



# BUCKINGHAM TOWN COUNCIL

TOWN COUNCIL OFFICES, THE BUCKINGHAM CENTRE,  
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12 September 2018

Councillor,

You are summoned to a meeting of the **Resources Committee** of Buckingham Town Council to be held on **Monday 17<sup>th</sup> September 2018** at 7pm in the Council Chamber, Cornwalls Meadow, Buckingham.

Ms N Villa  
Town Clerk

Please note that the Resources Committee will be preceded by a Public Session in accordance with Standing Order 3.f, which will last for a maximum of 15 minutes.

## AGENDA

**1. Apologies for Absence**

Members are asked to receive apologies from Members.

**2. Declarations of Interest**

To receive declarations of any personal or prejudicial interest under consideration on this agenda in accordance with the Localism Act 2011 Sections 26-34 & Schedule 4.

**3. Minutes of last meeting**

To receive the minutes of the Resources Committee meeting held on Monday 30<sup>th</sup> July 2018 and ratified at Full Council on the 13<sup>th</sup> August 2018.

**4. Minutes of CSG Committee**

To receive the minutes of the CSG Committee meeting held on Thursday 30<sup>th</sup> August 2018.

**5. (274/18) Full Council: Training & Development**

To consider what training and development Members of this Committee feel is necessary.

**6. Action Report**

**Appendix A**

**7. BACs Credit Limit**

To receive a written report from the Finance Officer

**R/32/18**

**8. Accounts and Budgets**

Members are asked to receive and consider the attached Income and Expenditure reports.

**Appendix B**

Buckingham



Twinned with Mouvaux, France

Members are reminded to declare any prejudicial interest as soon as it becomes apparent.  
All Committee documents can be found on the Buckingham Town Council's website. Alternatively, the Clerk send you a copy of any minutes, reports or other information. To do this, send a request using the contact details set out above.

**9. Invoices passed for payment, and income received**

Members are asked to receive the attached schedule of invoices paid

**Appendix C**

**10. Chairman's Announcements**

**11. Date of next meeting:** Monday 5<sup>th</sup> November 2018

**To:**

Cllr. T. Bloomfield  
Cllr. Mrs. G. Collins  
Cllr. P. Collins  
Cllr. J. Harvey  
Cllr. P. Hiron  
Cllr. D. Isham  
Cllr. A. Mahi

Town Mayor

Cllr. Ms. Newell  
Cllr. Mrs. O'Donoghue  
Cllr. M. Smith  
Cllr. Mrs. Strain-Clark  
Cllr. R. Stuchbury  
Cllr. M. Try

Vice Chair  
Chair

Action Item	Minute No.	Action Required	Action Taken	Result	Social Value	Officer Effort	Urgency	Total
A	140/16	Town Action Commission	Report for AVDC requesting additional Parent Child parking bays at the rear of Cornwall Meadows Car Park	Awaiting lining	3	4	3	10
B	723/16	Shopmobility	Shopmobility to conduct a service review with the view to looking at current and future needs.	To be considered after Shopmobility has moved into new premises	2	2	2	6
D	945/17	BACS Credit Limit	An amendment to the recommendation proposed by Cllr. P. Collins and seconded by Cllr. G. Collins that Councillors agree a maximum level of £5,000 per transaction for BACS levels and to review after three months to ensure the procedures are fit for purpose.	Review on 17th September 2018				0
E	160/18 Full Council	Members Written Questions	A review of best practice at a future Resources Committee					0
F	138/18	Contactless Charity Collection	Cllr. Smith said he would personally fund the purchase of two new collection tins and suggested that the item to be reviewed by the Resources Committee in six months time.	April 2019 Agenda				0
G	148/18	Paperless Agenda	Review of the paperless agenda project required	Review meeting to be held August 2018				0

**BUCKINGHAM TOWN COUNCIL**

**RESOURCES**

**MONDAY 17<sup>th</sup> September 2018**

**Committee Chairman: Cllr. Smith**

**Contact Officer: Jodie Baughan**

**LIMIT FOR BACS PAYMENTS**

**Background**

On the 16<sup>th</sup> April 2018 it was AGREED that the maximum payment value per supplier for BACS transactions was set at a limit of £5000.00. It was proposed and agreed that a review of these limits take place after 3 months.

