminder shortly.</i></p> | The Council to contact Buckinghamshire Council (Aylesbury District Council) requesting specific confirmation that the Grant will be paid against the Council expenditure for the Community Centre project. | High | Written confirmation of the funding has been provided by Buckinghamshire Council. The invoice referred to is being chased. |

| Petty cash payments were properly supported by receipts, all petty cash expenditure was approved and VAT appropriately accounted for. | | | | | |
|---|---|--|---|----------|---|
| Box F No. | Audit Conclusion | Observation | Recommendation | Priority | Town Clerk Comments |
| 1 | The Council did not include the cash floats of £50 on the Council accounts at year end. | <p>There are two cash floats of £25 on two of the Council sites. Petty cash float at the Council office is £250. Finance Officer verified petty cash in the tin £17.67 during the Interim Audit visit along with the supporting receipts. The opening balance was £92.17. The Council did not include the two £25 cash floats.</p> <p>Part 6.17.a) of the Council Financial Regulations state that the Petty Cash value is £300. This value includes the £50 cash float for the Council two sites.</p> | <p>The Council must include the cash floats on the Council accounting system.</p> <p>The Council to update part 6.17.a) of the Financial Regulations clearly separating petty cash and cash floats.</p> | Medium | The petty cash is entered via the control account. A cheque is raised for £300.00 and from the office petty cash tin £25.00 is provided to the TIC and £25.00 to LHSCC when required. This is recorded in the account via a journal - showing it leaving the petty cash control account and entering the LHSCC or TIC nominal ledger code. So it is recorded in the accounts. At year end LHSCC and TIC present there petty cash records to show what they have spent and what they spent it on for filing but because it has already been costed to LHSCC and TIC it is not entered again. |
| Periodic and year-end bank account reconciliations were properly carried out. | | | | | |
| Box I No. | Audit Conclusion | Observation | Recommendation | Priority | Town Clerk Comments |
| 1 | Reviews of bank reconciliation have not been dated. | <i>The Chair of the Resource Committee initials the bank reconciliations but does not date these.</i> | When bank reconciliations have been subject to review the date of the review should be written on the supporting voucher. | Medium | The date will be written on future reconciliation reviews. |

| | | |
|-------------------------|---------------------------------------|-----------------|
| Client | Buckingham Town Council | |
| Clerk: | Paul Hodson | |
| | Name | Date |
| Prior Year Audit Signed | Auditing Solutions Ltd no IAR on web. | 6 May 2020 |
| Pre Audit | Paula Sakalla | 16 October 2020 |
| Visit 1 Auditor: | Paula Sakalla/Kevin Rose | 20 October 2020 |
| Year End Auditor | | |
| Reviewed by | | |

Complete
Yes
Yes
Yes
No
No

Internal Audit Summary 2020-21

Interim Audit



Negative Analysis

| Annual Return – Compliance with Requirements | | Not checked | Not applicable | Positive | Negative | Overall % Positive | Statutory Non-Compliance | High | Medium | Low |
|--|---|-------------|----------------|----------|----------|--------------------|--------------------------|------|--------|-----|
| Box A | Appropriate accounting records have been kept properly throughout the year. | 0 | 0 | 4 | 1 | 80.00% | 0 | 0 | 1 | 0 |
| Box B | This smaller authority met its financial regulations, payments were supported by invoices, all expenditure was approved and VAT was appropriately accounted for. | 20 | 0 | 21 | 0 | 100.00% | 0 | 0 | 0 | 0 |
| Box C | This smaller authority assessed the significant risks to achieving its objectives and reviewed the adequacy of arrangements to manage these. | 1 | 1 | 9 | 0 | 100.00% | 0 | 0 | 0 | 0 |
| Box D | The precept or rates requirement resulted from an adequate budgetary process; progress against the budget was regularly monitored; and reserves were appropriate. | 8 | 3 | 12 | 1 | 92.31% | 0 | 1 | 0 | 0 |
| Box E | Expected income was fully received, based on correct prices, properly recorded and promptly banked; and VAT was appropriately accounted for. | 0 | 5 | 17 | 1 | 94.44% | 0 | 0 | 1 | 0 |
| Box F | Petty cash payments were properly supported by receipts, all petty cash expenditure was approved and VAT appropriately accounted for. | 0 | 0 | 9 | 0 | 100.00% | 0 | 0 | 0 | 0 |
| Box G | Salaries to employees and allowances to members were paid in accordance with this smaller authority's approvals, and PAYE and NI requirements were properly applied. | 17 | 0 | 0 | 0 | 0.00% | 0 | 0 | 0 | 0 |
| Box H | Asset and investments registers were complete and accurate and properly maintained. | 8 | 0 | 1 | 0 | 100.00% | 0 | 0 | 0 | 0 |
| Box I | Periodic and year-end bank account reconciliations were properly carried out. | 10 | 0 | 6 | 0 | 100.00% | 0 | 0 | 0 | 0 |
| Box J | Accounting statements prepared during the year were prepared on the correct accounting basis (receipts and payments or income and expenditure), agreed to the cash book, supported by an adequate audit trail from underlying records and where appropriate debtors and creditors were properly recorded. | 8 | 0 | 0 | 0 | 0.00% | 0 | 0 | 0 | 0 |
| Box K | IF the authority certified itself as exempt from a limited assurance review in 2019/20, it met the exemption criteria and correctly declared itself exempt. | 0 | 2 | 0 | 0 | 0.00% | 0 | 0 | 0 | 0 |
| Box L | During summer 2020 this authority has correctly provided the proper opportunity for the exercise of public rights in accordance with the requirements of the Accounts and Audit Regulations. | 0 | 0 | 4 | 0 | 100.00% | 0 | 0 | 0 | 0 |
| Box M | Trust funds (including charitable) – The council met its responsibilities as a trustee. | 0 | 5 | 0 | 0 | 0.00% | 0 | 0 | 0 | 0 |

Total

| | | | | | | | | |
|----|----|----|---|--------|---|---|---|---|
| 72 | 16 | 83 | 3 | 96.51% | 0 | 1 | 2 | 0 |
|----|----|----|---|--------|---|---|---|---|

**BUCKINGHAM TOWN COUNCIL
TOWN CENTRE AND EVENTS COMMITTEE
MONDAY 19TH OCTOBER 2020**

Contact Officer: Mr Paul Hodson, Town Clerk

AccessAble service (was DisabledGo)

1. Recommendation

- 1.1. Councillors are recommended to note the report, and to decide whether to continue with the current Accessable contract.

2. Background

- 2.1. The Town Council entered into a contract with DisabledGo in 2016. The project was joint working with Buckingham Town Council, Buckingham Access 4 All and a not for profit social enterprise – DisabledGo - to assess venues within the town of Buckingham for accessibility. This was done with the aim of promoting accessibility to venues, shops and other buildings and reduce social isolation by highlighting venues which are accessible to people with a wide range of access issues. This two-year agreement included the provision of 32 Detailed Access Guides (DAGs) and 32 Key Access Reviews (KARs). The KARs were provided by volunteers, who were trained by DisabledGo to carry out the access surveys. Buckingham Access 4 All in supporting the project and carrying out surveys.
- 2.2. Overall the project was successful. By 2017, 34 Disabled Access Guides and 34 KARs had been completed. The project was successful; the surveys were published on DisabledGo's website. Venues became aware of what accessibility issues customers have when they visit their premises and encourages them to take this into account when carrying out alterations to their premises - e.g. Gelateria Gizzeria installed a disabled toilet when they carried out their renovations.

3. Contract

- 3.1. The original agreement came to an end in autumn 2018. At this time, DisabledGo rebranded from DisabledGo to AccessAble, to better reflect the wider user base, which includes carers, older people, people with mental health issues and people with temporary access requirements due to illness, injury or treatment side effects. At the same time, their website was relaunched and an app introduced to give access to the site from smartphones.

- 3.2. AccessAble provided the Town Council with a proposal to continue the service for three years, including to “review, survey and maintain 65 Detailed Accessibility Guides and 17 Key Access Guides” at a cost of £3,400 per year. It was made clear that if a new agreement was not reached, AccessAble would remove all Buckingham surveys from the site, because without the annual reviews covered by the contract they would not be able to vouch for the accuracy of that information.
- 3.3. The Resources Committee decided to approve this proposal (483/18). The Council issued a press release to celebrate the new agreement, and highlighted the service in the spring edition of Buckingham Town Matters.

4. Loss of Surveys

- 4.1. Following the agreement being reached, it became apparent that many of the surveys carried out by volunteers had been removed by the website. It had been the understanding of the Resources Committee when the decision was made to provide further funding that the existing surveys would be maintained and added to. AccessAble believe that Town Council staff were told that this would happen during discussions over the summer and early autumn. This may have been the case, however neither the Resources Committee nor Buckingham Access 4 All were aware of this, and the documentation provided by AccessAble did not make it clear.
- 4.2. The surveys were removed as part of the change from DisabledGo to AccessAble. AccessAble’s research identified that the information contained in the original surveys has proved unhelpful for almost all cases across the programme (gathered from engagement from groups such as the one in Buckingham), and so this information was removed.
- 4.3. There was some confusion because the original volunteer surveys were called Key Access Reviews (KARs) and the new system includes Key Access Guides (KAGs). It was wrongly assumed that these are the same.
- 4.4. AccessAble have advised that KAGs are smaller than a Detailed Access Guide but have more detail than a KAR. AccessAble intends to start to bring the previously surveyed venues back in line with a much more in depth Guide whilst also enabling volunteers to undertake a more rounded level of survey, rather than the “simplistic” version they have been involved with in the past.

5. Current Situation

- 5.1. In the last 12 months, 420 different users have accessed the Buckingham information on the AccessAble website. These users have come to the site as follows:
- 83.7% Organic traffic (Users find AccessAble by using a search engine i.e. Google, Bing, Yahoo)
 - 9.2% Direct traffic (Users find AccessAble by typing our website address into their browser bar)

- 7.1% Referral traffic) (Users find AccessAble by clicking on a link they have found on another website)

5.2. The top 5 views Guides are as follows:

- [Buckingham Library](#)
- [Buckingham Opportunities Centre](#)
- [Cornwalls Meadow Car Park Public Toilets](#)
- [Villiers Ballroom and Meeting Rooms](#)
- [Villiers Hotel, Dukes Bar and Restaurant](#)

5.3. Accessable are preparing to carry out the site's annual review, and survey updates.

5.4. The Committee now needs to decide whether to continue with the contract for the third year.

5.5. It would not be possible to replicate anything like the amount of information for the wide range of accessibility requirements that the website offers. However, the Town Council could incorporate a basic level of accessibility description for local venues and destinations on the tourism website.

| | Actual Current Mth | Actual Year To Date | Current Annual Bud | Variance Annual Total | Committed Expenditure | Funds Available | % Spent |
|---|-----------------------|------------------------|-----------------------|--------------------------|--------------------------|--------------------|---------|
| RESOURCES | | | | | | | |
| 101 PERSONNEL COSTS | | | | | | | |
| 4000 WAGES & SALARIES ADMIN | 0 | 63,792 | 144,908 | 81,116 | | 81,116 | 44.0% |
| 4003 APPRENTICESHIP | 0 | 4,464 | 9,500 | 5,036 | | 5,036 | 47.0% |
| 4005 ERS NATIONAL INS | 0 | 6,288 | 19,445 | 13,157 | | 13,157 | 32.3% |
| 4006 ERS PENSION CONT | 0 | 15,846 | 35,368 | 19,522 | | 19,522 | 44.8% |
| 4007 STAFF TRAVEL | 0 | 94 | 1,100 | 1,006 | | 1,006 | 8.6% |
| 4008 OCCUPATIONAL HEALTH | 0 | 67 | 1,231 | 1,164 | | 1,164 | 5.4% |
| 4025 HR ADVICE | 1 | 4,326 | 4,325 | (1) | | (1) | 100.0% |
| 4026 STAFF & RECRUITMENT | 0 | 0 | 1,000 | 1,000 | | 1,000 | 0.0% |
| PERSONNEL COSTS :- Indirect Expenditure | 1 | 94,876 | 216,877 | 122,001 | 0 | 122,001 | 43.7% |
| Net Expenditure | (1) | (94,876) | (216,877) | (122,001) | | | |
| 102 OFFICE EXPENSES | | | | | | | |
| 1010 CHAMBER HIRE | 0 | (171) | 1,400 | 1,571 | | | (12.2%) |
| 1012 PHOTOCOPIER USE | 0 | 7 | 40 | 33 | | | 17.5% |
| OFFICE EXPENSES :- Income | 0 | (164) | 1,440 | 1,604 | | | (11.4%) |
| 4010 STATIONERY | 0 | 989 | 2,400 | 1,411 | | 1,411 | 41.2% |
| 4011 POSTAGE | 0 | 151 | 500 | 349 | | 349 | 30.1% |
| 4012 PHOTOCOPIER | 182 | 825 | 1,796 | 972 | | 972 | 45.9% |
| 4013 EQUIPMENT PURCHASE | 0 | 0 | 1,100 | 1,100 | | 1,100 | 0.0% |
| 4015 ADVERTISEMENT | 0 | 0 | 513 | 513 | | 513 | 0.0% |
| 4017 SUBSCRIPTIONS | 0 | 2,692 | 4,200 | 1,508 | | 1,508 | 64.1% |
| 4018 TELEPHONE | 437 | 1,465 | 5,130 | 3,665 | | 3,665 | 28.6% |
| 4019 HIRE OF HALL | 0 | (84) | 257 | 341 | | 341 | (32.7%) |
| 4021 HOSPITALITY | 10 | 26 | 400 | 374 | | 374 | 6.5% |
| 4023 TRAINING | 0 | 210 | 6,500 | 6,290 | | 6,290 | 3.2% |
| 4027 COMPUTER SOFTWARE | 835 | 8,515 | 11,458 | 2,944 | | 2,944 | 74.3% |
| 4030 PAYROLL | 127 | 822 | 1,300 | 478 | | 478 | 63.2% |
| 4032 PUBLICITY | 0 | 2,904 | 6,500 | 3,596 | | 3,596 | 44.7% |
| 4038 COMPUTER EQUIP/MAINT | 0 | 27 | 3,500 | 3,473 | | 3,473 | 0.8% |
| 4041 WEB SITE PROVISION & OPERATION | 100 | 1,126 | 2,400 | 1,274 | | 1,274 | 46.9% |
| 4043 PROTECTIVE CLOTHING / UNIFORM | 0 | 294 | 1,000 | 706 | | 706 | 29.4% |
| 4052 HEAT LIGHT POWER | 0 | 1,981 | 821 | (1,160) | | (1,160) | 241.3% |
| 4055 ALARM | 0 | 0 | 564 | 564 | | 564 | 0.0% |
| 4156 BUCKINGHAM CENTRE RENT | 0 | 0 | 13,000 | 13,000 | | 13,000 | 0.0% |
| 4225 RATES | 0 | 2,794 | 2,833 | 39 | | 39 | 98.6% |
| OFFICE EXPENSES :- Indirect Expenditure | 1,691 | 24,735 | 66,172 | 41,437 | 0 | 41,437 | 37.4% |
| Net Income over Expenditure | (1,691) | (24,899) | (64,732) | (39,834) | | | |

| | Actual Current Mth | Actual Year To Date | Current Annual Bud | Variance Annual Total | Committed Expenditure | Funds Available | % Spent |
|---|-----------------------|------------------------|-----------------------|--------------------------|--------------------------|--------------------|---------|
| <u>103 COUNCILLORS</u> | | | | | | | |
| 4020 MAYOR'S DUTIES | 0 | 1,800 | 1,800 | 0 | | 0 | 100.0% |
| 4029 MAYOR'S CIVIC | 0 | 0 | 1,550 | 1,550 | | 1,550 | 0.0% |
| 4044 COUNCILLORS MILEAGE / EXPS | 0 | 0 | 616 | 616 | | 616 | 0.0% |
| 4045 COUNCILLORS ALLOWANCE | 0 | 0 | 9,981 | 9,981 | | 9,981 | 0.0% |
| 4236 ELECTION COSTS | 0 | 0 | 500 | 500 | | 500 | 0.0% |
| 4269 COUNCILLOR TRAINING | 0 | 208 | 1,500 | 1,292 | 166 | 1,126 | 24.9% |
| COUNCILLORS :- Indirect Expenditure | 0 | 2,008 | 15,947 | 13,939 | 166 | 13,773 | 13.6% |
| Net Expenditure | 0 | (2,008) | (15,947) | (13,939) | | | |
| <u>104 LEGAL REQUIREMENTS</u> | | | | | | | |
| 4014 AUDIT FEE | 0 | 445 | 5,785 | 5,340 | 5 | 5,335 | 7.8% |
| 4016 LEGAL COSTS | 0 | 0 | 2,000 | 2,000 | | 2,000 | 0.0% |
| 4022 INSURANCE | 0 | 17,367 | 16,500 | (867) | | (867) | 105.3% |
| LEGAL REQUIREMENTS :- Indirect Expenditure | 0 | 17,812 | 24,285 | 6,473 | 5 | 6,468 | 73.4% |
| Net Expenditure | 0 | (17,812) | (24,285) | (6,473) | | | |
| <u>120 GRANTS (PREV 137)</u> | | | | | | | |
| 4077 OLD GAOL FUNDING | 0 | 3,000 | 3,000 | 0 | | 0 | 100.0% |
| 4081 CAB GRANT | 0 | 5,346 | 5,346 | 0 | | 0 | 100.0% |
| 4086 YOUTH CENTRE GRANT | 0 | 5,200 | 5,200 | 0 | | 0 | 100.0% |
| GRANTS (PREV 137) :- Indirect Expenditure | 0 | 13,546 | 13,546 | 0 | 0 | 0 | 100.0% |
| Net Expenditure | 0 | (13,546) | (13,546) | 0 | | | |
| <u>125 COMMEMORATIVE ITEMS</u> | | | | | | | |
| 4501 CIVIC AWARD | 0 | 0 | 816 | 816 | 215 | 601 | 26.3% |
| 4504 REMEMBERANCE WREATH | 0 | 0 | 26 | 26 | | 26 | 0.0% |
| 4505 MAYORS SALVER | 0 | 0 | 220 | 220 | 215 | 5 | 97.7% |
| COMMEMORATIVE ITEMS :- Indirect Expenditure | 0 | 0 | 1,062 | 1,062 | 430 | 632 | 40.5% |
| Net Expenditure | 0 | 0 | (1,062) | (1,062) | | | |
| <u>130 ADMIN RESERVES</u> | | | | | | | |
| 1176 PRECEPT | 0 | 903,930 | 903,930 | 0 | | | 100.0% |
| 1190 INTEREST RECEIVED | 176 | 324 | 3,000 | 2,676 | | | 10.8% |
| ADMIN RESERVES :- Income | 176 | 904,254 | 906,930 | 2,676 | | | 99.7% |
| Net Income | 176 | 904,254 | 906,930 | 2,676 | | | |

