

Minutes of a meeting of the **Resources Committee** of Buckingham Town Council held on **Monday 17<sup>th</sup> September 2018** in the Council Chamber, Cornwalls Meadow, Buckingham at 7pm.

**Present:**

Cllr Bloomfield	
Cllr. Mrs. G. Collins	<i>(from minute 365/18)</i>
Cllr. P. Collins	<i>(from minute 365/18)</i>
Cllr. J. Harvey	Town Mayor
Cllr. D. Isham	
Cllr. A. Mahi	
Cllr. Mrs. O'Donoghue	Vice-Chair
Cllr. Smith	Chair
Cllr. R. Stuchbury	
Cllr. M. Try	

**Also present:** Ms. N. Villa                      Town Clerk  
Mrs. N. Stockill                      Committee Clerk

**361/18        Apologies for Absence**

Members received and accepted apologies from Cllrs. Strain-Clark, Hirons and Newell; Mr. Paul Hodson and County Councillors Clare and Whyte.

**362/18        Declarations of Interest**

To receive declarations of any personal or prejudicial interest under consideration on this agenda in accordance with the Localism Act 2011 Sections 26-34 & Schedule 4.

**363/18        Minutes of last meeting**

Members **AGREED** the minutes of the Resources Committee meeting held on Monday 30<sup>th</sup> July 2018 and received by Full Council on the 13<sup>th</sup> August 2018.

**364/18        Minutes of CSG Committee**

Members received and **AGREED** the minutes of the CSG Committee meeting held on Thursday 30<sup>th</sup> August 2018.

*Cllrs. P Collins and G. Collins entered the chamber*

**365/18        (274/18) Full Council: Training & Development**

Proposed by Cllr. Smith, seconded by Cllr. Harvey and unanimously **AGREED** for the Town Clerk to identify and report back on training courses in personnel matters and local authority finance, which Members agreed to avail themselves of as opportunities arose.

**ACTION TOWN CLERK**

**366/18        Action Report**

140/16 (*Town Action Commission*) – Members **AGREED** for Cllr. Stuchbury to pursue District Council for a timescale on the additional Parent Child parking bays at the rear of Cornwall Meadows Car Park. Cllr. Stuchbury said he would also investigate and report back on when the potholes were scheduled for repair

**ACTION CLLR STUCHBURY**

723/16 (*Shopmobility*) – Members **AGREED** for the office to conduct a review of the Shopmobility service. Access for All to be consulted on the questionnaire.

**ACTION TOWN CLERK**

160/18 (*Members Written Question*) - Members unanimously **AGREED** for the Town Clerk to prepare a report to be submitted to a future meeting of Resources Committee.

**ACTION TOWN CLERK**

**367/18 BACs Credit Limit**

Members unanimously **AGREED** the report recommendation to raise the BACS limit to £10,000.00 per supplier.

**368/18 Accounts and Budgets**

368.1/18 Explanation of Differences:

4055 Alarms – Estates Manager to report back on which premises alarm triggered an overspend **ACTION ESTATES MANAGER**

4022 Insurance – Estates Manager to report back on which items within the insurance schedule were not accounted for. **ACTION ESTATES MANAGER**

*[Clerk’s note: purchase of the new sit on mower April 2018]*

368.2/18 Income & Expenditure by Heading:

4084 Community Centre Capital – Cllr. P. Collins suggested this was a miss-post and should be reallocated to the Community Centre’s maintenance budget

*[Clerk’s note: the invoice for replacement guttering on the Community Centre was coded to nominal ledger 4084 102 (community centre capital) as this is the only community centre code in the current budget. Any amendments to the title of the nominal code for next financial year would need to be suggested before precept is finalised.]*

4050 Lace Hill Playing Fields – Cllr. Stuchbury expressed concern that the poor condition of the football pitches led to football matches being cancelled at the start of the season. It was agreed to seek an explanation from the Estates Manager.

**ACTION – ESTATES MANAGER**

4617 Memorial Testing – Members **AGREED** to model the new Cemetery budgets before handing over governance to the Environment Committee.

**369/18 Invoices passed for payment, and income received**

Members received and noted a schedule of invoices paid.

**370/18 Chairman’s Announcements**

Members congratulated Cllr. O’Donoghue on receiving a 10 Years Dedicated Service Award from Action for Youth.

Cllr. Smith informed Members that interviews for the Deputy Town Clerk post would be held on Wednesday 19<sup>th</sup> September 2018.

Buckingham’s Fair Trade event is to be held at the Old Gaol at 10.30am on Saturday 22<sup>nd</sup> September 2018.

Buckingham Town Council’s first River Rinse is to take place on Sunday 23<sup>rd</sup> September at 10.15am and will start at the Bourton Road Carpark.

**371/18 Date of next meeting: Monday 5<sup>th</sup> November 2018**

Meeting closed at: 7.30pm

Signed.....

Date.....