**Information**

Whilst an overall level of £25,000.00 per BACS batch is perfectly adequate for our needs, the maximum of £5000.00 per supplier is causing a few difficulties. An example of this is the monthly estates maintenance contract invoice, which is between £5000.00 and £8000.00 each month.

**Recommendation**

That Councillors agree to raise the BACS limit to £10,000.00 per supplier.

**INCOME AND EXPENDITURE - EXPLANATION OF DIFFERENCES**

PAGE No	CODE	COST CENTRE	AMOUNT	EXPLANATION
1	4055	102	-£190.00	overspend due to call out fee
2	4022	104	-£273.00	Extra items needed to be covered, not originally accounted for
2	4501	125	-£225.00	This is overspend because 3 x Salvors were required but only 2 were budgeted for in the precept
3	4500	132	-£11,390.00	overspend mainly due to recruitment / temp costs. Overall recruitment / temp are currently sitting at £10165.00 (expected to be £15700.00 30/9) cost of CC and CW would have been approx £7000.00.
				overspend also includes £4325.40 which is the cost for ELAS (employment law 24 hr advice package) and the purchase and installation of otters
8	4126	301	-£83.00	showing as an overspend but final income figures still to be added. AB provided full figures to JH
8	1029	301		
9	4253	305	-£11,065.00	Expenditure includes day to day running cost (not salaries they are in TC & E salaries) it also includes set up and refurb costs - these were obviously one off costs for the set up. Income should balance it out during the course of the year.
9	1084	305	£12,849.00	Income will not include this week's takings making overall profit look worse than it actually will be at year end.
10	9033	901		<b>Please note:</b> Income from 2017-2018 will now be included in the expenditure code any income received in the current financial year will show in the income code

Month No : 5

Committee Report

		Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
<b>RESOURCES</b>								
<u>101 PERSONNEL COSTS</u>								
4000	WAGES & SALARIES ADMIN	163,629	46,140	121,500	75,360		75,360	38.0 %
4005	ERS NATIONAL INS	13,558	4,097	11,200	7,103		7,103	36.6 %
4006	ERS PENSION CONT	30,528	9,424	28,800	19,376		19,376	32.7 %
4007	STAFF TRAVEL	242	0	550	550		550	0.0 %
4008	OCCUPATIONAL HEALTH	700	775	1,200	425		425	64.6 %
	PERSONNEL COSTS :- Expenditure	<b>208,657</b>	<b>60,436</b>	<b>163,250</b>	<b>102,814</b>	<b>0</b>	<b>102,814</b>	<b>37.0 %</b>
	<b>Net Expenditure over Income</b>	<b>208,657</b>	<b>60,436</b>	<b>163,250</b>	<b>102,814</b>			
<u>102 OFFICE EXPENSES</u>								
4010	STATIONERY	1,956	649	1,800	1,151		1,151	36.1 %
4011	POSTAGE	408	123	600	478		478	20.4 %
4012	PHOTOCOPIER	1,643	672	1,700	1,028		1,028	39.5 %
4013	EQUIPMENT PURCHASE	249	0	800	800		800	0.0 %
4015	ADVERTISMENT	2	294	300	6		6	98.0 %
4017	SUBSCRIPTIONS	3,815	2,218	2,800	582		582	79.2 %
4018	TELEPHONE	4,653	1,584	3,700	2,116		2,116	42.8 %
4019	HIRE OF HALL	97	0	250	250		250	0.0 %
4021	HOSPITALITY	244	35	300	265		265	11.7 %
4023	TRAINING	4,954	115	15,000	14,885		14,885	0.8 %
4032	PUBLICITY	7,162	1,437	7,300	5,863		5,863	19.7 %
4038	COMPUTER EQUIP/MAINT	6,054	4,328	7,300	2,972		2,972	59.3 %
4041	WEB SITE PROVISION &	1,420	889	1,000	111		111	88.9 %
4043	PROTECTIVE CLOTHING /	211	404	900	496	117	380	57.8 %
4052	HEAT LIGHT POWER	2,278	76	2,600	2,524		2,524	2.9 %
4055	ALARM	789	540	350	-190		-190	154.3 %
4156	BUCKINGHAM CENTRE RENT	8,066	1,074	11,000	9,926		9,926	9.8 %
	OFFICE EXPENSES :- Expenditure	<b>44,000</b>	<b>14,437</b>	<b>57,700</b>	<b>43,263</b>	<b>117</b>	<b>43,147</b>	<b>25.2 %</b>
1010	CHAMBER HIRE	1,176	215	1,100	-885			19.6 %
1012	PHOTOCOPIER USE	8	27	10	17			267.5 %
	OFFICE EXPENSES :- Income	<b>1,184</b>	<b>242</b>	<b>1,110</b>	<b>-868</b>			<b>21.8 %</b>
	<b>Net Expenditure over Income</b>	<b>42,816</b>	<b>14,195</b>	<b>56,590</b>	<b>42,395</b>			
<u>103 COUNCILLORS</u>								
4020	MAYOR'S DUTIES	1,800	0	1,800	1,800		1,800	0.0 %
4029	MAYOR'S CIVIC	1,200	1,083	1,200	117		117	90.3 %