| | Actual Current Mth | Actual Year To Date | Current Annual Bud | Variance Annual Total | Committed Expenditure | Funds Available | % Spent |
|--|-----------------------|------------------------|-----------------------|--------------------------|--------------------------|--------------------|---------|
| 131 GRANTS | | | | | | | |
| 4084 COMMUNITY CENTRE CAPITAL | 0 | 0 | 5,000 | 5,000 | | 5,000 | 0.0% |
| 4087 ANNUAL GRANTS | 6,500 | 14,016 | 12,866 | (1,150) | | (1,150) | 108.9% |
| GRANTS :- Indirect Expenditure | 6,500 | 14,016 | 17,866 | 3,850 | 0 | 3,850 | 78.5% |
| Net Expenditure | (6,500) | (14,016) | (17,866) | (3,850) | | | |
| 132 FUTURE PLANNING | | | | | | | |
| 4500 FUTURE PLANNING | 75 | 1,525 | 8,500 | 6,975 | | 6,975 | 17.9% |
| 4503 COVID-19 EXPENSES | 46 | 3,603 | 5,000 | 1,397 | | 1,397 | 72.1% |
| FUTURE PLANNING :- Indirect Expenditure | 120 | 5,128 | 13,500 | 8,372 | 0 | 8,372 | 38.0% |
| Net Expenditure | (120) | (5,128) | (13,500) | (8,372) | | | |
| 304 BUCKINGHAM TOWN YOUTH COUNCIL | | | | | | | |
| 4237 YOUTH COUNCIL BUDGET | 0 | 0 | 1,000 | 1,000 | | 1,000 | 0.0% |
| 4238 YOUTH COUNCIL ADMIN | 0 | 0 | 100 | 100 | | 100 | 0.0% |
| BUCKINGHAM TOWN YOUTH COUNCIL :- Indirect Expenditure | 0 | 0 | 1,100 | 1,100 | 0 | 1,100 | 0.0% |
| Net Expenditure | 0 | 0 | (1,100) | (1,100) | | | |
| RESOURCES :- Income | 176 | 904,091 | 908,370 | 4,279 | | | 99.5% |
| Expenditure | 8,312 | 172,121 | 370,355 | 198,234 | 601 | 197,633 | 46.6% |
| Movement to/(from) Gen Reserve | (8,136) | 731,970 | | | | | |
| ENVIRONMENT | | | | | | | |
| 201 ENVIRONMENT | | | | | | | |
| 3995 NI ENVIRONMENT | 0 | 7,991 | 24,798 | 16,807 | | 16,807 | 32.2% |
| 3996 PENSION ERS ENVIRONMENT | 0 | 25,641 | 46,384 | 20,743 | | 20,743 | 55.3% |
| 4004 WAGES & SALARIES ENVIRONMENT | 67 | 99,968 | 199,640 | 99,672 | | 99,672 | 50.1% |
| 4068 COMMUNITY SERVICE | 0 | 0 | 6,669 | 6,669 | | 6,669 | 0.0% |
| 4112 ENVIRONMENT EQUIPMENT | 406 | 1,445 | 6,000 | 4,555 | | 4,555 | 24.1% |
| ENVIRONMENT :- Indirect Expenditure | 473 | 135,044 | 283,491 | 148,447 | 0 | 148,447 | 47.6% |
| Net Expenditure | (473) | (135,044) | (283,491) | (148,447) | | | |
| 202 ROUNDABOUTS | | | | | | | |
| 1051 ROUNDABOUT NO 1 ABBOT FIRE | 0 | 2,234 | 2,180 | (54) | | | 102.5% |
| 1052 ROUNDABOUT NO 2 ELLA | 0 | 1,192 | 1,660 | 468 | | | 71.8% |

| | Actual Current Mth | Actual Year To Date | Current Annual Bud | Variance Annual Total | Committed Expenditure | Funds Available | % Spent |
|---|-----------------------|------------------------|-----------------------|--------------------------|--------------------------|--------------------|---------|
| 1053 ROUNDABOUT NO 3 SEASONS INNS | 0 | 1,955 | 1,908 | (47) | | | 102.5% |
| 1054 ROUNDABOUT NO 4 R & B | 0 | 2,492 | 2,372 | (120) | | | 105.1% |
| 1056 ROUNDABOUT NO 6 THE VET CENTRE | 0 | 2,655 | 2,603 | (52) | | | 102.0% |
| 1057 ROUNDABOUT NO 7 RING ROAD | 0 | 1,353 | 1,328 | (25) | | | 101.9% |
| ROUNDABOUTS :- Income | 0 | 11,881 | 12,051 | 170 | | | 98.6% |
| 4108 ROUNDABOUT | 0 | 0 | 1,300 | 1,300 | | 1,300 | 0.0% |
| ROUNDABOUTS :- Indirect Expenditure | 0 | 0 | 1,300 | 1,300 | 0 | 1,300 | 0.0% |
| Net Income over Expenditure | 0 | 11,881 | 10,751 | (1,130) | | | |
| 203 MAINTENANCE | | | | | | | |
| 4082 ALLOTMENTS | 0 | 2,000 | 2,000 | 0 | | 0 | 100.0% |
| MAINTENANCE :- Indirect Expenditure | 0 | 2,000 | 2,000 | 0 | 0 | 0 | 100.0% |
| Net Expenditure | 0 | (2,000) | (2,000) | 0 | | | |
| 204 DEVOLVED SERVICES EXPENSES | | | | | | | |
| 1017 DEV SERVS NON CARRIAGEWAY INC | 0 | 20,381 | 20,353 | (28) | | | 100.1% |
| DEVOLVED SERVICES EXPENSES :- Income | 0 | 20,381 | 20,353 | (28) | | | 100.1% |
| 4124 DEVOLVED NON-CARRIAGEWAY | 0 | 307 | 9,000 | 8,693 | | 8,693 | 3.4% |
| DEVOLVED SERVICES EXPENSES :- Indirect Expenditure | 0 | 307 | 9,000 | 8,693 | 0 | 8,693 | 3.4% |
| Net Income over Expenditure | 0 | 20,074 | 11,353 | (8,721) | | | |
| 205 GROUNDS MAINTENANCE | | | | | | | |
| 4033 WASTE DISPOSAL | 0 | 1,084 | 1,800 | 716 | | 716 | 60.2% |
| 4035 MACHINERY | 218 | 522 | 1,500 | 978 | | 978 | 34.8% |
| 4036 FUEL (MOWER) | 0 | 582 | 2,300 | 1,718 | | 1,718 | 25.3% |
| 4037 SUNDRIES | (160) | 1,448 | 1,480 | 33 | | 33 | 97.8% |
| 4063 VEHICLE HIRE AND RUNNING COSTS | 0 | 3,668 | 13,500 | 9,832 | | 9,832 | 27.2% |
| 4618 TREE SURVEY/MAINT | (460) | 0 | 0 | 0 | | 0 | 0.0% |
| GROUND MAINTENANCE :- Indirect Expenditure | (403) | 7,303 | 20,580 | 13,277 | 0 | 13,277 | 35.5% |
| Net Expenditure | 403 | (7,303) | (20,580) | (13,277) | | | |
| 248 DEPOT | | | | | | | |
| 4013 EQUIPMENT PURCHASE | 0 | 732 | 2,500 | 1,768 | | 1,768 | 29.3% |
| 4055 ALARM | 0 | 0 | 410 | 410 | | 410 | 0.0% |
| 4225 RATES | 0 | 4,142 | 4,200 | 58 | | 58 | 98.6% |

| | Actual Current Mth | Actual Year To Date | Current Annual Bud | Variance Annual Total | Committed Expenditure | Funds Available | % Spent |
|--|-----------------------|------------------------|-----------------------|--------------------------|--------------------------|--------------------|---------|
| 4601 REPAIRS& MAINTENANCE FUND | 171 | 312 | 800 | 488 | | 488 | 39.0% |
| 4602 ELECTRICITY | 0 | 481 | 2,000 | 1,519 | | 1,519 | 24.1% |
| 4603 WATER | 0 | 274 | 1,000 | 726 | | 726 | 27.4% |
| DEPOT :- Indirect Expenditure | 171 | 5,941 | 10,910 | 4,969 | 0 | 4,969 | 54.5% |
| Net Expenditure | (171) | (5,941) | (10,910) | (4,969) | | | |
| <u>249 PUBLIC TOILETS</u> | | | | | | | |
| 1085 SHOP MOBILITY INCOME | 104 | 181 | 100 | (81) | | | 181.0% |
| PUBLIC TOILETS :- Income | 104 | 181 | 100 | (81) | | | 181.0% |
| 4225 RATES | 0 | 0 | 1,000 | 1,000 | | 1,000 | 0.0% |
| 4602 ELECTRICITY | 0 | 0 | 1,026 | 1,026 | | 1,026 | 0.0% |
| 4603 WATER | 0 | 0 | 2,565 | 2,565 | | 2,565 | 0.0% |
| 4608 SHOP MOBILITY | 0 | 0 | 1,026 | 1,026 | | 1,026 | 0.0% |
| 4612 CONTRACTOR CHARGE | 871 | 6,096 | 11,593 | 5,497 | | 5,497 | 52.6% |
| 4709 MAINTENANCE | 0 | 0 | 513 | 513 | | 513 | 0.0% |
| PUBLIC TOILETS :- Indirect Expenditure | 871 | 6,096 | 17,723 | 11,627 | 0 | 11,627 | 34.4% |
| Net Income over Expenditure | (767) | (5,915) | (17,623) | (11,708) | | | |
| <u>250 LACE HILL</u> | | | | | | | |
| 1026 LACE HILL COMMUNITY CENTRE | 630 | 8,959 | 43,251 | 34,292 | | | 20.7% |
| 1027 SOLAR INCOME | 0 | 0 | 507 | 507 | | | 0.0% |
| LACE HILL :- Income | 630 | 8,959 | 43,758 | 34,799 | | | 20.5% |
| 4050 LACE HILL PLAYING FIELDS | 0 | 0 | 500 | 500 | | 500 | 0.0% |
| 4118 SOLAR PANELS | 0 | 0 | 715 | 715 | | 715 | 0.0% |
| 4158 LACE HILL GAS | 0 | 302 | 4,000 | 3,698 | | 3,698 | 7.6% |
| 4159 LACE HILL ELECTRICITY | 0 | 1,227 | 1,960 | 733 | | 733 | 62.6% |
| 4160 LACE HILL WATER | 0 | 152 | 1,250 | 1,098 | | 1,098 | 12.2% |
| 4161 LACE HILL REPAIRS & MAINT | (27) | 5,287 | 3,500 | (1,787) | 27 | (1,814) | 151.8% |
| 4162 LACE HILL CONTRACTOR CHARGE | 284 | 2,248 | 3,750 | 1,502 | | 1,502 | 60.0% |
| 4163 LACE HILL ALARM | 485 | 485 | 513 | 28 | | 28 | 94.5% |
| 4164 LACE HILL EQUIPMENT PURCHASE | 0 | 0 | 2,500 | 2,500 | | 2,500 | 0.0% |
| 4225 RATES | 0 | 9,731 | 9,850 | 120 | | 120 | 98.8% |
| LACE HILL :- Indirect Expenditure | 743 | 19,432 | 28,538 | 9,106 | 27 | 9,079 | 68.2% |
| Net Income over Expenditure | (113) | (10,473) | 15,220 | 25,693 | | | |

| | Actual Current Mth | Actual Year To Date | Current Annual Bud | Variance Annual Total | Committed Expenditure | Funds Available | % Spent |
|--|-----------------------|------------------------|-----------------------|--------------------------|--------------------------|--------------------|--------------|
| <u>251 CHANDOS PARK</u> | | | | | | | |
| 1030 BOWLS INCOME | 282 | 282 | 564 | 282 | | | 50.0% |
| 1035 TENNIS COURT RENT | 0 | 0 | 641 | 641 | | | 0.0% |
| CHANDOS PARK :- Income | <u>282</u> | <u>282</u> | <u>1,205</u> | <u>923</u> | | | <u>23.4%</u> |
| 4601 REPAIRS& MAINTENANCE FUND | 943 | 2,308 | 6,320 | 4,012 | | 4,012 | 36.5% |
| 4602 ELECTRICITY | 0 | 0 | 513 | 513 | | 513 | 0.0% |
| 4603 WATER | 14 | 582 | 1,539 | 957 | | 957 | 37.8% |
| CHANDOS PARK :- Indirect Expenditure | <u>957</u> | <u>2,890</u> | <u>8,372</u> | <u>5,482</u> | <u>0</u> | <u>5,482</u> | <u>34.5%</u> |
| Net Income over Expenditure | <u>(675)</u> | <u>(2,608)</u> | <u>(7,167)</u> | <u>(4,559)</u> | | | |
| <u>252 BOURTON PARK</u> | | | | | | | |
| 4601 REPAIRS& MAINTENANCE FUND | 0 | 5,650 | 8,995 | 3,345 | | 3,345 | 62.8% |
| 4708 PLAY EQUIPMENT | 0 | 13,966 | 13,966 | 0 | | 0 | 100.0% |
| BOURTON PARK :- Indirect Expenditure | <u>0</u> | <u>19,616</u> | <u>22,961</u> | <u>3,345</u> | <u>0</u> | <u>3,345</u> | <u>85.4%</u> |
| Net Expenditure | <u>0</u> | <u>(19,616)</u> | <u>(22,961)</u> | <u>(3,345)</u> | | | |
| <u>253 CEMETERY</u> | | | | | | | |
| 1041 BURIAL FEES | 1,221 | 9,133 | 18,000 | 8,867 | | | 50.7% |
| CEMETERY :- Income | <u>1,221</u> | <u>9,133</u> | <u>18,000</u> | <u>8,867</u> | | | <u>50.7%</u> |
| 4225 RATES | 0 | 408 | 400 | (8) | | (8) | 101.9% |
| 4265 NEW CEM MAINTENANCE | 0 | 0 | 5,050 | 5,050 | | 5,050 | 0.0% |
| 4601 REPAIRS& MAINTENANCE FUND | 39 | 374 | 4,013 | 3,639 | 1,295 | 2,344 | 41.6% |
| 4602 ELECTRICITY | 0 | 131 | 450 | 319 | | 319 | 29.2% |
| 4617 MEMORIAL TESTING | 0 | 0 | 2,052 | 2,052 | | 2,052 | 0.0% |
| 4619 NEW CEM REPAYMENTS | 0 | 0 | 37,108 | 37,108 | | 37,108 | 0.0% |
| 4620 EXPENSES RE BURIAL DUTIES | (0) | 1,066 | 6,669 | 5,603 | | 5,603 | 16.0% |
| CEMETERY :- Indirect Expenditure | <u>39</u> | <u>1,979</u> | <u>55,742</u> | <u>53,763</u> | <u>1,295</u> | <u>52,468</u> | <u>5.9%</u> |
| Net Income over Expenditure | <u>1,183</u> | <u>7,154</u> | <u>(37,742)</u> | <u>(44,896)</u> | | | |
| <u>254 CHANDOS PARK TOILETS</u> | | | | | | | |
| 4109 RIVERSIDE WALK | (29) | 0 | 0 | 0 | | 0 | 0.0% |
| 4612 CONTRACTOR CHARGE | 871 | 6,739 | 16,638 | 9,899 | | 9,899 | 40.5% |
| 4709 MAINTENANCE | 0 | 27 | 1,026 | 999 | | 999 | 2.6% |
| CHANDOS PARK TOILETS :- Indirect Expenditure | <u>842</u> | <u>6,766</u> | <u>17,664</u> | <u>10,898</u> | <u>0</u> | <u>10,898</u> | <u>38.3%</u> |
| Net Expenditure | <u>(842)</u> | <u>(6,766)</u> | <u>(17,664)</u> | <u>(10,898)</u> | | | |

| | Actual Current Mth | Actual Year To Date | Current Annual Bud | Variance Annual Total | Committed Expenditure | Funds Available | % Spent |
|---|-----------------------|------------------------|-----------------------|--------------------------|--------------------------|--------------------|---------|
| <u>255 RAILWAY WALK & CASTLE HILL</u> | | | | | | | |
| 4120 FRIENDS OF GROUPS | 0 | 0 | 1,026 | 1,026 | | 1,026 | 0.0% |
| 4709 MAINTENANCE | 29 | 29 | 513 | 484 | | 484 | 5.7% |
| RAILWAY WALK & CASTLE HILL :- Indirect Expenditure | 29 | 29 | 1,539 | 1,510 | 0 | 1,510 | 1.9% |
| Net Expenditure | (29) | (29) | (1,539) | (1,510) | | | |
| <u>256 STORAGE PREMISES</u> | | | | | | | |
| 4066 GRENVILLE GARAGE RENT | 50 | 349 | 667 | 318 | | 318 | 52.3% |
| STORAGE PREMISES :- Indirect Expenditure | 50 | 349 | 667 | 318 | 0 | 318 | 52.3% |
| Net Expenditure | (50) | (349) | (667) | (318) | | | |
| <u>258 CEMETERY LODGE</u> | | | | | | | |
| 1061 CEMETERY LODGE RENTAL INCOME | 720 | 4,264 | 10,804 | 6,541 | | | 39.5% |
| CEMETERY LODGE :- Income | 720 | 4,264 | 10,804 | 6,541 | | | 39.5% |
| 4034 PWLB REPAYMENTS INCL INTEREST | 0 | 2,351 | 4,702 | 2,351 | | 2,351 | 50.0% |
| 4609 CEMETERY LODGE MAINT | 0 | 666 | 3,500 | 2,834 | | 2,834 | 19.0% |
| CEMETERY LODGE :- Indirect Expenditure | 0 | 3,018 | 8,202 | 5,184 | 0 | 5,184 | 36.8% |
| Net Income over Expenditure | 720 | 1,246 | 2,602 | 1,356 | | | |
| <u>260 CCTV</u> | | | | | | | |
| 4100 CCTV ONGOING COSTS | 0 | 0 | 1,642 | 1,642 | 450 | 1,192 | 27.4% |
| CCTV :- Indirect Expenditure | 0 | 0 | 1,642 | 1,642 | 450 | 1,192 | 27.4% |
| Net Expenditure | 0 | 0 | (1,642) | (1,642) | | | |
| <u>261 COMMUNITY CENTRE STRUCTURAL RE</u> | | | | | | | |
| 1078 NEW HOMES BONUS | 0 | 0 | 150,000 | 150,000 | | | 0.0% |
| COMMUNITY CENTRE STRUCTURAL RE :- Income | 0 | 0 | 150,000 | 150,000 | | | 0.0% |
| 4085 STRUCTURAL REPAIRS | (1,721) | 700 | 2,000 | 1,300 | | 1,300 | 35.0% |
| 4091 CHAMBER WORKS | 1,721 | 1,721 | 1,000 | (721) | | (721) | 172.1% |
| COMMUNITY CENTRE STRUCTURAL RE :- Indirect Expenditure | 0 | 2,421 | 3,000 | 579 | 0 | 579 | 80.7% |
| Net Income over Expenditure | 0 | (2,421) | 147,000 | 149,421 | | | |

| | Actual Current Mth | Actual Year To Date | Current Annual Bud | Variance Annual Total | Committed Expenditure | Funds Available | % Spent |
|---------------------------------------|-----------------------|------------------------|-----------------------|--------------------------|--------------------------|--------------------|---------|
| <u>262 PARKS GENERAL</u> | | | | | | | |
| 4101 SEATS AND BINS | 0 | 0 | 1,026 | 1,026 | | 1,026 | 0.0% |
| 4102 DOG BINS | 0 | 0 | 4,500 | 4,500 | | 4,500 | 0.0% |
| 4106 PLAY AREA MAINTENANCE | 0 | 864 | 5,013 | 4,150 | | 4,150 | 17.2% |
| 4122 TREE WORKS | 460 | 900 | 11,796 | 10,896 | 4,850 | 6,046 | 48.7% |
| 4270 BRIDGES | 0 | 0 | 1,000 | 1,000 | | 1,000 | 0.0% |
| 4275 PLAY AREA REPLACEMENT FUND | 0 | 0 | 1,000 | 1,000 | | 1,000 | 0.0% |
| PARKS GENERAL :- Indirect Expenditure | 460 | 1,764 | 24,335 | 22,572 | 4,850 | 17,722 | 27.2% |
| Net Expenditure | (460) | (1,764) | (24,335) | (22,572) | | | |