Month No : 5

Committee Report

		Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
4044	COUNCILLORS MILEAGE / EXPS	54	149	500	351		351	29.8 %
4045	COUNCILLORS ALLOWANCE	7,308	0	8,282	8,282		8,282	0.0 %
	COUNCILLORS :- Expenditure	<b>10,362</b>	<b>1,232</b>	<b>11,782</b>	<b>10,550</b>	<b>0</b>	<b>10,550</b>	<b>10.5 %</b>
	<b>Net Expenditure over Income</b>	<b>10,362</b>	<b>1,232</b>	<b>11,782</b>	<b>10,550</b>			
<u>104</u>	<u>LEGAL REQUIREMENTS</u>							
4014	AUDIT FEE	2,460	-1,960	3,500	5,460		5,460	-56.0 %
4022	INSURANCE	14,296	14,773	14,500	-273		-273	101.9 %
	LEGAL REQUIREMENTS :- Expenditure	<b>16,756</b>	<b>12,813</b>	<b>18,000</b>	<b>5,187</b>	<b>0</b>	<b>5,187</b>	<b>71.2 %</b>
	<b>Net Expenditure over Income</b>	<b>16,756</b>	<b>12,813</b>	<b>18,000</b>	<b>5,187</b>			
<u>120</u>	<u>GRANTS (PREV 137)</u>							
4077	OLD GAOL FUNDING	2,000	0	3,000	3,000		3,000	0.0 %
4081	CAB GRANT	5,000	5,000	5,000	0		0	100.0 %
4086	YOUTH CENTRE GRANT	5,000	5,000	5,000	0		0	100.0 %
	GRANTS (PREV 137) :- Expenditure	<b>12,000</b>	<b>10,000</b>	<b>13,000</b>	<b>3,000</b>	<b>0</b>	<b>3,000</b>	<b>76.9 %</b>
	<b>Net Expenditure over Income</b>	<b>12,000</b>	<b>10,000</b>	<b>13,000</b>	<b>3,000</b>			
<u>125</u>	<u>COMMEMORATIVE ITEMS</u>							
4501	CIVIC AWARD	405	585	360	-225		-225	162.5 %
4504	REMEMBERANCE WREATH	17	0	25	25		25	0.0 %
4505	MAYORS SALVER	180	0	180	180		180	0.0 %
	COMMEMORATIVE ITEMS :- Expenditure	<b>602</b>	<b>585</b>	<b>565</b>	<b>-20</b>	<b>0</b>	<b>-20</b>	<b>103.5 %</b>
	<b>Net Expenditure over Income</b>	<b>602</b>	<b>585</b>	<b>565</b>	<b>-20</b>			
<u>130</u>	<u>ADMIN RESERVES</u>							
1176	PRECEPT	739,070	406,538	813,076	-406,539			50.0 %
1190	INTEREST RECEIVED	192	0	500	-500			0.0 %
	ADMIN RESERVES :- Income	<b>739,262</b>	<b>406,538</b>	<b>813,576</b>	<b>-407,039</b>			<b>50.0 %</b>
	<b>Net Expenditure over Income</b>	<b>-739,262</b>	<b>-406,538</b>	<b>-813,576</b>	<b>-407,039</b>			
<u>131</u>	<u>GRANTS</u>							
4084	COMMUNITY CENTRE CAPITAL	2,100	1,860	5,000	3,140		3,140	37.2 %
4085	COMMUNITY CENTRE	50,948	0	0	0		0	0.0 %
4087	OTHER	11,900	10,300	10,300	0		0	100.0 %
	GRANTS :- Expenditure	<b>64,948</b>	<b>12,160</b>	<b>15,300</b>	<b>3,140</b>	<b>0</b>	<b>3,140</b>	<b>79.5 %</b>
	<b>Net Expenditure over Income</b>	<b>64,948</b>	<b>12,160</b>	<b>15,300</b>	<b>3,140</b>			

Month No : 5

## Committee Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
<u>132</u> CONTINGENCIES							
4500 CONTINGENCIES	4,859	21,898	10,589	-11,309		-11,309	206.8 %
CONTINGENCIES :- Expenditure	<b>4,859</b>	<b>21,898</b>	<b>10,589</b>	<b>-11,309</b>	<b>0</b>	<b>-11,309</b>	<b>206.8 %</b>
<b>Net Expenditure over Income</b>	<b>4,859</b>	<b>21,898</b>	<b>10,589</b>	<b>-11,309</b>			
<u>304</u> BUCKINGHAM TOWN YOUTH COUNCIL							
4237 YOUTH COUNCIL BUDGET	0	0	900	900		900	0.0 %
4238 YOUTH COUNCIL ADMIN	0	0	100	100		100	0.0 %
BUCKINGHAM TOWN YOUTH COUNCIL :- Expenditure	<b>0</b>	<b>0</b>	<b>1,000</b>	<b>1,000</b>	<b>0</b>	<b>1,000</b>	<b>0.0 %</b>
<b>Net Expenditure over Income</b>	<b>0</b>	<b>0</b>	<b>1,000</b>	<b>1,000</b>			
RESOURCES :- Expenditure	<b>362,184</b>	<b>133,561</b>	<b>291,186</b>	<b>157,625</b>			<b>45.9 %</b>
Income	<b>740,446</b>	<b>406,780</b>	<b>814,686</b>	<b>-407,907</b>			<b>49.9 %</b>
<b>Net Expenditure over Income</b>	<b>-378,262</b>	<b>-273,219</b>	<b>-523,500</b>	<b>-250,282</b>			

**ENVIRONMENT**

<u>201</u> ENVIRONMENT							
3995 NI ENVIRONMENT	10,278	3,501	10,600	7,099		7,099	33.0 %
3996 PENSION ERS ENVIRONMENT	27,554	10,587	35,400	24,813		24,813	29.9 %
4004 WAGES & SALARIES	123,411	45,309	149,600	104,291		104,291	30.3 %
4068 COMMUNITY SERVICE	4,536	0	6,820	6,820		6,820	0.0 %
4101 SEATS AND BINS	0	0	1,000	1,000		1,000	0.0 %
4112 ENVIRONMENT EQUIPMENT	5,898	2,662	7,000	4,338	43	4,295	38.6 %
4118 GREEN WASTE DISPOSAL	0	0	500	500		500	0.0 %
4252 SOLAR PANEL LOAN REPAYMENT	0	0	9,500	9,500		9,500	0.0 %
ENVIRONMENT :- Expenditure	<b>171,677</b>	<b>62,059</b>	<b>220,420</b>	<b>158,361</b>	<b>43</b>	<b>158,318</b>	<b>28.2 %</b>
1081 SOLAR PANEL FIT RATE	0	0	2,500	-2,500			0.0 %
1082 SOLAR PANEL EXPORT RATE	0	0	1,500	-1,500			0.0 %
ENVIRONMENT :- Income	<b>0</b>	<b>0</b>	<b>4,000</b>	<b>-4,000</b>			<b>0.0 %</b>
<b>Net Expenditure over Income</b>	<b>171,677</b>	<b>62,059</b>	<b>216,420</b>	<b>154,361</b>			
<u>202</u> ROUNDABOUTS							
4108 ROUNDABOUT	4,787	4,515	8,900	4,385		4,385	50.7 %
ROUNDABOUTS :- Expenditure	<b>4,787</b>	<b>4,515</b>	<b>8,900</b>	<b>4,385</b>	<b>0</b>	<b>4,385</b>	<b>50.7 %</b>
1051 ROUNDABOUT NO 1 OPEN	2,075	2,127	2,075	52			102.5 %
1052 ROUNDABOUT NO 2 ELLA	1,106	1,134	1,580	-446			71.8 %