ENVIRONMENT :- Income 2,957 55,080 256,271 201,191 21.5%

Expenditure 4,231 214,954 517,666 302,712 6,622 296,090 42.8%

Movement to/(from) Gen Reserve (1,275) (159,874)

TOWN CENTRE & EVENTS

| | | | | | | | |
|-------------------------------------|---------|--------|--------|--------|-----|--------|--------|
| <u>301 TOWN CENTRE & EVENTS</u> | | | | | | | |
| 1005 STREET MARKET | (1,277) | (50) | 0 | 50 | | | 0.0% |
| 1006 FLEA MARKET | (436) | 0 | 0 | 0 | | | 0.0% |
| 1013 HANGING BASKETS | 0 | 0 | 410 | 410 | | | 0.0% |
| 1028 LACE HILL EVENTS INCOME | 0 | 0 | 1,026 | 1,026 | | | 0.0% |
| 1029 GOOD ENDINGS FAIR INCOME | 0 | 0 | 1,000 | 1,000 | | | 0.0% |
| 1062 COMMUNITY FAIR - TABLE INCOME | 0 | 0 | 205 | 205 | | | 0.0% |
| 1066 COMEDY NIGHT INCOME | 0 | 0 | 3,078 | 3,078 | | | 0.0% |
| 1069 CHARTER FAIR INCOME | 0 | 0 | 6,843 | 6,843 | | | 0.0% |
| 1086 FIREWORK DISPLAY INCOME | 0 | 0 | 100 | 100 | | | 0.0% |
| 1087 CHRISTMAS LIGHT INCOME | 0 | 0 | 100 | 100 | | | 0.0% |
| TOWN CENTRE & EVENTS :- Income | (1,713) | (50) | 12,762 | 12,812 | | | (0.4%) |
| 3997 NI TC & E | 0 | 1,826 | 5,960 | 4,134 | | 4,134 | 30.6% |
| 3998 PENSION ERS TC & E | 0 | 6,463 | 12,608 | 6,145 | | 6,145 | 51.3% |
| 3999 WAGES & SALARIES TC & E | 0 | 28,301 | 60,567 | 32,266 | | 32,266 | 46.7% |
| 4042 EVENTS EQUIPMENT | 0 | 0 | 560 | 560 | | 560 | 0.0% |
| 4079 FAIR TRADE PROMOTION | 0 | 0 | 410 | 410 | | 410 | 0.0% |
| 4094 YOUTH PROJECT | 0 | 3,000 | 3,000 | 0 | | 0 | 100.0% |
| 4104 TOWN IN BLOOM | 89 | 520 | 10,750 | 10,230 | 936 | 9,294 | 13.5% |
| 4107 PRIDE OF PLACE | 0 | 0 | 257 | 257 | | 257 | 0.0% |
| 4115 RIVER RINSE | 165 | 165 | 410 | 245 | | 245 | 40.2% |
| 4126 GOOD ENDINGS FAIR | 0 | (71) | 1,000 | 1,071 | | 1,071 | (7.1%) |
| 4166 LACE HILL EVENTS | 0 | 0 | 1,026 | 1,026 | | 1,026 | 0.0% |

| | Actual Current Mth | Actual Year To Date | Current Annual Bud | Variance Annual Total | Committed Expenditure | Funds Available | % Spent |
|---|-----------------------|------------------------|-----------------------|--------------------------|--------------------------|--------------------|--------------|
| 4201 CHRISTMAS LIGHTS | 0 | 3,033 | 11,286 | 8,253 | 288 | 7,965 | 29.4% |
| 4202 FIREWORK DISPLAY | 0 | 0 | 5,130 | 5,130 | | 5,130 | 0.0% |
| 4203 COMMUNITY FAIR | 0 | 0 | 410 | 410 | | 410 | 0.0% |
| 4205 CHRISTMAS PARADE | 0 | 0 | 3,900 | 3,900 | | 3,900 | 0.0% |
| 4208 SPRING FAIR | 0 | 0 | 500 | 500 | | 500 | 0.0% |
| 4210 PANCAKE RACE | 0 | 0 | 80 | 80 | | 80 | 0.0% |
| 4211 BAND JAM | 0 | 0 | 3,591 | 3,591 | | 3,591 | 0.0% |
| 4212 CHRISTMAS LIGHT SWITCH ON | 0 | 0 | 2,500 | 2,500 | | 2,500 | 0.0% |
| 4213 DOG AWARENESS | 0 | 0 | 495 | 495 | | 495 | 0.0% |
| 4216 MAY DAY EVENT | 0 | 0 | 50 | 50 | | 50 | 0.0% |
| 4220 MUSIC IN THE MARKET | 0 | 0 | 3,591 | 3,591 | | 3,591 | 0.0% |
| 4230 SCOUT PARADE | 0 | 0 | 50 | 50 | | 50 | 0.0% |
| 4241 COMEDY NIGHT EXPENDITURE | 0 | 0 | 3,078 | 3,078 | | 3,078 | 0.0% |
| 4243 CHARTER FAIR EXPENDITURE | 0 | 0 | 10,254 | 10,254 | 7,254 | 3,000 | 70.7% |
| 4260 TWINNING | 0 | 0 | 2,000 | 2,000 | | 2,000 | 0.0% |
| TOWN CENTRE & EVENTS :- Indirect Expenditure | 254 | 43,237 | 143,463 | 100,226 | 8,478 | 91,748 | 36.0% |
| Net Income over Expenditure | (1,967) | (43,287) | (130,701) | (87,414) | | | |
| 302 STREET MARKET | | | | | | | |
| 1005 STREET MARKET | 3,279 | 8,132 | 14,500 | 6,368 | | | 56.1% |
| 1006 FLEA MARKET | 932 | 1,887 | 4,500 | 2,613 | | | 41.9% |
| STREET MARKET :- Income | 4,211 | 10,019 | 19,000 | 8,981 | | | 52.7% |
| 4017 SUBSCRIPTIONS | 0 | 358 | 450 | 92 | | 92 | 79.6% |
| 4225 RATES | 0 | 2,121 | 3,078 | 957 | | 957 | 68.9% |
| 4235 MARKET INFRASTRUCTURE & PROMOT | 0 | 750 | 1,500 | 750 | | 750 | 50.0% |
| STREET MARKET :- Indirect Expenditure | 0 | 3,229 | 5,028 | 1,799 | 0 | 1,799 | 64.2% |
| Net Income over Expenditure | 4,211 | 6,790 | 13,972 | 7,182 | | | |
| 303 SPECIAL EVENTS | | | | | | | |
| 1020 FOOD FAIR INCOME | 0 | 0 | 513 | 513 | | | 0.0% |
| 1083 FRINGE INCOME | 0 | 0 | 3,078 | 3,078 | | | 0.0% |
| SPECIAL EVENTS :- Income | 0 | 0 | 3,591 | 3,591 | | | 0.0% |
| 4221 FRINGE | 0 | 892 | 6,000 | 5,108 | | 5,108 | 14.9% |
| 4242 FOOD FAIR | 0 | 332 | 513 | 181 | | 181 | 64.6% |
| 4244 REMEMBRANCE FLAGS | 0 | 0 | 600 | 600 | | 600 | 0.0% |
| 4273 ONE OFF EVENTS | 0 | 698 | 1,500 | 802 | | 802 | 46.5% |
| SPECIAL EVENTS :- Indirect Expenditure | 0 | 1,922 | 8,613 | 6,691 | 0 | 6,691 | 22.3% |
| Net Income over Expenditure | 0 | (1,922) | (5,022) | (3,100) | | | |

| | Actual Current Mth | Actual Year To Date | Current Annual Bud | Variance Annual Total | Committed Expenditure | Funds Available | % Spent |
|---|-----------------------|------------------------|-----------------------|--------------------------|--------------------------|--------------------|---------|
| 305 TOURIST INFORMATION CENTRE | | | | | | | |
| 1084 TIC INCOME | 24 | 540 | 33,000 | 32,460 | | | 1.6% |
| TOURIST INFORMATION CENTRE :- Income | 24 | 540 | 33,000 | 32,460 | | | 1.6% |
| 4253 TIC TICKETS AND PRODUCE | 627 | 1,269 | 30,780 | 29,511 | | 29,511 | 4.1% |
| 4255 HERITAGE APP EXPENDITURE | 0 | 2,299 | 6,344 | 4,045 | 73 | 3,972 | 37.4% |
| 4274 TOURISM WEBSITE | 0 | 0 | 2,500 | 2,500 | 17 | 2,483 | 0.7% |
| TOURIST INFORMATION CENTRE :- Indirect Expenditure | 627 | 3,567 | 39,624 | 36,057 | 90 | 35,967 | 9.2% |
| Net Income over Expenditure | (604) | (3,027) | (6,624) | (3,597) | | | |
| 306 ACCESSIBILITY | | | | | | | |
| 4254 ACCESS ABLE | 0 | 0 | 3,488 | 3,488 | | 3,488 | 0.0% |
| 4266 ACCESSIBILITY COSTS | 0 | 0 | 500 | 500 | | 500 | 0.0% |
| ACCESSIBILITY :- Indirect Expenditure | 0 | 0 | 3,988 | 3,988 | 0 | 3,988 | 0.0% |
| Net Expenditure | 0 | 0 | (3,988) | (3,988) | | | |
| TOWN CENTRE & EVENTS :- Income | 2,522 | 10,509 | 68,353 | 57,844 | | | 15.4% |
| Expenditure | 882 | 51,955 | 200,716 | 148,761 | 8,568 | 140,193 | 30.2% |
| Movement to/(from) Gen Reserve | 1,640 | (41,446) | | | | | |
| PLANNING | | | | | | | |
| 601 PLANNING | | | | | | | |
| 3992 WAGES & SALARIES PLANNING | 0 | 15,789 | 31,252 | 15,463 | | 15,463 | 50.5% |
| 3993 NI PLANNING | 0 | 939 | 4,313 | 3,374 | | 3,374 | 21.8% |
| 3994 PENSION ERS PLANNING | 0 | 1,505 | 4,000 | 2,495 | | 2,495 | 37.6% |
| 4624 NEIGHBOURHOOD PLAN | 0 | 0 | 1,800 | 1,800 | | 1,800 | 0.0% |
| PLANNING :- Indirect Expenditure | 0 | 18,232 | 41,365 | 23,133 | 0 | 23,133 | 44.1% |
| Net Expenditure | 0 | (18,232) | (41,365) | (23,133) | | | |
| PLANNING :- Income | 0 | 0 | 0 | 0 | | | 0.0% |
| Expenditure | 0 | 18,232 | 41,365 | 23,133 | 0 | 23,133 | 44.1% |
| Movement to/(from) Gen Reserve | 0 | (18,232) | | | | | |

EARMARKED RESERVES

| | Actual Current Mth | Actual Year To Date | Current Annual Bud | Variance Annual Total | Committed Expenditure | Funds Available | % Spent |
|---|-----------------------|------------------------|-----------------------|--------------------------|--------------------------|--------------------|--------------|
| 901 EARMARKED RESERVES | | | | | | | |
| 9001 YOUTH COUNCIL | 0 | 0 | 1,000 | 1,000 | | 1,000 | 0.0% |
| 9002 CEMETERY DEVELOPMENT | 0 | 0 | 55,728 | 55,728 | | 55,728 | 0.0% |
| 9004 SOLAR PANEL LACE HILL | 0 | 0 | 28,076 | 28,076 | | 28,076 | 0.0% |
| 9006 SPEED WATCH | 0 | 0 | 598 | 598 | | 598 | 0.0% |
| 9012 CHRISTMAS LIGHTS | 0 | 0 | 295 | 295 | | 295 | 0.0% |
| 9013 YOUTH PROJECTS | 0 | 0 | 3,000 | 3,000 | | 3,000 | 0.0% |
| 9015 CHARTER FAIRS | 0 | 0 | 4,136 | 4,136 | | 4,136 | 0.0% |
| 9025 PLAY AREA REPLACEMENT | 0 | 0 | 30,121 | 30,121 | | 30,121 | 0.0% |
| 9027 GREEN BUCKINGHAM GROUP | 0 | 0 | 226 | 226 | | 226 | 0.0% |
| 9029 CIRCULAR WALK MAINT | 0 | 0 | 5,399 | 5,399 | | 5,399 | 0.0% |
| 9030 TOURISM LEAFLETS | 0 | 0 | 2,404 | 2,404 | | 2,404 | 0.0% |
| 9033 ECONOMIC DEVELOPMENT GRP | 0 | 0 | (2,685) | (2,685) | | (2,685) | 0.0% |
| 9035 PARKS DEVELOPMENT | 0 | 0 | 1,405 | 1,405 | | 1,405 | 0.0% |
| 9036 ELECTION COSTS | 0 | 0 | 5,094 | 5,094 | | 5,094 | 0.0% |
| 9040 PARK RUN | 0 | 0 | 89 | 89 | | 89 | 0.0% |
| 9045 ACCESS FOR ALL | 0 | 0 | 251 | 251 | | 251 | 0.0% |
| 9046 PLANNING DISPLAY EQUIPMENT | 0 | 0 | 1,848 | 1,848 | 1,219 | 629 | 66.0% |
| 9048 BUCKINGHAM ACTION GROUP | 0 | 0 | 1,283 | 1,283 | | 1,283 | 0.0% |
| 9049 NEIGHBOURHOOD PLAN | 0 | 0 | 20,000 | 20,000 | | 20,000 | 0.0% |
| 9050 BRIDGE REPAIRS | 0 | 0 | 15,000 | 15,000 | | 15,000 | 0.0% |
| 9051 OFFICE DEVELOPMENT / FURNITURE | 0 | 6,112 | 12,000 | 5,888 | 640 | 5,248 | 56.3% |
| 9052 DEPOT EQUIPMENT PURCHASE | 0 | 2,216 | 5,000 | 2,784 | 727 | 2,057 | 58.9% |
| 9053 AEDs | 0 | 0 | 420 | 420 | | 420 | 0.0% |
| 9054 LACE HILL REPAIRS & MAINTENANC | 0 | 0 | 5,000 | 5,000 | | 5,000 | 0.0% |
| EARMARKED RESERVES :- Indirect Expenditure | 0 | 8,328 | 195,688 | 187,360 | 2,586 | 184,774 | 5.6% |
| Net Expenditure | 0 | (8,328) | (195,688) | (187,360) | | | |
| EARMARKED RESERVES :- Income | 0 | 0 | 0 | 0 | | | 0.0% |
| Expenditure | 0 | 8,328 | 195,688 | 187,360 | 2,586 | 184,774 | 5.6% |
| Movement to/(from) Gen Reserve | 0 | (8,328) | | | | | |
| Grand Totals:- Income | 5,654 | 969,680 | 1,232,994 | 263,314 | | | 78.6% |
| Expenditure | 13,425 | 465,590 | 1,325,790 | 860,201 | 18,377 | 841,823 | 36.5% |
| Net Income over Expenditure | (7,771) | 504,091 | (92,796) | (596,887) | | | |
| Movement to/(from) Gen Reserve | (7,771) | 504,091 | | | | | |

Bought Ledger 1 for Month No 7

Order by Supplier A/c

Nominal Ledger Analysis

| Invoice Date | Invoice Number | Ref No | Supplier A/c Name | Supplier A/c Code | Net Value | VAT | Invoice Total | A/C | Centre | Amount | Analysis Description |
|--------------|----------------|--------|-------------------|-------------------|-----------|--------|---------------|------|--------|--------|--------------------------------|
| 01/10/2020 | CANCEL CR | | ANGLIAN WATER | A015 | 13.90 | 0.00 | 13.90 | 4603 | 251 | 13.90 | cancel credit as included inv |
| 01/10/2020 | 2020-17043 | | AMAZON | A035 | 24.99 | 5.00 | 29.99 | 4010 | 102 | 24.99 | headset |
| 01/10/2020 | 363589719 | | AMAZON | A035 | 5.83 | 1.16 | 6.99 | 4010 | 102 | 5.83 | mouse |
| 01/10/2020 | 366697410 | | AMAZON | A035 | 12.05 | 2.41 | 14.46 | 4010 | 102 | 12.05 | keyboards for laptops |
| 06/10/2020 | 21183 | | AYLESBURY FIRE | A058 | 104.70 | 20.94 | 125.64 | 4162 | 250 | 104.70 | fire alarm call out 25/9 |
| 01/10/2020 | 324713 | | BUILDBASE | B013 | 11.08 | 2.22 | 13.30 | 4112 | 201 | 11.08 | promix and nail pouch |
| 01/10/2020 | 387999 | | BROWNS | B031 | 103.13 | 20.63 | 123.76 | 4035 | 205 | 103.13 | mower repairs |
| 02/10/2020 | CDP18185 | | COLOUR CALANDARS | C060 | 514.87 | 102.97 | 617.84 | 4253 | 305 | 514.87 | buckingham calendar |
| 01/10/2020 | 2020 | | ELAS | E021 | 0.96 | 0.00 | 0.96 | 4025 | 101 | 0.96 | 2020/21 |
| 01/10/2020 | FD3059 | | FORTEM | F005 | 100.00 | 20.00 | 120.00 | 4041 | 102 | 100.00 | SSL cert renewal tc-gov.uk |
| 01/10/2020 | 378343/2020 | | GRENKE | G011 | 182.19 | 36.44 | 218.63 | 4012 | 102 | 182.19 | photocopier lease |
| 05/10/2020 | 10304 | | HEALTH | H011 | 1,741.67 | 348.33 | 2,090.00 | 4612 | 249 | 870.83 | maintenance |
| | | | | | | | | 4612 | 254 | 870.84 | maintenance |
| 01/10/2020 | 129422 | | JANITORIAL DIRECT | J013 | 128.04 | 18.63 | 146.67 | 4161 | 250 | 128.04 | cleaning supplies |
| 01/10/2020 | 239541 | | LINNELL BROS | L010 | 942.98 | 188.60 | 1,131.58 | 4601 | 251 | 900.15 | timber |
| | | | | | | | | 4601 | 251 | 42.83 | timber |
| 01/10/2020 | 985560 | | MAINSTREAM | M061 | 15.65 | 3.13 | 18.78 | 4018 | 102 | 15.65 | 816426 |
| 01/10/2020 | 985561 | | MAINSTREAM | M061 | 0.59 | 0.12 | 0.71 | 4018 | 102 | 0.59 | 816801 |
| 01/10/2020 | 986017 | | MAINSTREAM | M061 | 34.54 | 6.91 | 41.45 | 4018 | 102 | 34.54 | 817433 |
| 21/10/2020 | 13619 | | MICROSHADE | M063 | 740.06 | 148.01 | 888.07 | 4027 | 102 | 740.06 | hosting |
| 01/10/2020 | 85584 | | OAKPARK | O060 | 319.00 | 63.80 | 382.80 | 4163 | 250 | 319.00 | annual alarm maint LHSCC |
| 01/10/2020 | 85585 | | OAKPARK | O060 | 166.00 | 33.20 | 199.20 | 4163 | 250 | 166.00 | annual alarm monitoring LHSCC |
| 01/10/2020 | 85683 | | OAKPARK | O060 | 171.00 | 34.20 | 205.20 | 4601 | 248 | 171.00 | intruder alarm call out |
| 01/10/2020 | 201011004583 | | PLUSNET | P053 | 386.00 | 77.20 | 463.20 | 4018 | 102 | 386.00 | mobiles |
| 01/10/2020 | 127725 | | PAYROLL OPTIONS | P057 | 127.21 | 25.44 | 152.65 | 4030 | 102 | 127.21 | payroll |
| 01/10/2020 | 1 | | TELESHORE GROUP | TO22 | -0.36 | 0.00 | -0.36 | 4620 | 253 | -0.36 | credit mipost |
| 01/10/2020 | CORR | | VIKING DIRECT | V001 | -42.76 | 0.00 | -42.76 | 4010 | 102 | -42.76 | correct invoice posted in erro |
| 01/10/2020 | 1P | | VAUGHTONS | V003 | 0.01 | 0.00 | 0.01 | 4010 | 102 | 0.01 | correct |

Bought Ledger 1 for Month No 7

Order by Supplier A/c

Nominal Ledger Analysis

| Invoice Date | Invoice Number | Ref No | Supplier A/c Name | Supplier A/c Code | Net Value | VAT | Invoice Total | A/C | Centre | Amount | Analysis Description |
|----------------|----------------|--------|-------------------|-------------------|-----------------|-----------------|-----------------|------|--------|-----------------|----------------------|
| 31/10/2020 | 2P | | VAUGHTONS | V003 | -0.02 | 0.00 | -0.02 | 4010 | 102 | -0.02 | correct |
| 01/10/2020 | 50890 | | VAUGHTONS | V003 | 74.55 | 14.91 | 89.46 | 4500 | 132 | 74.55 | Cllr badge RA |
| TOTAL INVOICES | | | | | <u>5,877.86</u> | <u>1,174.25</u> | <u>7,052.11</u> | | | <u>5,877.86</u> | |

BUCKINGHAM TOWN COUNCIL

RESOURCES COMMITTEE

MONDAY 9th NOVEMBER 2020

Contact Officer: Paul Hodson, Town Clerk

Revised Budget Forecast for 2020/21

1. Recommendation

1.1. It is recommended that Members note the report

2. Summary

2.1. The budget forecast for 2020/21 has been reviewed in light of the most recent national restrictions. The updated forecast shows that the Covid 19 restrictions have impacted a number of Council services. These include:

- Reduced expenditure on Community Service work, which has yet to restart
- Reduced income from hall hire, notably Lace Hill
- Reduced income from the markets
- Reduced expenditure on events, linked to some reduced income from events

2.2. Staff costs remain roughly as planned; the only staff member eligible for the furlough scheme is the Lace Hill Caretaker.

2.3. Costs directly attributable to Covid 19 are funded out of the Covid 19 budget. This includes PPE and the hire of the additional van.

2.4. There is still much uncertainty about the next few months. But the current forecast is that overall the budget will be **underspent** by £4,075. However, this is more than balanced by other committees with a forecast underspend.

3. Summary Revised Forecast

| | | 2020/21 Proposed Budget | 2020/21 Revised Forecast | Difference by Committee |
|--------------------|----------------------------|-------------------------------|--------------------------------|-------------------------------|
| Resources | Income | 4,440 | 520 | -3,920 |
| | Expenditure | 362,347 | 353,709 | 8,638 |
| | Net Expenditure | 357,907 | 353,189 | 4,718 |
| | | | | |
| Environment | Income | 106,271 | 72,027 | -34,245 |
| | Expenditure | 491,064 | 471,301 | 19,763 |
| | Net Expenditure | 384,793 | 399,275 | -14,482 |
| | | | | |
| TC & E | Income | 68,353 | 19,218 | -49,135 |
| | Expenditure | 188,218 | 128,632 | 59,586 |
| | Net Expenditure | 119,865 | 109,414 | 10,451 |
| | | | | |
| Planning | Income | 0 | 0 | 0 |
| | Expenditure | 41,365 | 37,976 | 3,389 |
| | Net Expenditure | 41,365 | 37,976 | 3,389 |
| | | | | |
| TOTAL | Income | 179,064 | 91,765 | -87,300 |
| | Expenditure | 1,082,994 | 991,619 | 91,375 |
| | Net Expenditure | 903,930 | 899,855 | 4,075 |

3.1. Forecast underspend

£4,075

4. Revised Budget Forecast

4.1. Forecast changes are marked in red.

| Centre | Code | | 2020/21 Budget | Revised Forecast |
|--------|------|--------------------------------|----------------|------------------|
| 101 | | PERSONNEL COSTS | | |
| | 4000 | WAGES & SALARIES ADMIN | 144,908 | 144,556 |
| | 4003 | APPRENTICESHIP | 9,500 | 9,500 |
| | 4005 | ERS NATIONAL INS | 19,445 | 14,500 |
| | 4006 | ERS PENSION CONT | 35,368 | 35,282 |
| | 4007 | STAFF TRAVEL | 1,100 | 500 |
| | 4008 | OCCUPATIONAL HEALTH | 1,231 | 1,231 |
| | 4025 | HR ADVICE | 4,325 | 4,325 |
| | 4026 | STAFF & RECRUITMENT | 1,000 | 1,000 |
| | | Expenditure | 216,877 | 210,894 |
| | | | | |
| | | | | |
| 102 | | OFFICE EXPENSES | | |
| | 1010 | CHAMBER HIRE | 1,400 | 0 |
| | 1012 | PHOTOCOPIER USE | 40 | 20 |
| | | Income | 1,440 | 20 |
| | 4010 | STATIONERY | 2,400 | 2,100 |
| | 4011 | POSTAGE | 500 | 350 |
| | 4012 | PHOTOCOPIER | 1,796 | 1,796 |
| | 4013 | EQUIPMENT PURCHASE | 1,100 | 1,100 |
| | 4015 | ADVERTISMENT | 513 | 513 |
| | 4017 | SUBSCRIPTIONS | 4,200 | 4,200 |
| | 4018 | TELEPHONE | 5,130 | 5,500 |
| | 4019 | HIRE OF HALL | 257 | 257 |
| | 4021 | HOSPITALITY | 400 | 200 |
| | 4023 | TRAINING | 6,500 | 3,500 |
| | 4027 | COMPUTER SOFTWARE | 10,000 | 10,000 |
| | 4030 | PAYROLL | 1,300 | 1,500 |
| | 4032 | PUBLICITY | 6,500 | 6,500 |
| | 4038 | COMPUTER EQUIP/MAINT | 3,500 | 3,500 |
| | 4041 | WEB SITE PROVISION & OPERATION | 2,400 | 2,400 |
| | 4043 | PROTECTIVE CLOTHING / UNIFORM | 1,000 | 1,000 |
| | 4052 | HEAT LIGHT POWER | 821 | 821 |
| | 4055 | ALARM | 564 | 564 |
| | 4156 | BUCKINGHAM CENTRE RENT | 13,000 | 10,000 |
| | 4225 | RATES | 2,833 | 4,000 |

| Centre | Code | | 2020/21 Budget | Revised Forecast |
|--------|------|----------------------------|----------------|------------------|
| | | Expenditure | 64,714 | 59,801 |
| | | | | |
| 103 | | COUNCILLORS | | |
| | 4020 | MAYOR'S DUTIES | 1,800 | 1,800 |
| | 4029 | MAYOR'S CIVIC | 1,550 | 1,550 |
| | 4044 | COUNCILLORS MILEAGE / EXPS | 616 | 200 |
| | 4045 | COUNCILLORS ALLOWANCE | 9,981 | 8,190 |
| | 4236 | ELECTION COSTS | 500 | 500 |
| | 4269 | COUNCILLOR TRAINING | 1,500 | 1,500 |
| | | Expenditure | 15,947 | 13,740 |
| | | | | |
| 104 | | LEGAL REQUIREMENTS | | |
| | 4014 | AUDIT FEE | 5,335 | 4,800 |
| | 4016 | LEGAL COSTS | 2,000 | 2,000 |
| | 4022 | INSURANCE | 16,500 | 16,500 |
| | | Expenditure | 23,835 | 23,300 |
| | | | | |
| 120 | | GRANTS (PREV 137) | | |
| | 4077 | OLD GAOL FUNDING | 3,000 | 3,000 |
| | 4081 | CAB GRANT | 5,346 | 5,346 |
| | 4086 | YOUTH CENTRE GRANT | 5,200 | 5,200 |
| | | Expenditure | 13,546 | 13,546 |
| | | | | |
| 125 | | COMMEMORATIVE ITEMS | | |
| | 4501 | CIVIC AWARD | 816 | 816 |
| | 4504 | REMEMBERANCE WREATH | 26 | 26 |
| | 4505 | MAYORS SALVER | 220 | 220 |
| | | Expenditure | 1,062 | 1,062 |
| | | | | |
| 130 | | ADMIN RESERVES | | |
| | 1176 | PRECEPT | 0 | 0 |
| | 1190 | INTEREST RECEIVED | 3,000 | 500 |

| Centre | Code | | 2020/21 Budget | Revised Forecast |
|--------|------|------------------------------|----------------|------------------|
| | | Income | 3,000 | 500 |
| | | | | |
| 131 | | GRANTS | | |
| | 4084 | COMMUNITY CENTRE CAPITAL | 5,000 | 5,000 |
| | 4087 | ANNUAL GRANTS | 12,866 | 12,866 |
| | 4088 | UNIVERSITY CIVIC PRIZES | 0 | 0 |
| | | Expenditure | 17,866 | 17,866 |
| | | | | |
| 132 | | CONTINGENCIES | | |
| | 4503 | COVID 19 EXPENSES | 0 | 5,000 |
| | 4500 | CONTINGENCIES | 8,500 | 8,500 |
| | | Expenditure | 8,500 | 13,500 |
| | | | | |
| 201 | | ENVIRONMENT | | |
| | 1081 | SOLAR PANEL FIT RATE | 0 | 0 |
| | 1082 | SOLAR PANEL EXPORT RATE | 0 | 0 |
| | | Income | 0 | 0 |
| | 3995 | NI ENVIRONMENT | 24,798 | 15,000 |
| | 3996 | PENSION ERS ENVIRONMENT | 46,384 | 46,271 |
| | | | 199,640 | 199,640 |
| | 4004 | WAGES & SALARIES ENVIRONMENT | | |
| | 4068 | COMMUNITY SERVICE | 6,669 | 2,000 |
| | 4101 | SEATS AND BINS | 0 | 0 |
| | 4112 | ENVIRONMENT EQUIPMENT | 6,000 | 6,000 |
| | 4118 | SOLAR PANELS | 0 | 0 |
| | | | 0 | 0 |
| | 4155 | SOLAR PANEL LOAN REPAYMENT | | |
| | | | 0 | 0 |
| | 4252 | SOLAR PANEL LOAN REPAYMENT | | |
| | | Expenditure | 283,491 | 268,911 |
| | | | | |
| 202 | | ROUNDBABOUTS | | |
| | | | 2,180 | 2,180 |
| | 1051 | ROUNDBABOUT NO 1 ABBOT FIRE | | |
| | 1052 | ROUNDBABOUT NO 2 ELLA | 1,660 | 1,660 |

| Centre | Code | | 2020/21 Budget | Revised Forecast |
|--------|------|---------------------------------|----------------|------------------|
| | 1053 | ROUNDAABOUT NO 3 SEASONS INNS | 1,908 | 1,908 |
| | 1054 | ROUNDAABOUT NO 4 R & B | 2,372 | 2,372 |
| | 1056 | ROUNDAABOUT NO 6 THE VET CENTRE | 2,603 | 2,603 |
| | 1057 | ROUNDAABOUT NO 7 RING ROAD | 1,328 | 1,328 |
| | | Income | 12,051 | 12,051 |
| | 4108 | ROUNDAABOUT | 1,300 | 1,300 |
| | | Expenditure | 1,300 | 1,300 |
| | | | | |
| 203 | | MAINTENANCE | | |
| | 4063 | VEHICLE HIRE AND RUNNING COSTS | 0 | 0 |
| | 4082 | ALLOTMENTS | 2,000 | 2,000 |
| | 4102 | DOG BINS | 0 | 0 |
| | | Expenditure | 2,000 | 2,000 |
| | | | | |
| 204 | | DEVOLVED SERVICES EXPENSES | | |
| | 1015 | DEVOLVED OTHER INCOME | 0 | 0 |
| | 1017 | DEV SERV NON CARRIAGEWAY INC | 20,353 | 20,353 |
| | 1019 | DEVOLVED SERVICES INCOME | 0 | 0 |
| | | Income | 20,353 | 20,353 |
| | 4124 | DEVOLVED NON-CARRIAGEWAY | 9,000 | 8,000 |
| | 4127 | DEVOLVED MINOR HIGHWAYS | 0 | 0 |
| | | Expenditure | 9,000 | 8,000 |
| | | | | |
| 205 | | GROUNDS MAINTENANCE | | |
| | 4033 | WASTE DISPOSAL | 1,800 | 1,800 |
| | 4035 | MACHINERY | 1,500 | 1,500 |
| | 4036 | FUEL (MOWER) | 2,300 | 2,300 |
| | 4037 | SUNDRIES | 1,200 | 1,200 |

| Centre | Code | | 2020/21 Budget | Revised Forecast |
|--------|------|--------------------------------|----------------|------------------|
| | 4063 | VEHICLE HIRE AND RUNNING COSTS | 13,500 | 13,500 |
| | | Expenditure | 20,300 | 20,300 |
| | | | | |
| 248 | | DEPOT | | |
| | 4013 | EQUIPMENT PURCHASE | 2,500 | 2,500 |
| | 4055 | ALARM | 410 | 410 |
| | 4225 | RATES | 4,200 | 4,200 |
| | | | 800 | 800 |
| | 4601 | REPAIRS& MAINTENANCE FUND | | |
| | 4602 | ELECTRICITY | 2,000 | 2,000 |
| | 4603 | WATER | 1,000 | 1,000 |
| | | Expenditure | 10,910 | 10,910 |
| | | | | |
| 249 | | PUBLIC TOILETS | | |
| | 1085 | SHOP MOBILITY INCOME | 100 | 20 |
| | | Income | 100 | 20 |
| | 4225 | RATES | 1,000 | 1,000 |
| | 4602 | ELECTRICITY | 1,026 | 1,026 |
| | 4603 | WATER | 2,565 | 2,565 |
| | 4608 | SHOP MOBILITY | 1,026 | 1,026 |
| | 4612 | CONTRACTOR CHARGE | 10,722 | 10,722 |
| | 4709 | MAINTENANCE | 513 | 513 |
| | | Expenditure | 16,852 | 16,852 |
| | | | | |
| 250 | | LACE HILL | | |
| | 1026 | LACE HILL COMMUNITY CENTRE | 43,251 | 12,000 |
| | 1027 | SOLAR INCOME | 507 | 0 |
| | | Income | 43,758 | 12,000 |
| | 4050 | LACE HILL PLAYING FIELDS | 500 | 200 |
| | 4118 | SOLAR PANELS | 715 | 0 |
| | 4158 | LACE HILL GAS | 4,000 | 4,000 |
| | 4159 | LACE HILL ELECTRICITY | 1,960 | 1,960 |
| | 4160 | LACE HILL WATER | 1,250 | 1,250 |
| | 4161 | LACE HILL REPAIRS & MAINT | 3,500 | 3,500 |

| Centre | Code | | 2020/21 Budget | Revised Forecast |
|--------|------|------------------------------|-------------------|---------------------|
| | 4162 | LACE HILL CONTRACTOR CHARGE | 3,750 | 3,750 |
| | 4163 | LACE HILL ALARM | 513 | 513 |
| | 4164 | LACE HILL EQUIPMENT PURCHASE | 2,500 | 2,500 |
| | 4167 | LACE HILL PLAY AREA | 0 | 0 |
| | 4225 | RATES | 9,850 | 9,850 |
| | 4605 | HORTICULTURAL CONTRACT | 0 | 0 |
| | | Expenditure | 28,538 | 27,523 |
| | | | | |
| 251 | | CHANDOS PARK | | |
| | 1030 | BOWLS INCOME | 564 | 282 |
| | 1035 | TENNIS COURT RENT | 641 | 321 |
| | | Income | 1,205 | 603 |
| | 4106 | PLAY AREA MAINTENANCE | 0 | 0 |
| | 4122 | TREE WORKS | 0 | 0 |
| | | | 3,065 | 3,065 |
| | 4601 | REPAIRS& MAINTENANCE FUND | | |
| | 4602 | ELECTRICITY | 513 | 513 |
| | 4603 | WATER | 1,539 | 1,539 |
| | 4605 | HORTICULTURAL CONTRACT | 0 | 0 |
| | | Expenditure | 5,117 | 5,117 |
| | | | | |
| 252 | | BOURTON PARK | | |
| | 4106 | PLAY AREA MAINTENANCE | 0 | 0 |
| | 4122 | TREE WORKS | 0 | 0 |
| | | | 5,000 | 5,000 |
| | 4601 | REPAIRS& MAINTENANCE FUND | | |
| | 4605 | HORTICULTURAL CONTRACT | 0 | 0 |
| | 4708 | PLAY EQUIPMENT | 0 | 0 |
| | | Expenditure | 5,000 | 5,000 |
| | | | | |
| 253 | | CEMETERY | | |
| | 1041 | BURIAL FEES | 18,000 | 18,000 |
| | | Income | 18,000 | 18,000 |
| | 4225 | RATES | 400 | 400 |

| Centre | Code | | 2020/21 Budget | Revised Forecast |
|--------|------|----------------------------|----------------|------------------|
| | 4265 | NEW CEM MAINTENANCE | 5,050 | 5,050 |
| | | | 3,078 | 3,078 |
| | 4601 | REPAIRS& MAINTENANCE FUND | | |
| | 4602 | ELECTRICITY | 450 | 450 |
| | 4605 | HORTICULTURAL CONTRACT | 0 | 0 |
| | 4617 | MEMORIAL TESTING | 2,052 | 2,052 |
| | 4619 | NEW CEM REPAYMENTS | 37,108 | 37,108 |
| | 4620 | EXPENSES RE BURIAL DUTIES | 6,669 | 6,669 |
| | 4621 | NEW CEMETERY PLANNING | 0 | 0 |
| | | Expenditure | 54,807 | 54,807 |
| | | | | |
| | | | | |
| 254 | | CHANDOS PARK TOILETS | | |
| | 4612 | CONTRACTOR CHARGE | 13,338 | 10,170 |
| | 4709 | MAINTENANCE | 1,026 | 1,026 |
| | | Expenditure | 14,364 | 11,196 |
| | | | | |
| | | | | |
| 255 | | RAILWAY WALK & CASTLE HILL | | |
| | 4120 | FRIENDS OF GROUPS | 1,026 | 1,026 |
| | 4122 | TREE WORKS | 0 | 0 |
| | 4605 | HORTICULTURAL CONTRACT | 0 | 0 |
| | 4709 | MAINTENANCE | 513 | 513 |
| | | Expenditure | 1,539 | 1,539 |
| | | | | |
| | | | | |
| 256 | | STORAGE PREMISES | | |
| | 4066 | GRENVILLE GARAGE RENT | 667 | 667 |
| | | Expenditure | 667 | 667 |
| | | | | |
| | | | | |
| 257 | | KEN TAGG PLAYGROUND | | |
| | 4106 | PLAY AREA MAINTENANCE | 0 | 0 |
| | 4122 | TREE WORKS | 0 | 0 |
| | 4605 | HORTICULTURAL CONTRACT | 0 | 0 |
| | | Expenditure | 0 | 0 |
| | | | | |