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Committee Report

		Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
1053	ROUNDAABOUT NO 3	1,815	1,861	1,816	45			102.5 %
1054	ROUNDAABOUT NO 4 R & B	2,314	2,372	2,258	114			105.1 %
1056	ROUNDAABOUT NO 6 EUROLANE	2,465	1,684	2,478	-794			68.0 %
1057	ROUNDAABOUT NO 7 RING ROAD	1,257	1,288	1,264	24			101.9 %
	<b>ROUNDAABOUTS :- Income</b>	<b>11,032</b>	<b>10,466</b>	<b>11,471</b>	<b>-1,005</b>			<b>91.2 %</b>
	<b>Net Expenditure over Income</b>	<b>-6,246</b>	<b>-5,951</b>	<b>-2,571</b>	<b>3,380</b>			
<u>203</u>	<u>MAINTENANCE</u>							
4063	VEHICLE HIRE AND RUNNING	5,148	16,108	20,000	3,892		3,892	80.5 %
4082	ALLOTMENTS	1,500	1,500	1,500	0		0	100.0 %
4102	DOG BINS	4,520	0	5,000	5,000		5,000	0.0 %
	<b>MAINTENANCE :- Expenditure</b>	<b>11,168</b>	<b>17,608</b>	<b>26,500</b>	<b>8,892</b>	<b>0</b>	<b>8,892</b>	<b>66.4 %</b>
	<b>Net Expenditure over Income</b>	<b>11,168</b>	<b>17,608</b>	<b>26,500</b>	<b>8,892</b>			
<u>204</u>	<u>DEVOLVED SERVICES EXPENSES</u>							
4124	DEVOLVED SERVICES	20,599	6,757	22,000	15,243		15,243	30.7 %
	<b>DEVOLVED SERVICES EXPENSES :- Expenditure</b>	<b>20,599</b>	<b>6,757</b>	<b>22,000</b>	<b>15,243</b>	<b>0</b>	<b>15,243</b>	<b>30.7 %</b>
1017	DEVOLVED SERVICES INCOME	20,353	20,353	20,353	0			100.0 %
	<b>DEVOLVED SERVICES EXPENSES :- Income</b>	<b>20,353</b>	<b>20,353</b>	<b>20,353</b>	<b>0</b>			<b>100.0 %</b>
	<b>Net Expenditure over Income</b>	<b>246</b>	<b>-13,596</b>	<b>1,647</b>	<b>15,243</b>			
<u>248</u>	<u>DEPOT</u>							
4055	ALARM	630	0	400	400		400	0.0 %
4225	RATES	3,868	3,984	4,500	516		516	88.5 %
4601	REPAIRS& MAINTENANCE FUND	481	210	500	290		290	42.0 %
4602	ELECTRICITY	933	592	2,500	1,908		1,908	23.7 %
4603	WATER	485	120	1,500	1,380		1,380	8.0 %
	<b>DEPOT :- Expenditure</b>	<b>6,397</b>	<b>4,906</b>	<b>9,400</b>	<b>4,494</b>	<b>0</b>	<b>4,494</b>	<b>52.2 %</b>
	<b>Net Expenditure over Income</b>	<b>6,397</b>	<b>4,906</b>	<b>9,400</b>	<b>4,494</b>			
<u>249</u>	<u>PUBLIC TOILETS</u>							
4074	TOILET CAPITAL	159,764	0	0	0		0	0.0 %
4225	RATES	0	0	8,000	8,000		8,000	0.0 %
4602	ELECTRICITY	0	0	1,000	1,000		1,000	0.0 %
4603	WATER	0	0	2,500	2,500		2,500	0.0 %
4608	SHOP MOBILITY	1,915	98	1,000	902		902	9.8 %

Month No : 5

Committee Report

		Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
4612	CONTRACTOR CHARGE	11,585	3,483	10,000	6,517		6,517	34.8 %
4709	MAINTENANCE	569	0	500	500		500	0.0 %
	PUBLIC TOILETS :- Expenditure	<b>173,834</b>	<b>3,581</b>	<b>23,000</b>	<b>19,419</b>	<b>0</b>	<b>19,419</b>	<b>15.6 %</b>
1078	NEW HOMES BONUS	153,815	0	0	0			0.0 %
	PUBLIC TOILETS :- Income	<b>153,815</b>	<b>0</b>	<b>0</b>	<b>0</b>			
	<b>Net Expenditure over Income</b>	<b>20,019</b>	<b>3,581</b>	<b>23,000</b>	<b>19,419</b>			
<u>250</u>	<u>LACE HILL</u>							
4050	LACE HILL PLAYING FIELDS	11,677	631	11,000	10,369	922	9,446	14.1 %
4158	LACE HILL GAS	6,397	3,075	2,800	-275		-275	109.8 %
4159	LACE HILL ELECTRICITY	3,722	449	2,500	2,051		2,051	18.0 %
4160	LACE HILL WATER	855	301	2,500	2,199		2,199	12.0 %
4161	LACE HILL REPAIRS & MAINT	4,206	692	10,000	9,308	29	9,278	7.2 %
4162	LACE HILL CONTRACTOR	3,183	1,556	10,000	8,444		8,444	15.6 %
4163	LACE HILL ALARM	104	0	500	500		500	0.0 %
4164	LACE HILL EQUIPMENT	6,148	395	7,000	6,605		6,605	5.6 %
4166	LACE HILL EVENTS	0	0	0	0		0	0.0 %
4225	RATES	9,087	9,360	9,692	332		332	96.6 %
4605	HORTICULTURAL CONTRACT	3,506	3,964	4,709	745		745	84.2 %
	LACE HILL :- Expenditure	<b>48,886</b>	<b>20,423</b>	<b>60,701</b>	<b>40,278</b>	<b>952</b>	<b>39,326</b>	<b>35.2 %</b>
1026	LACE HILL COMMUNITY CENTRE	40,081	15,508	37,000	-21,492			41.9 %
	LACE HILL :- Income	<b>40,081</b>	<b>15,508</b>	<b>37,000</b>	<b>-21,492</b>			<b>41.9 %</b>
	<b>Net Expenditure over Income</b>	<b>8,804</b>	<b>4,915</b>	<b>23,701</b>	<b>18,786</b>			
<u>251</u>	<u>CHANDOS PARK</u>							
4106	PLAY AREA MAINTENANCE	96	289	500	211		211	57.8 %
4601	REPAIRS& MAINTENANCE FUND	1,440	2,141	2,975	833		833	72.0 %
4602	ELECTRICITY	455	0	500	500		500	0.0 %
4603	WATER	2,640	745	1,500	755		755	49.7 %
4605	HORTICULTURAL CONTRACT	4,146	4,668	6,830	2,162		2,162	68.3 %
	CHANDOS PARK :- Expenditure	<b>8,777</b>	<b>7,844</b>	<b>12,305</b>	<b>4,461</b>	<b>0</b>	<b>4,461</b>	<b>63.7 %</b>
1030	BOWLS INCOME	550	0	550	-550			0.0 %
1035	TENNIS COURT RENT	625	0	625	-625			0.0 %
	CHANDOS PARK :- Income	<b>1,175</b>	<b>0</b>	<b>1,175</b>	<b>-1,175</b>			<b>0.0 %</b>
	<b>Net Expenditure over Income</b>	<b>7,602</b>	<b>7,844</b>	<b>11,130</b>	<b>3,286</b>			