| Centre | Code | | 2020/21 Budget | Revised Forecast |
|--------|------|--------------------------------|----------------|------------------|
| 258 | | CEMETERY LODGE | | |
| | 1061 | CEMTERY LODGE RENTAL INCOME | 10,804 | 9,000 |
| | | Income | 10,804 | 9,000 |
| | 4034 | PWLB REPAYMANTS INCL INTEREST | 4,702 | 4,702 |
| | 4609 | CEMETERY LODGE MAINT | 3,500 | 3,500 |
| | | Expenditure | 8,202 | 8,202 |
| 259 | | OTTERS BROOK | | |
| | 4106 | PLAY AREA MAINTENANCE | 0 | 0 |
| | 4122 | TREE WORKS | 0 | 0 |
| | 4605 | HORTICULTURAL CONTRACT | 0 | 0 |
| | | Expenditure | 0 | 0 |
| 260 | | CCTV | | |
| | 4100 | CCTV ONGOING COSTS | 1,642 | 1,642 |
| | | Expenditure | 1,642 | 1,642 |
| 261 | | COMMUNITY CENTRE STRUCTURAL RE | | |
| | 4085 | STRUCTURAL REPAIRS | 2,000 | 2,000 |
| | 4091 | CHAMBER WORKS | 1,000 | 1,000 |
| | | Expenditure | 3,000 | 3,000 |
| 262 | | PARKS GENERAL | | |
| | 4101 | SEATS AND BINS | 1,026 | 1,026 |
| | 4102 | DOG BINS | 4,500 | 4,500 |
| | 4106 | PLAY AREA MAINTENANCE | 5,013 | 5,013 |
| | 4122 | TREE WORKS | 11,796 | 11,796 |
| | 4270 | BRIDGES | 1,000 | 1,000 |
| | 4275 | PLAY AREA REPLACEMENT FUND | 1,000 | 1,000 |

| Centre | Code | | 2020/21 Budget | Revised Forecast |
|--------|------|-------------------------------|-------------------|---------------------|
| | | | 24,335 | 24,335 |
| | | Expenditure | | |
| | | | | |
| 301 | | TOWN CENTRE & EVENTS | | |
| | 1013 | HANGING BASKETS | 410 | 0 |
| | 1028 | LACE HILL EVENTS INCOME | 1,026 | 500 |
| | 1029 | GOOD ENDINGS FAIR INCOME | 1,000 | 1,000 |
| | 1031 | ENTERPRISE FAIR INCOME | 0 | 0 |
| | 1033 | ICE RINK INCOME | 0 | 0 |
| | | | | |
| | 1062 | COMMUNITY FAIR - TABLE INCOME | 205 | 205 |
| | 1066 | COMEDY NIGHT INCOME | 3,078 | 0 |
| | 1069 | CHARTER FAIR INCOME | 6,843 | 0 |
| | 1086 | FIREWORK DISPLAY INCOME | 100 | 0 |
| | 1087 | CHRISTMAS LIGHT INCOME | 100 | 0 |
| | | | 12,762 | 1,705 |
| | 3997 | NI TC & E | 5,960 | 3,700 |
| | 3998 | PENSION ERS TC & E | 12,608 | 12,577 |
| | 3999 | WAGES & SALARIES TC & E | 60,567 | 60,420 |
| | 4042 | EVENTS EQUIPMENT | 560 | 560 |
| | 4079 | FAIR TRADE PROMOTION | 410 | 410 |
| | 4094 | YOUTH PROJECT | 3,000 | 3,000 |
| | 4104 | TOWN IN BLOOM | 10,750 | 10,750 |
| | 4107 | PRIDE OF PLACE | 257 | 257 |
| | 4115 | RIVER RINSE | 410 | 410 |
| | 4119 | ICE RINK | 0 | 0 |
| | 4125 | ENTERPRISE FAIR | 0 | 0 |
| | 4126 | GOOD ENDINGS FAIR | 1,000 | 1,000 |
| | 4166 | LACE HILL EVENTS | 1,026 | 500 |
| | 4201 | CHRISTMAS LIGHTS | 11,286 | 11,286 |
| | 4202 | FIREWORK DISPLAY | 5,130 | 0 |
| | 4203 | COMMUNITY FAIR | 410 | 410 |
| | 4205 | CHRISTMAS PARADE | 3,900 | 2,000 |
| | 4208 | SPRING FAIR | 500 | 500 |
| | 4210 | PANCAKE RACE | 80 | 80 |
| | 4211 | BAND JAM | 3,591 | 0 |
| | 4212 | CHRISTMAS LIGHT SWITCH ON | 2,500 | 500 |
| | 4213 | DOG AWARENESS | 495 | 495 |
| | 4216 | MAY DAY EVENT | 50 | 0 |
| | 4220 | MUSIC IN THE MARKET | 3,591 | 0 |
| | 4230 | SCOUT PARADE | 50 | 0 |

| Centre | Code | | 2020/21 Budget | Revised Forecast |
|--------|------|--------------------------------|----------------|------------------|
| | 4241 | COMEDY NIGHT EXPENDITURE | 3,078 | 0 |
| | 4243 | CHARTER FAIR EXPENDITURE | 3,000 | 0 |
| | 4260 | TWINNING | 2,000 | 2,000 |
| | | Expenditure | 136,209 | 110,855 |
| | | | | |
| 302 | | STREET MARKET | | |
| | 1005 | STREET MARKET | 14,500 | 11,000 |
| | 1006 | FLEA MARKET | 4,500 | 2,000 |
| | | Income | 19,000 | 13,000 |
| | 4017 | SUBSCRIPTIONS | 450 | 450 |
| | 4225 | RATES | 3,078 | 3,078 |
| | 4235 | MARKET INFRASTRUCTURE & PROMOT | 1,500 | 1,500 |
| | | Expenditure | 5,028 | 5,028 |
| | | | | |
| 303 | | SPECIAL EVENTS | | |
| | 1020 | FOOD FAIR INCOME | 513 | 513 |
| | 1034 | FESTIVAL OF HEALTH | 0 | 0 |
| | 1083 | FRINGE INCOME | 3,078 | 0 |
| | | Income | 3,591 | 513 |
| | 4075 | FESTIVAL OF HEALTH | 0 | 0 |
| | 4221 | FRINGE | 6,000 | 850 |
| | 4242 | FOOD FAIR | 513 | 513 |
| | 4244 | REMEMBRANCE FLAGS | 600 | 600 |
| | 4273 | ONE OFF EVENTS | 1,500 | 1,298 |
| | | Expenditure | 8,613 | 3,261 |
| | | | | |
| 304 | | BUCKINGHAM TOWN YOUTH COUNCIL | | |
| | 4237 | YOUTH COUNCIL BUDGET | 1,000 | 1,000 |
| | 4238 | YOUTH COUNCIL ADMIN | 100 | 0 |
| | | Expenditure | 1,100 | 1,000 |
| | | | | |
| 305 | | TOURIST INFORMATION CENTRE | | |

| Centre | Code | | 2020/21 Budget | Revised Forecast |
|--------|------|---------------------------|----------------|------------------|
| | 1084 | TIC INCOME | 33,000 | 4,000 |
| | 1088 | HERITAGE APP INCOME | 0 | 0 |
| | | Income | 33,000 | 4,000 |
| | 4253 | TIC TICKETS AND PRODUCE | 30,780 | 4,000 |
| | 4255 | HERITAGE APP EXPENDITURE | 0 | 0 |
| | 4274 | TOURISM WEBSITE | 2,500 | 500 |
| | | Expenditure | 33,280 | 4,500 |
| | | | | |
| 306 | | ACCESSIBILITY | | |
| | 4254 | ACCESS ABLE | 3,488 | 3,488 |
| | 4266 | ACCESSIBILITY COSTS | 500 | 500 |
| | | Expenditure | 3,988 | 3,988 |
| | | | | |
| 601 | | PLANNING | | |
| | 3992 | WAGES & SALARIES PLANNING | 31,252 | 31,176 |
| | 3993 | NI PLANNING | 4,313 | 2,000 |
| | 3994 | PENSION ERS PLANNING | 4,000 | 3,000 |
| | 4624 | NEIGHBOURHOOD PLAN | 1,800 | 1,800 |
| | | Expenditure | 41,365 | 37,976 |

**BUCKINGHAM TOWN COUNCIL
RESOURCES COMMITTEE
MONDAY 9TH NOVEMBER 2020**

Contact Officer: Paul Hodson, Town Clerk

Draft Budget 2021-2026

1. Recommendation

1.1. It is recommended that the Committee consider the proposed five-year budget, including the proposed budget for 2021/2022 to be included in the precept, and recommend any changes required to enable a revised version to be provided for the next meeting of the Committee to review before the budget is provided for Full Council to consider at the Precept meeting in January 2021.

2. Background

2.1. A five-year budget has been prepared, to enable long-term planning. This is based on the budget agreed by the Precept Meeting in January 2020.

2.2. The draft budget has been prepared assuming RPI of 1.5%, and allowing for a salary increase of 2%. At this stage the Parish Tax Base figure is not known, so it is not possible to say what the overall increase Council Tax would be from the proposed budget.

2.3. So far the Council has not received the Council Tax Base figure for 2021/22. This is likely to be increased from the current year, which will mean that the total precept would increase without any increase per household. The final increase per Band D property cannot yet be known, HOWEVER it is likely that the draft budget proposed would result in a 0% increase per household for 2021/22.

2.4. The Environment and Town Centre and Events Committees have considered their parts of the proposed budgets at their most recent meetings.

2.5. Each committee will discuss the proposed budget once more before the final version is submitted to Full Council to consider during the Precept Meeting in January 2021.

3. Key Changes

3.1. The following significant changes have been made to the first section of the draft budget, for which the Resources Committee is responsible:

- 3.1.1. The salary for the Apprentice has been combined with the overall Wages and Salaries budget (101 4000)
- 3.1.2. The Publicity budget has been increased by £1,000 to accommodate funding for social media management software (102 4032)
- 3.1.3. The website budget has been increased from £2,500 to £5,000. The website is due to be re-tendered for, and it is unlikely that the Council could meet its current requirements for the previous budget.
- 3.1.4. The Future Planning (Contingencies) budget (132 5400) has been increased by £2,000 to include an emergency contingency fund to support community groups with if required. **(691.5.1/20)**
- 3.1.5. A budget of £2,000 has been added to meet expenses caused by measures to respond to Covid 19 (132 4503).

4. Ear-Marked Reserves

- 4.1. At the end of the previous financial year (2019/20), the Council reported an underspend of £617,568. The ear-marked reserves totalled £195,688, leaving £421,880 in the general reserve. In new guidance provided during 2019, the Joint Panel on Accountability and Governance (JPAG) now advise that any authority with Net Revenue Expenditure (NRE) in excess of £200,000 should plan on 3 months equivalent General Reserve, although it is important that each authority adopt, as a General Reserve policy, the level appropriate to their size and situation and plan their Budget so as to ensure that the adopted level is maintained.
- 4.2. For 2020/21 this would have been £226,113. However, in light of uncertainties the Council was facing, it was agreed for the Council to maintain the General Reserve at £422,134 for 2020/21, with the proviso that the Resources Committee are asked to review the new guidance and propose a fresh Reserves Policy during 2020/21.
- 4.3. Following a review of works required to Council assets, a number of schemes are proposed to be taken forwards during the next 2 – 3 financial years. It is therefore proposed to add the following items to the ear-marked reserve, and to amend the Reserves Policy in this light:

| Code | EARMARKED RESERVES | Current | Addition | New Total |
|------|-----------------------|---------|---------------------|-----------|
| 9001 | YOUTH COUNCIL | 1,000 | | |
| 9002 | CEMETERY DEVELOPMENT | 55,728 | | |
| 9004 | SOLAR PANEL LACE HILL | 28,076 | | |
| 9006 | SPEED WATCH | 598 | | |
| 9012 | CHRISTMAS LIGHTS | 295 | | |
| 9013 | YOUTH PROJECTS | 3000 | | |
| 9015 | CHARTER FAIRS | 4,136 | | |
| 9025 | PLAY AREA REPLACEMENT | 30,121 | 15,000 ¹ | 45,121 |
| 9027 | GREEN BUCKINGHAM | 226 | | |
| 9029 | CIRCULAR WALK MAINT | 5,399 | | |
| 9030 | TOURISM LEAFLETS | 2,404 | | |

¹ The additional £15,000 for play area replacement would fund the resurfacing of the toddler play area in Bourton Park

| | | | | | |
|------|--|--|--------|---------------------|--------------------|
| 9033 | ECONOMIC DEVELOPMENT | | -2685 | | |
| 9035 | PARKS DEVELOPMENT | | 1,405 | | |
| 9036 | ELECTION COSTS | | 5,094 | | |
| 9040 | PARK RUN | | 89 | | |
| 9045 | ACCESS FOR ALL | | 251 | | |
| 9046 | PLANNING DISPLAY | | 1,848 | | |
| 9048 | BUCKINGHAM ACTION | | 1,283 | | |
| 9049 | NEIGHBOURHOOD PLAN | | 20,000 | | |
| 9050 | BRIDGE REPAIRS | | 15,000 | | |
| 9051 | OFFICE DEVELOPMENT / | | 12,000 | | |
| 9052 | DEPOT EQUIPMENT | | 5,000 | 10,000 ² | 15,000 |
| 9053 | AEDs | | 420 | | |
| 9054 | LACE HILL REPAIRS & | | 5,000 | 20,000 ³ | 25,000 |
| | CEMETERY LODGE REPAIRS | | | 10,000 ⁴ | 10,000 |
| | NEW GARDEN OF REST | | | 40,000 | 40,000 |
| | BOWLS CLUB PAVILLION REPAIRS | | | 8,000 | 8,000 ⁵ |
| | MAKING GOOD AND BOUNDARY REPAIRS - BRACKLEY RD CEMETERY | | | 45,000 | 45,000 |
| | TOTAL | | | 148,000 | |

² The additional £10,000 for depot equipment would fund the replacement metal staircase required by the fire safety review.

³ The additional £20,000 for Lace Hill will fund the proposed installation of a new door to the Committee Room, enabling air flow and a safer exit.

⁴ The additional £10,000 for Cemetery Lodge would fund replacement of the wooden soffits and fascias with durable plastic

⁵ The additional £8,000 would fund repair work to the soffits and gutters, and cleaning of the cladding and roof.

5. Summary of Draft Budget

| | 2019/20 Actual | 2019/20 Budget | 2020/21 Budget | 2020/21 Forecast | 2021/22 | 2022/23 | 2023/24 | 2024/25 | 2025/26 |
|-------------------------------|-------------------|-------------------|-------------------|---------------------|----------------|----------------|----------------|----------------|----------------|
| Resources | | | | | | | | | |
| Total Income | 4,141 | 1,140 | 4,440 | 520 | 5,462 | 5,544 | 5,627 | 5,711 | 5,797 |
| Total Overhead Expenditure | 293,451 | 318,963 | 367,347 | 353,709 | 369,694 | 376,327 | 382,971 | 389,738 | 396,590 |
| Net Expenditure | 289,310 | 317,823 | 362,907 | 353,189 | 364,232 | 370,783 | 377,344 | 384,027 | 390,793 |
| Environment | | | | | | | | | |
| Total Income | 93,968 | 105,154 | 106,271 | 80,027 | 107,302 | 109,365 | 111,207 | 113,090 | 114,481 |
| Total Overhead Expenditure | 416,016 | 464,866 | 491,064 | 472,301 | 473,972 | 486,470 | 505,283 | 515,498 | 523,120 |
| Net Expenditure | 322,048 | 359,712 | 384,793 | 392,275 | 366,669 | 377,105 | 394,076 | 402,408 | 408,639 |
| Town Centre and Events | | | | | | | | | |
| Total Income | 54,213 | 66,970 | 68,353 | 26,718 | 67,093 | 69,099 | 69,121 | 71,157 | 71,210 |
| Total Overhead Expenditure | 155,501 | 183,707 | 188,218 | 137,132 | 199,494 | 205,082 | 207,654 | 212,290 | 214,943 |
| Net Expenditure | 101,288 | 116,737 | 119,865 | 110,414 | 132,401 | 135,983 | 138,533 | 141,132 | 143,733 |
| Planning | | | | | | | | | |
| Total Income | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Overhead Expenditure | 35,076 | 43,144 | 41,365 | 39,289 | 41,241 | 42,056 | 42,887 | 43,734 | 44,598 |
| Net Expenditure | 35,076 | 43,144 | 41,365 | 39,289 | 41,241 | 42,056 | 42,887 | 43,734 | 44,598 |
| Total | | | | | | | | | |
| Total Income | 152,322 | 173,264 | 179,064 | 107,265 | 179,857 | 184,008 | 185,955 | 189,959 | 191,488 |
| Total Overhead Expenditure | 900,044 | 1,010,680 | 1,087,994 | 1,002,432 | 1,084,400 | 1,109,934 | 1,138,795 | 1,161,260 | 1,179,252 |
| Net Expenditure | 747,722 | 837,416 | 908,930 | 895,168 | 904,544 | 925,927 | 952,840 | 971,301 | 987,764 |