Month No : 5

Committee Report

		Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
<u>252</u>	<u>BOURTON PARK</u>							
4106	PLAY AREA MAINTENANCE	401	127	1,000	873		873	12.7 %
4122	TREE WORKS	400	0	7,000	7,000		7,000	0.0 %
4601	REPAIRS& MAINTENANCE FUND	7,303	739	4,000	3,261		3,261	18.5 %
4605	HORTICULTURAL CONTRACT	11,285	10,979	20,471	9,492		9,492	53.6 %
	<b>BOURTON PARK :- Expenditure</b>	<b>19,388</b>	<b>11,845</b>	<b>32,471</b>	<b>20,626</b>	<b>0</b>	<b>20,626</b>	<b>36.5 %</b>
	<b>Net Expenditure over Income</b>	<b>19,388</b>	<b>11,845</b>	<b>32,471</b>	<b>20,626</b>			
<u>253</u>	<u>CEMETERY</u>							
4225	RATES	106	248	1,300	1,052		1,052	19.1 %
4601	REPAIRS& MAINTENANCE FUND	2,418	97	3,000	2,903		2,903	3.2 %
4602	ELECTRICITY	755	270	400	130		130	67.6 %
4605	HORTICULTURAL CONTRACT	4,985	3,920	6,806	2,886		2,886	57.6 %
4617	MEMORIAL TESTING	0	0	1,000	1,000		1,000	0.0 %
4620	EXPENSES RE BURIAL DUTIES	7,097	820	6,500	5,680		5,680	12.6 %
4621	NEW CEMETERY PLANNING	0	0	20,000	20,000		20,000	0.0 %
	<b>CEMETERY :- Expenditure</b>	<b>15,361</b>	<b>5,355</b>	<b>39,006</b>	<b>33,651</b>	<b>0</b>	<b>33,651</b>	<b>13.7 %</b>
1041	BURIAL FEES	24,959	7,850	12,500	-4,650			62.8 %
	<b>CEMETERY :- Income</b>	<b>24,959</b>	<b>7,850</b>	<b>12,500</b>	<b>-4,650</b>			<b>62.8 %</b>
	<b>Net Expenditure over Income</b>	<b>-9,598</b>	<b>-2,495</b>	<b>26,506</b>	<b>29,001</b>			
<u>254</u>	<u>CHANDOS PARK TOILETS</u>							
4612	CONTRACTOR CHARGE	10,270	8,250	9,000	750		750	91.7 %
4709	MAINTENANCE	403	713	1,000	287		287	71.3 %
	<b>CHANDOS PARK TOILETS :- Expenditure</b>	<b>10,673</b>	<b>8,963</b>	<b>10,000</b>	<b>1,037</b>	<b>0</b>	<b>1,037</b>	<b>89.6 %</b>
	<b>Net Expenditure over Income</b>	<b>10,673</b>	<b>8,963</b>	<b>10,000</b>	<b>1,037</b>			
<u>255</u>	<u>RAILWAY WALK &amp; CASTLE HILL</u>							
4120	FRIENDS OF GROUPS	1,595	0	1,000	1,000		1,000	0.0 %
4122	TREE WORKS	402	0	1,500	1,500		1,500	0.0 %
4605	HORTICULTURAL CONTRACT	0	1,740	2,010	270		270	86.6 %
4709	MAINTENANCE	0	0	500	500		500	0.0 %
	<b>RAILWAY WALK &amp; CASTLE HILL :- Expenditure</b>	<b>1,996</b>	<b>1,740</b>	<b>5,010</b>	<b>3,270</b>	<b>0</b>	<b>3,270</b>	<b>34.7 %</b>
	<b>Net Expenditure over Income</b>	<b>1,996</b>	<b>1,740</b>	<b>5,010</b>	<b>3,270</b>			