6. Draft Budget

| | | | 2019/ 20 Actual | 2019/ 20 Budget | 2020/ 21 Budget | 2020/ 21 Forecast | 2021/ 22 | 2022/ 23 | 2023/ 24 | 2024/ 25 | 2025/ 26 |
|------|-----|-----------------------------------|--------------------|-----------------------|-----------------------|-------------------------|----------------|----------------|----------------|----------------|----------------|
| | 101 | <i>PERSONNEL COSTS</i> | | | | | | | | | |
| 4000 | | WAGES & SALARIES ADMIN | 119335 | 136,484 | 144,908 | 144,556 | 155,306 | 158,412 | 161,580 | 164,812 | 168,108 |
| 4003 | | APPRENTICESHIP | | | 9,500 | 9,500 | 0 | 0 | 0 | 0 | 0 |
| 4005 | | ERS NATIONAL INS | 11610 | 17,593 | 19,445 | 14,500 | 13,139 | 13,402 | 13,670 | 13,943 | 14,222 |
| 4006 | | ERS PENSION CONT | 29494 | 31,999 | 35,368 | 35,282 | 35,368 | 36,075 | 36,797 | 37,533 | 38,283 |
| 4007 | | STAFF TRAVEL | 1385 | 900 | 1,100 | 500 | 1,300 | 1,320 | 1,339 | 1,359 | 1,380 |
| 4008 | | OCCUPATIONAL HEALTH | 0 | 1,200 | 1,231 | 1,231 | 1,249 | 1,268 | 1,287 | 1,307 | 1,326 |
| 4025 | | HR ADVICE | 4326 | 4,325 | 4,325 | 4,325 | 4,390 | 4,456 | 4,523 | 4,590 | 4,659 |
| 4026 | | STAFF & RECRUITMENT | 0 | 750 | 1,000 | 1,000 | 1,015 | 1,030 | 1,046 | 1,061 | 1,077 |
| | | Total Overhead Expenditure | 166,150 | 193,251 | 216,877 | 210,894 | 211,767 | 215,963 | 220,242 | 224,606 | 229,056 |
| | | PERSONNEL COSTS - Net Expenditure | | | 0 | 0 | | | | | |
| | 102 | <i>OFFICE EXPENSES</i> | | | 0 | 0 | | | | | |
| 4010 | | STATIONERY | 2002 | 1,800 | 2,400 | 2,100 | 2,100 | 2,132 | 2,163 | 2,196 | 2,229 |
| 4011 | | POSTAGE | 426 | 500 | 500 | 350 | 508 | 515 | 523 | 531 | 539 |
| 4012 | | PHOTOCOPIER | 2023 | 1,500 | 1,796 | 1,796 | 2,350 | 2,385 | 2,421 | 2,457 | 2,494 |
| 4013 | | EQUIPMENT PURCHASE | 866 | 800 | 1,100 | 1,100 | 1,117 | 1,133 | 1,150 | 1,167 | 1,185 |
| 4015 | | ADVERTISMENT | 0 | 500 | 513 | 513 | 650 | 660 | 670 | 680 | 690 |

| | | | 2019/ 20 Actual | 2019/ 20 Budget | 2020/ 21 Budget | 2020/ 21 Forecast | 2021/ 22 | 2022/ 23 | 2023/ 24 | 2024/ 25 | 2025/ 26 |
|------|--|--------------------------------------|--------------------|-----------------------|-----------------------|-------------------------|---------------|---------------|---------------|---------------|---------------|
| 4017 | | SUBSCRIPTIONS | 3758 | 3,500 | 4,200 | 4,200 | 4,263 | 4,327 | 4,392 | 4,458 | 4,525 |
| 4018 | | TELEPHONE | 7344 | 5,000 | 5,130 | 5,500 | 6,500 | 6,598 | 6,696 | 6,797 | 6,899 |
| 4019 | | HIRE OF HALL | 128 | 250 | 257 | 257 | 261 | 265 | 269 | 273 | 277 |
| 4021 | | HOSPITALITY | 342 | 300 | 400 | 200 | 406 | 412 | 418 | 425 | 431 |
| 4023 | | TRAINING | 10092 | 10,550 | 6,500 | 3,500 | 8,000 | 8,120 | 8,242 | 8,365 | 8,491 |
| 4027 | | COMPUTER SOFTWARE | 9758 | 7,809 | 10,000 | 10,000 | 10,500 | 10,658 | 10,817 | 10,980 | 11,144 |
| 4030 | | PAYROLL | 1557 | 880 | 1,300 | 1,500 | 1,700 | 1,726 | 1,751 | 1,778 | 1,804 |
| 4032 | | PUBLICITY | 5995 | 6,000 | 6,500 | 6,500 | 7,500 | 7,613 | 7,727 | 7,843 | 7,960 |
| 4038 | | COMPUTER EQUIP/MAINT | 3384 | 2,000 | 3,500 | 3,500 | 3,553 | 3,606 | 3,660 | 3,715 | 3,770 |
| 4041 | | WEB SITE PROVISION & | 2664 | 2,648 | 2,400 | 2,400 | 5,000 | 5,075 | 5,151 | 5,228 | 5,307 |
| 4043 | | PROTECTIVE CLOTHING / | 649 | 1,100 | 1,000 | 1,000 | 1,015 | 1,030 | 1,046 | 1,061 | 1,077 |
| 4052 | | HEAT LIGHT POWER | 78 | 800 | 821 | 821 | 833 | 846 | 859 | 871 | 884 |
| 4055 | | ALARM | 178 | 550 | 564 | 564 | 572 | 581 | 590 | 599 | 608 |
| 4156 | | BUCKINGHAM CENTRE RENT | 8250 | 4,500 | 13,000 | 10,000 | 11,400 | 11,571 | 11,745 | 11,921 | 12,100 |
| 4225 | | RATES | | | 2,833 | 4,000 | 4,000 | 4,060 | 4,121 | 4,183 | 4,245 |
| | | Total Overhead Expenditure | 59,494 | 50,987 | 64,714 | 59,801 | 72,227 | 73,311 | 74,410 | 75,526 | 76,659 |
| 1010 | | CHAMBER HIRE | 1409 | 600 | 1,400 | 0 | 1,421 | 1,442 | 1,464 | 1,486 | 1,508 |
| 1012 | | PHOTOCOPIER USE | 35 | 40 | 40 | 20 | 41 | 41 | 42 | 42 | 43 |
| | | Total Income | 1,444 | 640 | 1,440 | 20 | 1,462 | 1,484 | 1,506 | 1,528 | 1,551 |
| | | OFFICE EXPENSES - Net Expenditure | 58,050 | 50,347 | 63,274 | 59,781 | 70,766 | 71,827 | 72,904 | 73,998 | 75,108 |

| | | | 2019/ 20 Actual | 2019/ 20 Budget | 2020/ 21 Budget | 2020/ 21 Forecast | 2021/ 22 | 2022/ 23 | 2023/ 24 | 2024/ 25 | 2025/ 26 |
|------|-----|---|--------------------|-----------------------|-----------------------|-------------------------|---------------|---------------|---------------|---------------|---------------|
| | | | | | | | | | | | |
| | 103 | <i>COUNCILLORS</i> | | | 0 | 0 | | | | | |
| 4020 | | MAYOR'S DUTIES | 1800 | 1,800 | 1,800 | 1,800 | 1,827 | 1,854 | 1,882 | 1,910 | 1,939 |
| 4029 | | MAYOR'S CIVIC | 1200 | 1,200 | 1,550 | 1,550 | 1,573 | 1,597 | 1,621 | 1,645 | 1,670 |
| 4044 | | COUNCILLORS MILEAGE / | 189 | 600 | 616 | 200 | 500 | 508 | 515 | 523 | 531 |
| 4045 | | COUNCILLORS ALLOWANCE | 7186 | 7,308 | 9,981 | 8,190 | 10,094 | 10,246 | 10,399 | 10,555 | 10,714 |
| 4236 | | ELECTION COSTS | 0 | 1,906 | 500 | 500 | 1,000 | 1,750 | 1,750 | 1,750 | 1,776 |
| 4269 | | COUNCILLOR TRAINING | | | 1,500 | 1,500 | 1,523 | 1,545 | 1,569 | 1,592 | 1,616 |
| | | Total Overhead Expenditure | 10,375 | 12,814 | 15,947 | 13,740 | 16,517 | 17,500 | 17,736 | 17,976 | 18,245 |
| | | COUNCILLORS - Net Expenditure | 10,375 | 12,814 | 15,947 | 13,740 | 16,517 | 17,500 | 17,736 | 17,976 | 18,245 |
| | | | | | | | | | | | |
| | 104 | <i>LEGAL REQUIREMENTS</i> | | | 0 | 0 | | | | | |
| 4014 | | AUDIT FEE | 1980 | 5,200 | 5,335 | 4,800 | 4,896 | 4,969 | 5,044 | 5,120 | 5,196 |
| 4016 | | LEGAL COSTS | 0 | 1,910 | 2,000 | 2,000 | 2,030 | 2,060 | 2,091 | 2,123 | 2,155 |
| 4022 | | INSURANCE | 15182 | 16,000 | 16,500 | 16,500 | 16,748 | 17,450 | 17,712 | 17,977 | 18,247 |
| | | Total Overhead Expenditure | 17,162 | 23,110 | 23,835 | 23,300 | 23,674 | 24,480 | 24,847 | 25,220 | 25,598 |
| | | LEGAL REQUIREMENTS - Net Expenditure | 17,162 | 23,110 | 23,835 | 23,300 | 23,674 | 24,480 | 24,847 | 25,220 | 25,598 |
| | | | | | | | | | | | |
| | 120 | <i>GRANTS (PREV 137)</i> | | | 0 | 0 | | | | | |
| 4077 | | OLD GAOL FUNDING | 3000 | 3,000 | 3,000 | 3,000 | 3,000 | 3,500 | 3,553 | 3,606 | 3,660 |
| 4081 | | CAB GRANT | 5176 | 5,176 | 5,346 | 5,346 | 5,449 | 5,591 | 5,736 | 5,885 | 5,973 |
| 4086 | | YOUTH CENTRE GRANT | 5200 | 5,200 | 5,200 | 5,200 | 5,200 | 5,750 | 5,836 | 5,924 | 6,013 |

| | | | 2019/ 20 Actual | 2019/ 20 Budget | 2020/ 21 Budget | 2020/ 21 Forecast | 2021/ 22 | 2022/ 23 | 2023/ 24 | 2024/ 25 | 2025/ 26 |
|------|-----|---------------------------------------|--------------------|--------------------|--------------------|----------------------|-------------|-------------|-------------|-------------|-------------|
| | | Total Overhead Expenditure | 13,376 | 13,376 | 13,546 | 13,546 | 13,649 | 14,841 | 15,125 | 15,415 | 15,646 |
| | | GRANTS (PREV 137) - Net Expenditure | 13,376 | 13,376 | 13,546 | 13,546 | 13,649 | 14,841 | 15,125 | 15,415 | 15,646 |
| | | | | | | | | | | | |
| | 125 | <i>COMMEMORATIVE ITEMS</i> | | | 0 | 0 | | | | | |
| 4501 | | CIVIC AWARD | 645 | 585 | 816 | 816 | 828 | 841 | 853 | 866 | 879 |
| 4504 | | REMEMBRANCE WREATH | 1 | 25 | 26 | 26 | 26 | 27 | 27 | 28 | 28 |
| | | BARDIC GIFT | | | | | 223 | 226 | 230 | 233 | 237 |
| 4505 | | MAYORS SALVER | 215 | 180 | 220 | 220 | 223 | 227 | 230 | 233 | 237 |
| | | Total Overhead Expenditure | 861 | 790 | 1,062 | 1,062 | 1,301 | 1,320 | 1,340 | 1,360 | 1,381 |
| | | COMMEMORATIVE ITEMS - Net Expenditure | 861 | 790 | 1,062 | 1,062 | 1,301 | 1,320 | 1,340 | 1,360 | 1,381 |
| | | | | | | | | | | | |
| | 130 | <i>ADMIN RESERVES</i> | | | 0 | 0 | | | | | |
| 1176 | | PRECEPT | | | 0 | 0 | 0 | 0 | 0 | 0 | |
| 1190 | | INTEREST RECEIVED | 2697 | 500 | 3,000 | 500 | 4,000 | 4,060 | 4,121 | 4,183 | 4,245 |
| | | Total Income | 2,697 | 500 | 3,000 | 500 | 4,000 | 4,060 | 4,121 | 4,183 | 4,245 |
| | | ADMIN RESERVES - Net Expenditure | 2,697 | 500 | 3,000 | 500 | 4,000 | 4,060 | 4,121 | 4,183 | 4,245 |
| | | | | | | | | | | | |
| | 131 | <i>GRANTS</i> | | | 0 | 0 | | | | | |
| 4084 | | COMMUNITY CENTRE | 5000 | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 |
| 4087 | | ANNUAL GRANTS | 12135 | 12,135 | 12,866 | 12,866 | 13,059 | 13,255 | 13,454 | 13,656 | 13,860 |
| | | Total Overhead Expenditure | 17,135 | 17,135 | 17,866 | 17,866 | 18,059 | 18,255 | 18,454 | 18,656 | 18,860 |

| | | | 2019/ 20 Actual | 2019/ 20 Budget | 2020/ 21 Budget | 2020/ 21 Forecast | 2021/ 22 | 2022/ 23 | 2023/ 24 | 2024/ 25 | 2025/ 26 |
|------|-----|-----------------------------------|--------------------|--------------------|--------------------|----------------------|-------------|-------------|-------------|-------------|-------------|
| | | GRANTS - Net Expenditure | 17,135 | 17,135 | 17,866 | 17,866 | 18,059 | 18,255 | 18,454 | 18,656 | 18,860 |
| | 132 | <i>FUTURE PLANNING</i> | | | 0 | 0 | | | | | |
| 4500 | | FUTURE PLANNING | 8898 | 7,500 | 8,500 | 8,500 | 10,500 | 10,658 | 10,817 | 10,980 | 11,144 |
| 4503 | | COVID-19 EXPENSES | | | 5,000 | 5,000 | 2,000 | 0 | 0 | 0 | |
| | | Total Overhead Expenditure | 8,898 | 7,500 | 13,500 | 13,500 | 12,500 | 10,658 | 10,817 | 10,980 | 11,144 |
| | | FUTURE PLANNING - Net Expenditure | 8,898 | 7,500 | 13,500 | 13,500 | 12,500 | 10,658 | 10,817 | 10,980 | 11,144 |
| | 201 | <i>ENVIRONMENT</i> | | | 0 | 0 | | | | | |
| 3995 | | NI ENVIRONMENT | 14087 | 23,567 | 24,798 | 15,000 | 15,766 | 16,081 | 16,403 | 16,731 | 17,066 |
| 3996 | | PENSION ERS | 42694 | 44,107 | 46,384 | 46,271 | 46,384 | 47,312 | 48,258 | 49,223 | 50,208 |
| 4004 | | WAGES & SALARIES | 184643 | 185,719 | 199,640 | 199,640 | 192,000 | 195,840 | 199,757 | 203,752 | 207,827 |
| 4118 | | SOLAR PANELS | | | | | | | | | |
| 4155 | | SOLAR PANEL LOAN REPLACEMENT | | | | | | | | | |
| 4101 | | SEATS AND BINS | | | | | | | | | |
| 4068 | | COMMUNITY SERVICE | 10056 | 9,620 | 6,669 | 3,000 | 6,769 | 6,871 | 6,974 | 7,078 | 7,184 |
| | | DEFIBRILLATORS | | | | | 500 | 510 | 520 | 531 | 541 |
| 4112 | | ENVIRONMENT EQUIPMENT | 7103 | 7,000 | 6,000 | 6,000 | 8,000 | 8,120 | 8,242 | 8,365 | 8,491 |
| | | Total Overhead Expenditure | 258,583 | 270,013 | 283,491 | 269,911 | 269,419 | 274,734 | 280,153 | 285,680 | 291,317 |
| | | ENVIRONMENT - Net Expenditure | 258,583 | 270,013 | 283,491 | 269,911 | 269,419 | 274,734 | 280,153 | 285,680 | 291,317 |

| | | | 2019/ 20 Actual | 2019/ 20 Budget | 2020/ 21 Budget | 2020/ 21 Forecast | 2021/ 22 | 2022/ 23 | 2023/ 24 | 2024/ 25 | 2025/ 26 |
|------|-----|-----------------------------------|--------------------|-----------------------|-----------------------|-------------------------|---------------|---------------|---------------|---------------|---------------|
| | | | | | | | | | | | |
| | 202 | <i>ROUNDAABOUTS</i> | | | 0 | 0 | | | | | |
| 4108 | | ROUNDAABOUT | 481 | 1,500 | 1,300 | 1,300 | 1,320 | 1,339 | 1,359 | 1,380 | 1,400 |
| | | Total Overhead Expenditure | 481 | 1,500 | 1,300 | 1,300 | 1,320 | 1,339 | 1,359 | 1,380 | |
| 1051 | | ROUNDAABOUT NO 1 ABBOT | 2178 | 2,125 | 2,180 | 2,180 | 2,211 | 2,244 | 2,277 | 2,312 | 2,346 |
| 1052 | | ROUNDAABOUT NO 2 ELLA | 1161 | 1,618 | 1,660 | 1,660 | 1,178 | 1,196 | 1,214 | 1,232 | 1,251 |
| 1053 | | ROUNDAABOUT NO 3 | 1905 | 1,860 | 1,908 | 1,908 | 1,934 | 1,963 | 1,992 | 2,022 | 2,052 |
| 1054 | | ROUNDAABOUT NO 4 R & B | 2429 | 2,312 | 2,372 | 2,372 | 2,465 | 2,502 | 2,540 | 2,578 | 2,617 |
| 1056 | | ROUNDAABOUT NO 6 THE | 2587 | 2,537 | 2,603 | 2,603 | 2,626 | 2,665 | 2,705 | 2,746 | 2,787 |
| 1057 | | ROUNDAABOUT NO 7 RING | 1319 | 1,294 | 1,328 | 1,328 | 1,339 | 1,359 | 1,379 | 1,400 | 1,421 |
| | | Total Income | 11,579 | 11,746 | 12,051 | 12,051 | 11,753 | 11,929 | 12,108 | 12,290 | 12,474 |
| | | ROUNDAABOUTS - Net Expenditure | 11,098 | 10,246 | 10,751 | 10,751 | 10,433 | 10,590 | 10,749 | 10,910 | 12,474 |
| | | | | | | | | | | | |
| | 203 | <i>MAINTENANCE</i> | | | 0 | 0 | | | | | |
| 4063 | | VEHICLE HIRE AND RUNNING COSTS | | | | | | | | | |
| 4102 | | DOG BINS | | | | | | | | | |
| 4082 | | ALLOTMENTS | 2000 | 2,000 | 2,000 | 2,000 | 2,030 | 2,060 | 2,091 | 2,123 | 2,155 |
| | | Total Overhead Expenditure | 2,000 | 2,000 | 2,000 | 2,000 | 2,030 | 2,060 | 2,091 | 2,123 | 2,155 |
| | | MAINTENANCE - Net | 2,000 | 2,000 | 2,000 | 2,000 | 2,030 | 2,060 | 2,091 | 2,123 | 2,155 |

| | | | 2019/ 20 Actual | 2019/ 20 Budget | 2020/ 21 Budget | 2020/ 21 Forecast | 2021/ 22 | 2022/ 23 | 2023/ 24 | 2024/ 25 | 2025/ 26 |
|------|-----|--|--------------------|-----------------------|-----------------------|-------------------------|----------------|----------------|----------------|----------------|----------------|
| | | Expenditure | | | | | | | | | |
| | 204 | <i>DEVOLVED SERVICES EXPENSES</i> | | | 0 | 0 | | | | | |
| 4127 | | DEVOLVED MINOR HIGHWAYS | | | | | | | | | |
| 4124 | | DEVOLVED NON- | 12924 | 15,353 | 9,000 | 8,000 | 9,135 | 9,272 | 9,411 | 9,552 | 9,696 |
| | | Total Overhead Expenditure | 12,924 | 15,353 | 9,000 | 8,000 | 9,135 | 9,272 | 9,411 | 9,552 | 9,696 |
| 1015 | | DEVOLVED OTHER INCOME | | | | | | | | | |
| 1017 | | DEV SERV NON | 20353 | 20,353 | 20,353 | 20,353 | 20,353 | 20,353 | 20,353 | 20,353 | 20,353 |
| | | Total Income | 20,353 | 20,353 | 20,353 | 20,353 | 20,353 | 20,353 | 20,353 | 20,353 | 20,353 |
| | | DEVOLVED SERVICES EXPENSES - Net Expenditure | -7,429 | -5,000 | -11,353 | -12,353 | -11,218 | -11,081 | -10,942 | -10,801 | -10,657 |
| | 205 | <i>GROUNDS MAINTENANCE</i> | | | 0 | 0 | | | | | |
| 4033 | | WASTE DISPOSAL | 1550 | 1,800 | 1,800 | 1,800 | 1,827 | 1,854 | 1,882 | 1,910 | 1,939 |
| 4035 | | MACHINERY | 2543 | 2,000 | 1,500 | 1,500 | 2,000 | 2,030 | 2,060 | 2,091 | 2,123 |
| 4036 | | FUEL (MOWER) | 1184 | 3,000 | 2,300 | 2,300 | 1,035 | 1,051 | 1,066 | 1,082 | 1,099 |
| 4037 | | SUNDRIES | 1736 | 1,500 | 1,200 | 1,200 | 2,518 | 2,556 | 2,594 | 2,633 | 2,673 |
| 4063 | | VEHICLE HIRE AND | | | 13,500 | 13,500 | 13,703 | 13,908 | 23,000 | 23,345 | 23,695 |
| | | Total Overhead Expenditure | 7,013 | 8,300 | 20,300 | 20,300 | 21,083 | 21,399 | 30,603 | 31,062 | 31,528 |
| | | GROUNDS MAINTENANCE - Net Expenditure | 7,013 | 8,300 | 20,300 | 20,300 | 21,083 | 21,399 | 30,603 | 31,062 | 31,528 |

| | | | 2019/ 20 Actual | 2019/ 20 Budget | 2020/ 21 Budget | 2020/ 21 Forecast | 2021/ 22 | 2022/ 23 | 2023/ 24 | 2024/ 25 | 2025/ 26 |
|------|-----|----------------------------|--------------------|-----------------------|-----------------------|-------------------------|---------------|---------------|---------------|---------------|---------------|
| | | | | | | | | | | | |
| | 248 | <i>DEPOT</i> | | | 0 | 0 | | | | | |
| 4013 | | EQUIPMENT PURCHASE | 852 | 6,000 | 2,500 | 2,500 | 2,000 | 2,030 | 2,060 | 2,091 | 2,123 |
| 4055 | | ALARM | 479 | 400 | 410 | 410 | 416 | 422 | 429 | 435 | 442 |
| 4225 | | RATES | 4075 | 4,500 | 4,200 | 4,200 | 4,263 | 4,327 | 4,392 | 4,458 | 4,525 |
| 4601 | | REPAIRS& MAINTENANCE | 1366 | 500 | 800 | 800 | 812 | 824 | 837 | 849 | 862 |
| 4602 | | ELECTRICITY | 1088 | 2,500 | 2,000 | 2,000 | 2,030 | 2,060 | 2,091 | 2,123 | 2,155 |
| 4603 | | WATER | 482 | 1,500 | 1,000 | 1,000 | 1,015 | 1,030 | 1,046 | 1,061 | 1,077 |
| | | Total Overhead Expenditure | 8,342 | 15,400 | 10,910 | 10,910 | 10,536 | 10,694 | 10,855 | 11,017 | 11,183 |
| | | DEPOT - Net Expenditure | 8,342 | 15,400 | 10,910 | 10,910 | 10,536 | 10,694 | 10,855 | 11,017 | 11,183 |
| | | | | | | | | | | | |
| | 249 | <i>PUBLIC TOILETS</i> | | | 0 | 0 | | | | | |
| 4225 | | RATES | | | 1,000 | 1,000 | 0 | 0 | 0 | 0 | |
| 4602 | | ELECTRICITY | 0 | 1,000 | 1,026 | 1,026 | 1,041 | 1,057 | 1,073 | 1,089 | 1,105 |
| 4603 | | WATER | 0 | 2,500 | 2,565 | 2,565 | 1,000 | 1,015 | 1,030 | 1,046 | 1,061 |
| 4608 | | SHOP MOBILITY | 29 | 1,000 | 1,026 | 1,026 | 1,041 | 1,057 | 1,073 | 1,089 | 1,105 |
| 4612 | | CONTRACTOR CHARGE | 9579 | 10,450 | 10,722 | 10,722 | 10,883 | 11,046 | 11,212 | 11,380 | 11,551 |
| 4709 | | MAINTENANCE | 40 | 500 | 513 | 513 | 521 | 529 | 536 | 544 | 553 |
| | | Total Overhead Expenditure | 9,648 | 15,450 | 16,852 | 16,852 | 14,486 | 14,704 | 14,924 | 15,148 | 15,375 |
| 1085 | | SHOP MOBILITY INCOME | 639 | 350 | 100 | 20 | 102 | 103 | 105 | 106 | 108 |
| | | Total Income | 639 | 350 | 100 | 20 | 102 | 103 | 105 | 106 | 108 |
| | | PUBLIC TOILETS - Net | 9,009 | 15,100 | 16,752 | 16,832 | 14,385 | 14,601 | 14,820 | 15,042 | 15,268 |

| | | | 2019/ 20 Actual | 2019/ 20 Budget | 2020/ 21 Budget | 2020/ 21 Forecast | 2021/ 22 | 2022/ 23 | 2023/ 24 | 2024/ 25 | 2025/ 26 |
|------|-----|--------------------------------|--------------------|-----------------------|-----------------------|-------------------------|----------------|----------------|----------------|----------------|----------------|
| | | Expenditure | | | | | | | | | |
| | | LACE HILL | | | 0 | 0 | | | | | |
| 4050 | 250 | LACE HILL PLAYING FIELDS | 1175 | 9,320 | 500 | 200 | 3,500 | 515 | 523 | 531 | 539 |
| 4118 | | SOLAR PANELS | | | 715 | 0 | 350 | 737 | 748 | 759 | 771 |
| 4158 | | LACE HILL GAS | 2671 | 5,000 | 4,000 | 4,000 | 4,060 | 4,121 | 4,183 | 4,245 | 4,309 |
| 4159 | | LACE HILL ELECTRICITY | 5778 | (3,757) | 1,960 | 1,960 | 1,989 | 2,019 | 2,050 | 2,080 | 2,111 |
| 4160 | | LACE HILL WATER | 597 | 2,500 | 1,250 | 1,250 | 1,000 | 1,015 | 1,030 | 1,046 | 1,061 |
| 4161 | | LACE HILL REPAIRS & MAINT | 7307 | 10,000 | 3,500 | 3,500 | 3,553 | 3,606 | 3,660 | 3,715 | 3,770 |
| 4162 | | LACE HILL CONTRACTOR | 3235 | 3,500 | 3,750 | 3,750 | 3,806 | 3,863 | 3,921 | 3,980 | 4,040 |
| 4163 | | LACE HILL ALARM | 91 | 500 | 513 | 513 | 521 | 529 | 536 | 544 | 553 |
| 4164 | | LACE HILL EQUIPMENT | 225 | 3,000 | 2,500 | 2,500 | 2,538 | 2,576 | 2,614 | 2,653 | 2,693 |
| 4225 | | RATES | 9575 | 9,600 | 9,850 | 9,850 | 9,998 | 10,148 | 10,300 | 10,454 | 10,611 |
| | | Total Overhead Expenditure | 30,654 | 43,420 | 28,538 | 27,523 | 31,314 | 29,128 | 29,565 | 30,008 | 30,459 |
| 1026 | | LACE HILL COMMUNITY | 39146 | 44,000 | 43,251 | 20,000 | 44,376 | 45,530 | 46,714 | 47,929 | 48,648 |
| 1027 | | SOLAR INCOME | | | 507 | 0 | 260 | 534 | 548 | 562 | 570 |
| | | Total Income | 39,146 | 44,000 | 43,758 | 20,000 | 44,636 | 46,064 | 47,262 | 48,491 | 49,218 |
| | | LACE HILL - Net Expenditure | -8,492 | -580 | -15,220 | 7,523 | -13,322 | -16,936 | -17,697 | -18,483 | -18,760 |
| | | | | | | | | | | | |
| | 251 | CHANDOS PARK | | | 0 | 0 | | | | | |

| | | | 2019/ 20 Actual | 2019/ 20 Budget | 2020/ 21 Budget | 2020/ 21 Forecast | 2021/ 22 | 2022/ 23 | 2023/ 24 | 2024/ 25 | 2025/ 26 |
|------|-----|-----------------------------------|--------------------|-----------------------|-----------------------|-------------------------|--------------|--------------|--------------|--------------|--------------|
| 4601 | | REPAIRS& MAINTENANCE | 1348 | 2,500 | 3,065 | 3,065 | 3,111 | 3,158 | 3,205 | 3,253 | 3,302 |
| 4602 | | ELECTRICITY | 373 | 500 | 513 | 513 | 521 | 529 | 536 | 544 | 553 |
| 4603 | | WATER | 966 | 1,500 | 1,539 | 1,539 | 1,562 | 1,586 | 1,609 | 1,633 | 1,658 |
| | | Total Overhead Expenditure | 2,687 | 4,500 | 5,117 | 5,117 | 5,194 | 5,272 | 5,351 | 5,431 | 5,512 |
| 1030 | | BOWLS INCOME | 550 | 550 | 564 | 282 | 572 | 581 | 590 | 599 | 608 |
| 1035 | | TENNIS COURT RENT | 625 | 625 | 641 | 321 | 651 | 660 | 670 | 680 | 691 |
| | | Total Income | 1,175 | 1,175 | 1,205 | 603 | 1,223 | 1,241 | 1,260 | 1,279 | 1,298 |
| | | CHANDOS PARK - Net Expenditure | 1,512 | 3,325 | 3,912 | 4,515 | 3,971 | 4,030 | 4,091 | 4,152 | 4,214 |
| | | | | | | | | | | | |
| | 252 | <i>BOURTON PARK</i> | | | 0 | 0 | | | | | |
| 4601 | | REPAIRS& MAINTENANCE | 3224 | 4,000 | 5,000 | 5,000 | 6,000 | 6,090 | 6,181 | 6,274 | 6,368 |
| 4708 | | PLAY EQUIPMENT | 3097 | 10,000 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| | | Total Overhead Expenditure | 6,321 | 14,000 | 5,000 | 5,000 | 6,000 | 6,090 | 6,181 | 6,274 | 6,368 |
| | | BOURTON PARK - Net Expenditure | 6,321 | 14,000 | 5,000 | 5,000 | 6,000 | 6,090 | 6,181 | 6,274 | 6,368 |
| | | | | | | | | | | | |
| | 253 | <i>CEMETERY</i> | | | 0 | 0 | | | | | |
| 4225 | | RATES | 349 | 1,000 | 400 | 400 | 406 | 412 | 418 | 425 | 431 |
| 4265 | | NEW CEM MAINTENANCE | | | 5,050 | 5,050 | 1,000 | 7,000 | 8,500 | 10,000 | 10,150 |
| 4601 | | REPAIRS& MAINTENANCE | 2576 | 3,000 | 3,078 | 3,078 | 3,124 | 3,171 | 3,219 | 3,267 | 3,316 |
| 4602 | | ELECTRICITY | 269 | 400 | 450 | 450 | 457 | 464 | 471 | 478 | 485 |

| | | | 2019/ 20 Actual | 2019/ 20 Budget | 2020/ 21 Budget | 2020/ 21 Forecast | 2021/ 22 | 2022/ 23 | 2023/ 24 | 2024/ 25 | 2025/ 26 |
|------|-----|--|--------------------|-----------------------|-----------------------|-------------------------|---------------|---------------|---------------|---------------|---------------|
| 4617 | | MEMORIAL TESTING | 0 | 2,000 | 2,052 | 2,052 | 2,083 | 2,114 | 2,146 | 2,178 | 2,211 |
| 4619 | | NEW CEM REPAYMENTS | 0 | 28,728 | 37,108 | 37,108 | 37,665 | 38,230 | 38,803 | 39,385 | 39,976 |
| 4620 | | EXPENSES RE BURIAL | 2680 | 6,500 | 6,669 | 6,669 | 6,769 | 6,871 | 6,974 | 7,078 | 7,184 |
| | | Total Overhead Expenditure | 5,874 | 41,628 | 54,807 | 54,807 | 51,503 | 58,261 | 60,530 | 62,810 | 63,752 |
| 1041 | | BURIAL FEES | 12002 | 17,000 | 18,000 | 18,000 | 18,270 | 18,544 | 18,822 | 19,105 | 19,391 |
| | | Total Income | 12,002 | 17,000 | 18,000 | 18,000 | 18,270 | 18,544 | 18,822 | 19,105 | 19,391 |
| | | CEMETERY - Net Expenditure | -6,128 | 24,628 | 36,807 | 36,807 | 33,233 | 39,717 | 41,708 | 43,706 | 44,361 |
| | | | | | | | | | | | |
| | 254 | <i>CHANDOS PARK TOILETS</i> | | | 0 | 0 | | | | | |
| 4612 | | CONTRACTOR CHARGE | 11560 | 13,000 | 13,338 | 10,170 | 10,373 | 10,529 | 10,687 | 10,847 | 11,010 |
| 4709 | | MAINTENANCE | 136 | 1,000 | 1,026 | 1,026 | 1,041 | 1,057 | 1,073 | 1,089 | 1,105 |
| | | Total Overhead Expenditure | 11,696 | 14,000 | 14,364 | 11,196 | 11,415 | 11,586 | 11,760 | 11,936 | 12,115 |
| | | CHANDOS PARK TOILETS - Net Expenditure | 11,696 | 14,000 | 14,364 | 11,196 | 11,415 | 11,586 | 11,760 | 11,936 | 12,115 |
| | | | | | | | | | | | |
| | 255 | <i>RAILWAY WALK & CASTLE HILL</i> | | | 0 | 0 | | | | | |
| 4120 | | FRIENDS OF GROUPS | 402 | 1,000 | 1,026 | 1,026 | 1,041 | 1,057 | 1,073 | 1,089 | 1,105 |
| 4709 | | MAINTENANCE | 76 | 500 | 513 | 513 | 1,000 | 1,015 | 1,030 | 1,046 | 1,061 |
| | | Total Overhead Expenditure | 478 | 1,500 | 1,539 | 1,539 | 2,041 | 2,072 | 2,103 | 2,135 | 2,167 |
| | | RAILWAY WALK & CASTLE HILL - Net Expenditure | 478 | 1,500 | 1,539 | 1,539 | 2,041 | 2,072 | 2,103 | 2,135 | 2,167 |

| | | | 2019/ 20 Actual | 2019/ 20 Budget | 2020/ 21 Budget | 2020/ 21 Forecast | 2021/ 22 | 2022/ 23 | 2023/ 24 | 2024/ 25 | 2025/ 26 |
|------|-----|------------------------------------|--------------------|-----------------------|-----------------------|-------------------------|---------------|---------------|---------------|---------------|---------------|
| | | | | | | | | | | | |
| | 256 | STORAGE PREMISES | | | 0 | 0 | | | | | |
| 4066 | | GRENVILLE GARAGE RENT | 610 | 650 | 667 | 667 | 677 | 687 | 697 | 708 | 719 |
| | | Total Overhead Expenditure | 610 | 650 | 667 | 667 | 677 | 687 | 697 | 708 | 719 |
| | | STORAGE PREMISES - Net Expenditure | 610 | 650 | 667 | 667 | 677 | 687 | 697 | 708 | 719 |
| | | | | | | | | | | | |
| | 258 | CEMETERY LODGE | | | 0 | 0 | | | | | |
| 4034 | | PWLB REPAYMANTS INCL | 4702 | 4,702 | 4,702 | 4,702 | 4,072 | 4,072 | 4,072 | 4,072 | 4,072 |
| 4609 | | CEMETERY LODGE MAINT | 2205 | 6,850 | 3,500 | 3,500 | 3,553 | 3,606 | 3,660 | 3,715 | 3,770 |
| | | Total Overhead Expenditure | 6,907 | 11,552 | 8,202 | 8,202 | 7,625 | 7,678 | 7,732 | 7,787 | 7,842 |
| 1061 | | CEMETERY LODGE RENTAL | 9074 | 10,530 | 10,804 | 9,000 | 10,966 | 11,131 | 11,298 | 11,467 | 11,639 |
| | | Total Income | 9,074 | 10,530 | 10,804 | 9,000 | 10,966 | 11,131 | 11,298 | 11,467 | 11,639 |
| | | CEMETERY LODGE - Net Expenditure | 2,167 | -1,022 | 2,602 | 798 | 3,342 | 3,453 | 3,566 | 3,680 | 3,796 |
| | | | | | | | | | | | |
| | 260 | CCTV | | | 0 | 0 | | | | | |
| 4100 | | CCTV ONGOING COSTS | 1387 | 1,600 | 1,642 | 1,642 | 1,667 | 1,692 | 1,717 | 1,743 | 1,769 |
| | | Total Overhead Expenditure | 1,387 | 1,600 | 1,642 | 1,642 | 1,667 | 1,692 | 1,717 | 1,743 | 1,769 |
| | | CCTV - Net Expenditure | 1,387 | 1,600 | 1,642 | 1,642 | 1,667 | 1,692 | 1,717 | 1,743 | 1,769 |
| | | | | | | | | | | | |

| | | | 2019/ 20 Actual | 2019/ 20 Budget | 2020/ 21 Budget | 2020/ 21 Forecast | 2021/ 22 | 2022/ 23 | 2023/ 24 | 2024/ 25 | 2025/ 26 |
|------|-----|--|--------------------|-----------------------|-----------------------|-------------------------|---------------|---------------|---------------|---------------|---------------|
| | 261 | <i>COMMUNITY CENTRE STRUCTURAL RE</i> | | | 0 | 0 | | | | | |
| 4085 | | STRUCTURAL REPAIRS | 50411 | 4,000 | 2,000 | 2,000 | 2,030 | 2,060 | 2,091 | 2,123 | 2,155 |
| 4091 | | CHAMBER REPAIRS | 0 | 0 | 1,000 | 1,000 | 1,015 | 1,030 | 1,046 | 1,061 | 1,077 |
| | | Total Overhead Expenditure | 50,411 | 4,000 | 3,000 | 3,000 | 3,045 | 3,091 | 3,137 | 3,184 | 3,232 |
| | | COMMUNITY CENTRE STRUCTURAL RE - Net Expenditure | 50,411 | 4,000 | 3,000 | 3,000 | 3,045 | 3,091 | 3,137 | 3,184 | 3,232 |
| | 262 | <i>PARKS GENERAL</i> | | | 0 | 0 | | | | | |
| 4101 | | SEATS AND BINS | | | 1,026 | 1,026 | 1,041 | 1,057 | 1,073 | 1,089 | 1,105 |
| 4102 | | DOG BINS | | | 4,500 | 4,500 | 4,350 | 4,415 | 4,481 | 4,549 | 4,617 |
| 4106 | | PLAY AREA MAINTENANCE | | | 5,013 | 5,013 | 5,088 | 5,165 | 5,242 | 5,321 | 5,400 |
| 4122 | | TREE WORKS | | | 11,796 | 11,796 | 11,973 | 13,000 | 13,195 | 13,393 | 13,594 |
| 4270 | | BRIDGES | | | 1,000 | 1,000 | 1,015 | 1,030 | 1,046 | 1,061 | 1,077 |
| | | TREE WARDENS | | | | | 1,000 | 1,015 | 1,030 | 1,046 | 1,061 |
| 4275 | | PLAY AREA REPLACEMENT | | | 1,000 | 1,000 | 1,015 | 1,030 | 1,046 | 1,061 | 1,077 |
| | | Total Overhead Expenditure | 0 | 0 | 24,335 | 24,335 | 25,483 | 26,712 | 27,113 | 27,520 | 27,932 |
| | | PARKS GENERAL - Net Expenditure | 0 | 0 | 24,335 | 24,335 | 25,483 | 26,712 | 27,113 | 27,520 | 27,932 |
| | 301 | <i>TOWN CENTRE & EVENTS</i> | | | 0 | 0 | | | | | |
| 3997 | | NI TC & E | 3214 | 5,446 | 5,960 | 3,700 | 5,234 | 5,339 | 5,445 | 5,554 | 5,665 |

| | | | 2019/ 20 Actual | 2019/ 20 Budget | 2020/ 21 Budget | 2020/ 21 Forecast | 2021/ 22 | 2022/ 23 | 2023/ 24 | 2024/ 25 | 2025/ 26 |
|------|--|-------------------------|--------------------|-----------------------|-----------------------|-------------------------|-------------|-------------|-------------|-------------|-------------|
| 3998 | | PENSION ERS TC & E | 10842 | 11,620 | 12,608 | 12,577 | 13,412 | 13,680 | 13,954 | 14,233 | 14,518 |
| 3999 | | WAGES & SALARIES TC & E | 56718 | 55,096 | 60,567 | 60,420 | 72,466 | 73,915 | 75,394 | 76,901 | 78,440 |
| 4042 | | EVENTS EQUIPMENT | 845 | 1,000 | 560 | 560 | 568 | 577 | 586 | 594 | 603 |
| 4079 | | FAIR TRADE PROMOTION | 385 | 400 | 410 | 410 | 416 | 422 | 429 | 435 | 442 |
| 4094 | | YOUTH PROJECT | 3198 | 3,000 | 3,000 | 3,000 | 3,045 | 3,091 | 3,137 | 3,184 | 3,232 |
| 4104 | | TOWN IN BLOOM | 7209 | 7,000 | 10,750 | 10,750 | 10,911 | 11,075 | 11,241 | 11,410 | 11,581 |
| 4107 | | PRIDE OF PLACE | 188 | 250 | 257 | 257 | 261 | 265 | 269 | 273 | 277 |
| 4115 | | RIVER RINSE | 165 | 400 | 410 | 410 | 416 | 422 | 429 | 435 | 442 |
| 4126 | | GOOD ENDINGS FAIR | 221 | 1,000 | 1,000 | 1,000 | 0 | 1,000 | 0 | 1,000 | 0 |
| 4166 | | LACE HILL EVENTS | 963 | 1,000 | 1,026 | 500 | 1,041 | 1,057 | 1,073 | 1,089 | 1,105 |
| 4201 | | CHRISTMAS LIGHTS | 11085 | 11,000 | 11,286 | 11,286 | 11,455 | 11,627 | 11,802 | 11,979 | 12,158 |
| 4202 | | FIREWORK DISPLAY | 4224 | 5,000 | 5,130 | 0 | 5,207 | 5,285 | 5,364 | 5,445 | 5,526 |
| 4203 | | COMMUNITY FAIR | 221 | 400 | 410 | 410 | 416 | 422 | 429 | 435 | 442 |
| 4205 | | CHRISTMAS PARADE | 3531 | 3,900 | 3,900 | 2,000 | 3,959 | 4,018 | 4,078 | 4,139 | 4,201 |
| 4208 | | SPRING FAIR | 146 | 530 | 500 | 500 | 508 | 515 | 523 | 531 | 539 |
| 4210 | | PANCAKE RACE | 51 | 75 | 80 | 80 | 81 | 82 | 84 | 85 | 86 |
| 4211 | | BAND JAM | 3491 | 3,500 | 3,591 | 0 | 3,645 | 3,700 | 3,755 | 3,811 | 3,869 |
| 4212 | | CHRISTMAS LIGHT SWITCH | 1298 | 1,500 | 2,500 | 500 | 2,538 | 2,576 | 2,614 | 2,653 | 2,693 |
| 4213 | | DOG AWARENESS | 508 | 495 | 495 | 495 | 502 | 510 | 518 | 525 | 533 |
| 4216 | | MAY DAY EVENT | 0 | 50 | 50 | 0 | 51 | 52 | 52 | 53 | 54 |
| 4220 | | MUSIC IN THE MARKET | 3474 | 3,500 | 3,591 | 0 | 3,645 | 3,700 | 3,755 | 3,811 | 3,869 |
| 4230 | | SCOUT PARADE | 0 | 50 | 50 | 0 | 51 | 52 | 52 | 53 | 54 |

| | | | 2019/ 20 Actual | 2019/ 20 Budget | 2020/ 21 Budget | 2020/ 21 Forecast | 2021/ 22 | 2022/ 23 | 2023/ 24 | 2024/ 25 | 2025/ 26 |
|------|-----|---|--------------------|-----------------------|-----------------------|-------------------------|----------------|----------------|----------------|----------------|----------------|
| 4241 | | COMEDY NIGHT | 1725 | 3,000 | 3,078 | 0 | 3,124 | 3,171 | 3,219 | 3,267 | 3,316 |
| 4243 | | CHARTER FAIR | 750 | 7,345 | 3,000 | 0 | 3,045 | 3,091 | 3,137 | 3,184 | 3,232 |
| 4260 | | TWINNING | 0 | 2,000 | 2,000 | 2,000 | 2,030 | 2,060 | 2,091 | 2,123 | 2,155 |
| | | Total Overhead Expenditure | 114,452 | 128,557 | 136,209 | 110,855 | 148,027 | 151,703 | 153,428 | 157,204 | 159,030 |
| 1013 | | HANGING BASKETS | 500 | 400 | 410 | 0 | 416 | 422 | 429 | 435 | 442 |
| 1028 | | LACE HILL EVENTS INCOME | 779 | 1,000 | 1,026 | 500 | 1,041 | 1,057 | 1,073 | 1,089 | 1,105 |
| 1029 | | GOOD ENDINGS FAIR | 810 | 1,000 | 1,000 | 1,000 | 0 | 1,000 | 0 | 1,000 | 0 |
| 1062 | | COMMUNITY FAIR - TABLE | 180 | 200 | 205 | 205 | 208 | 211 | 214 | 218 | 221 |
| 1066 | | COMEDY NIGHT INCOME | 1312 | 3,000 | 3,078 | 0 | 3,124 | 3,171 | 3,219 | 3,267 | 3,316 |
| 1069 | | CHARTER FAIR INCOME | 6876 | 6,670 | 6,843 | 0 | 6,946 | 7,050 | 7,156 | 7,263 | 7,372 |
| 1086 | | FIREWORK DISPLAY INCOME | 0 | 100 | 100 | 0 | | | | | |
| 1087 | | CHRISTMAS LIGHT INCOME | 25 | 100 | 100 | 0 | | | | | |
| | | Total Income | 10,482 | 12,470 | 12,762 | 1,705 | 11,735 | 12,911 | 12,090 | 13,271 | 12,456 |
| | | TOWN CENTRE & EVENTS - Net Expenditure | 103,970 | 116,087 | 123,447 | 109,150 | 136,292 | 138,792 | 141,338 | 143,932 | 146,575 |
| | | | | | | | | | | | |
| | 302 | <i>STREET MARKET</i> | | | 0 | 0 | | | | | |
| 4017 | | SUBSCRIPTIONS | 358 | 330 | 450 | 450 | 457 | 464 | 471 | 478 | 485 |
| 4225 | | RATES | 2087 | 3,000 | 3,078 | 3,078 | 3,124 | 3,171 | 3,219 | 3,267 | 3,316 |

| | | | 2019/ 20 Actual | 2019/ 20 Budget | 2020/ 21 Budget | 2020/ 21 Forecast | 2021/ 22 | 2022/ 23 | 2023/ 24 | 2024/ 25 | 2025/ 26 |
|------|-----|--|--------------------|-----------------------|-----------------------|-------------------------|----------------|----------------|----------------|----------------|----------------|
| 4235 | | MARKET INFRASTRUCTURE | 960 | 1,500 | 1,500 | 1,500 | 1,523 | 1,545 | 1,569 | 1,592 | 1,616 |
| | | Total Overhead Expenditure | 3,405 | 4,830 | 5,028 | 5,028 | 5,103 | 5,180 | 5,258 | 5,337 | 5,417 |
| 1005 | | STREET MARKET | 15273 | 14,000 | 14,500 | 11,000 | 14,718 | 14,938 | 15,162 | 15,390 | 15,621 |
| 1006 | | FLEA MARKET | 3751 | 5,000 | 4,500 | 1,500 | 3,500 | 3,553 | 3,606 | 3,660 | 3,715 |
| | | Total Income | 19,024 | 19,000 | 19,000 | 12,500 | 18,218 | 18,491 | 18,768 | 19,050 | 19,335 |
| | | STREET MARKET - Net Expenditure | -15,619 | -14,170 | -13,972 | -7,472 | -13,114 | -13,311 | -13,510 | -13,713 | -13,919 |
| | | | | | | | | | | | |
| | 303 | <i>SPECIAL EVENTS</i> | | | 0 | 0 | | | | | |
| 4221 | | FRINGE | 7419 | 6,000 | 6,000 | 850 | 6,090 | 6,181 | 6,274 | 6,368 | 6,464 |
| 4242 | | FOOD FAIR | 21 | 500 | 513 | 513 | 521 | 529 | 536 | 544 | 553 |
| 4244 | | FLAGS | 219 | 420 | 600 | 600 | 609 | 618 | 627 | 637 | 646 |
| | | WAR MEMORIAL CENTENARY | | | | | 500 | | | | |
| 4273 | | VCSE DAY | | | 1,500 | 1,298 | 1,523 | 1,545 | 1,569 | 1,592 | 1,616 |
| | | Total Overhead Expenditure | 7,659 | 6,920 | 8,613 | 3,261 | 9,242 | 8,873 | 9,006 | 9,142 | 9,279 |
| 1020 | | FOOD FAIR INCOME | 580 | 500 | 513 | 513 | 521 | 529 | 536 | 544 | 553 |
| 1083 | | FRINGE INCOME | 2818 | 3,000 | 3,078 | 0 | 3,124 | 3,171 | 3,219 | 3,267 | 3,316 |
| | | Total Income | 3,398 | 3,500 | 3,591 | 513 | 3,645 | 3,700 | 3,755 | 3,811 | 3,869 |
| | | SPECIAL EVENTS - Net Expenditure | 4,261 | 3,420 | 5,022 | 2,748 | 5,597 | 5,174 | 5,251 | 5,330 | 5,410 |
| | | | | | | | | | | | |
| | 304 | <i>BUCKINGHAM TOWN YOUTH COUNCIL</i> | | | 0 | 0 | | | | | |

| | | | 2019/ 20 Actual | 2019/ 20 Budget | 2020/ 21 Budget | 2020/ 21 Forecast | 2021/ 22 | 2022/ 23 | 2023/ 24 | 2024/ 25 | 2025/ 26 |
|------|-----|---|--------------------|-----------------------|-----------------------|-------------------------|---------------|---------------|---------------|---------------|---------------|
| 4237 | | YOUTH COUNCIL BUDGET | | | 1,000 | 1,000 | 1,015 | 1,030 | 1,046 | 1,061 | 1,077 |
| 4238 | | YOUTH COUNCIL ADMIN | | | 100 | 0 | 102 | 103 | 105 | 106 | 108 |
| | | Total Overhead Expenditure | 0 | 0 | 1,100 | 1,000 | 1,117 | 1,133 | 1,150 | 1,167 | 1,185 |
| | | BUCKINGHAM TOWN YOUTH COUNCIL - Net Expenditure | 0 | 0 | 1,100 | 1,000 | 1,117 | 1,133 | 1,150 | 1,167 | 1,185 |
| | | | | | | | | | | | |
| | 305 | <i>TOURIST INFORMATION CENTRE</i> | | | 0 | 0 | | | | | |
| 4253 | | TIC TICKETS AND PRODUCE | 22929 | 30,000 | 30,780 | 12,000 | 31,242 | 31,710 | 32,186 | 32,669 | 33,159 |
| 4255 | | HERITAGE APP | 3656 | 10,000 | 0 | 0 | 750 | 761 | 773 | 784 | 796 |
| 4274 | | TOURISM WEBSITE | | | 2,500 | 1,000 | 1,500 | 1,523 | 1,545 | 1,569 | 1,592 |
| | | Total Overhead Expenditure | 26,585 | 40,000 | 33,280 | 13,000 | 33,492 | 33,994 | 34,504 | 35,022 | 35,547 |
| 1084 | | TIC INCOME | 21309 | 32,000 | 33,000 | 12,000 | 33,495 | 33,997 | 34,507 | 35,025 | 35,550 |
| | | Total Income | 21,309 | 32,000 | 33,000 | 12,000 | 33,495 | 33,997 | 34,507 | 35,025 | 35,550 |
| | | TOURIST INFORMATION CENTRE - Net Expenditure | 5,276 | 8,000 | 280 | 1,000 | -3 | -3 | -3 | -3 | -4 |
| | | | | | | | | | | | |
| | 306 | <i>ACCESSIBILITY</i> | | | 0 | 0 | | | | | |
| 4254 | | ACCESS ABLE | 3400 | 3,400 | 3,488 | 3,488 | 2,000 | 3,672 | 3,767 | 3,865 | 3,923 |
| 4266 | | ACCESSIBILITY COSTS | | | 500 | 500 | 513 | 526 | 540 | 554 | 562 |
| | | Total Overhead Expenditure | 3,400 | 3,400 | 3,988 | 3,988 | 2,513 | 4,198 | 4,307 | 4,419 | 4,485 |
| | | ACCESSIBILITY - Net Expenditure | 3,400 | 3,400 | 3,988 | 3,988 | 2,513 | 4,198 | 4,307 | 4,419 | 4,485 |

| | | | 2019/ 20 Actual | 2019/ 20 Budget | 2020/ 21 Budget | 2020/ 21 Forecast | 2021/ 22 | 2022/ 23 | 2023/ 24 | 2024/ 25 | 2025/ 26 |
|------|-----|----------------------------|--------------------|-----------------------|-----------------------|-------------------------|---------------|---------------|---------------|---------------|---------------|
| | | | | | | | | | | | |
| | 601 | PLANNING | | | 0 | 0 | | | | | |
| 3992 | | WAGES & SALARIES | 30341 | 30,341 | 31,252 | 31,176 | 31,877 | 32,515 | 33,165 | 33,828 | 34,505 |
| 3993 | | NI PLANNING | 1806 | 4,187 | 4,313 | 4,313 | 1,864 | 1,901 | 1,939 | 1,978 | 2,018 |
| 3994 | | PENSION ERS PLANNING | 2929 | 7,616 | 4,000 | 2,000 | 5,500 | 5,610 | 5,722 | 5,837 | 5,953 |
| 4624 | | NEIGHBOURHOOD PLAN | 0 | 1,000 | 1,800 | 1,800 | 2,000 | 2,030 | 2,060 | 2,091 | 2,123 |
| | | Total Overhead Expenditure | 35,076 | 43,144 | 41,365 | 39,289 | 41,241 | 42,056 | 42,887 | 43,734 | 44,598 |
| | | PLANNING - Net Expenditure | 35,076 | 43,144 | 41,365 | 39,289 | 41,241 | 42,056 | 42,887 | 43,734 | 44,598 |

BUCKINGHAM TOWN COUNCIL

RESOURCES COMMITTEE

MONDAY 9th NOVEMBER 2020

Contact Officer: Paul Hodson, Town Clerk

Payscale and Leave Arrangements

1. Recommendation

1.1. It is recommended that Members note the report

2. Summary

1.2. All Town Council Staff contracts stipulate that salaries are set in line with the National Joint Council for Local Government Services (NJC) pay scales. National agreement has been reached and the new pay scales have been published. This provides for all staff to receive a 2.75% pay rise, backdated to April 2020. The Council had budgeted for a 3% payrise, so this is within the budget set. Arrangements have therefore been made to provide staff with the relevant back pay and to increase salaries as appropriate.

1.3. The NJC has also agreed that from 1 April 2020, minimum annual leave will increase from 21 to 22 days for employees with less than five years' service. This means that the minimum paid annual leave entitlement is twenty-two days with a further three days after five years of continuous service. (Previously, this was twenty-one days with a further four days after five years, so the leave for those with five years' service is unchanged). The entitlement as expressed applies to five day working patterns. For alternative working patterns an equivalent leave entitlement has been calculated.

BUCKINGHAM TOWN COUNCIL SCHEDULE OF DIRECT DEBITS / STANDING ORDERS

9th November 2020

| SUPPLIER | Amount or Variable | Frequency |
|-------------------------------|--------------------|-----------|
| | | |
| PAYROLL OPTIONS | VARIABLE | MONTHLY |
| BUCKINGHAMSHIRE COUNCIL RATES | £41.00 | MONTHLY |
| BUCKINGHAMSHIRE COUNCIL RATES | £212.00 | MONTHLY |
| BUCKINGHAMSHIRE COUNCIL RATES | £279.00 | MONTHLY |
| BUCKINGHAMSHIRE COUNCIL RATES | £414.00 | MONTHLY |
| BUCKINGHAMSHIRE COUNCIL RATES | £973.00 | MONTHLY |
| GRENKE LEASING | £166.79 | QUARTERLY |
| PHS | VARIABLE | QUARTERLY |
| GRUNDON | VARIABLE | MONTHLY |
| EON | VARIABLE | MONTHLY |
| TOTAL | VARIABLE | MONTHLY |
| OPUS | VARIABLE | MONTHLY |
| BT | VARIABLE | MONTHLY |
| PLUSNET / PLAN | VARIABLE | MONTHLY |
| SQUARESPACE | VARIABLE | MONTHLY |
| MAINSTREAM | VARIABLE | MONTHLY |
| NAMESCO | VARIABLE | QUARTERLY |
| VARIABLEAHT | £49.87 | MONTHLY |

| Date | Location of Issue | Details of compliment/complaint | Who is responsible for area | Action Required | Outcome/ Follow up |
|------------|-------------------|---|------------------------------------|--|--|
| 28/04/2020 | St Rumbold's Well | St Rumbold's Well is badly neglected and not included on the Buxplore website | St Rumbold's Fields Developers/BTC | Developers asked to clear the well. Buxplore hasn't launched yet, but St Rumbold's Well will feature at a later stage of it's development. | |
| 04/05/2020 | Bourton Park | Firstly may I say how wonderful the park is looking, as part of our daily exercise routine my wife and I frequently walk through the park, it's beautifully maintained and a credit to the town. | BTC | Compliment passed on to green spaces team. | |
| 02/09/2020 | LHSCC | Not sure if you are the right people to contact about this but it may be prudent to remind the footballers who use the field that they should be using the facilities provided and NOT urinating in the bushes. | BTC | LHSCC replied with apology and informed BUFC, which has been followed up with a conversation with the football league. | |
| 20/09/2020 | LHSCC | Further to our conversation just now i want to complain that footballers are Urinating next to the football pitch. We both saw this again when we spoke. First of all I have two young daughters so this prevents me walking across there because of common decency, secondly because they erected this white fence around the football pitch we are forced to walk into that area, and then thirdly and obviously of greatest concern is the risk of coronavirus transmission from their urine. This is completely disgusting and we would like the council to act as soon as possible. In fact i want them to stop the football games until this is guaranteed not to happen again. Because of the coronavirus health risk we should consider calling the police if this happens again. | BTC | LHSCC replied with apology and informed BUFC, which has been followed up with a conversation with the football league. | No further incidents have been reported. |

| | | | | | |
|------------|-----------|--|-----|--|---------------------|
| 08/10/2020 | Committee | I am disgusted at the actions of Jon Harvey who has bullied our local church into taking action that will directly affect children in our town. The use of a public forum to overturn TC decisions through gathering public opinion is unethical. I am keen to know your view about the actions taken and whether this can be stopped. I fear this sets a difficult precedent. I don't think it is acceptable and feels like an abuse of power. Many thanks for your time. | BTC | Details of the Council's complaints process regarding Councillors were forwarded to the complainant. | No further contact. |
|------------|-----------|--|-----|--|---------------------|