Month No : 5

Committee Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
<u>256 STORAGE PREMISES</u>							
4066 GRENVILLE GARAGE RENT	599	200	650	450		450	30.7 %
STORAGE PREMISES :- Expenditure	<b>599</b>	<b>200</b>	<b>650</b>	<b>450</b>	<b>0</b>	<b>450</b>	<b>30.7 %</b>
<b>Net Expenditure over Income</b>	<b>599</b>	<b>200</b>	<b>650</b>	<b>450</b>			
<u>257 KEN TAGG PLAYGROUND</u>							
4106 PLAY AREA MAINTENANCE	92	72	500	428		428	14.4 %
4122 TREE WORKS	0	0	500	500		500	0.0 %
4605 HORTICULTURAL CONTRACT	491	552	786	234		234	70.2 %
KEN TAGG PLAYGROUND :- Expenditure	<b>583</b>	<b>624</b>	<b>1,786</b>	<b>1,162</b>	<b>0</b>	<b>1,162</b>	<b>34.9 %</b>
<b>Net Expenditure over Income</b>	<b>583</b>	<b>624</b>	<b>1,786</b>	<b>1,162</b>			
<u>258 CEMETERY LODGE</u>							
4034 PWLB REPAYMENTS INCL	4,702	0	4,702	4,702		4,702	0.0 %
4609 CEMETERY LODGE MAINT	1,800	290	2,000	1,710		1,710	14.5 %
CEMETERY LODGE :- Expenditure	<b>6,502</b>	<b>290</b>	<b>6,702</b>	<b>6,412</b>	<b>0</b>	<b>6,412</b>	<b>4.3 %</b>
1061 CEMETERY LODGE RENTAL	10,098	3,432	10,530	-7,098			32.6 %
CEMETERY LODGE :- Income	<b>10,098</b>	<b>3,432</b>	<b>10,530</b>	<b>-7,098</b>			<b>32.6 %</b>
<b>Net Expenditure over Income</b>	<b>-3,596</b>	<b>-3,142</b>	<b>-3,828</b>	<b>-686</b>			
<u>259 OTTERS BROOK</u>							
4106 PLAY AREA MAINTENANCE	303	72	500	428		428	14.4 %
4122 TREE WORKS	0	0	150	150		150	0.0 %
4605 HORTICULTURAL CONTRACT	1,647	1,941	2,666	725		725	72.8 %
OTTERS BROOK :- Expenditure	<b>1,950</b>	<b>2,013</b>	<b>3,316</b>	<b>1,303</b>	<b>0</b>	<b>1,303</b>	<b>60.7 %</b>
<b>Net Expenditure over Income</b>	<b>1,950</b>	<b>2,013</b>	<b>3,316</b>	<b>1,303</b>			
<u>260 CCTV</u>							
4100 CCTV ONGOING COSTS	450	1,935	2,400	465		465	80.6 %
CCTV :- Expenditure	<b>450</b>	<b>1,935</b>	<b>2,400</b>	<b>465</b>	<b>0</b>	<b>465</b>	<b>80.6 %</b>
<b>Net Expenditure over Income</b>	<b>450</b>	<b>1,935</b>	<b>2,400</b>	<b>465</b>			
ENVIRONMENT :- Expenditure	<b>503,625</b>	<b>160,658</b>	<b>484,567</b>	<b>323,909</b>			<b>33.4 %</b>
Income	<b>261,513</b>	<b>57,609</b>	<b>97,029</b>	<b>-39,420</b>			<b>59.4 %</b>
<b>Net Expenditure over Income</b>	<b>242,111</b>	<b>103,049</b>	<b>387,538</b>	<b>284,489</b>			

**TOWN CENTRE & EVENTS**

Month No : 5

Committee Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
<b>301 TOWN CENTRE &amp; EVENTS</b>							
3997 NI TC & E	0	981	3,900	2,919		2,919	25.2 %
3998 PENSION ERS TC & E	0	1,665	13,200	11,535		11,535	12.6 %
3999 WAGES & SALARIES TC & E	0	17,515	55,600	38,085		38,085	31.5 %
4079 FAIR TRADE PROMOTION	440	0	400	400		400	0.0 %
4094 YOUTH PROJECT	1,560	2,340	3,000	660		660	78.0 %
4104 TOWN IN BLOOM	6,263	3,370	6,300	2,930	2,431	499	92.1 %
4107 PRIDE OF PLACE	250	193	250	57		57	77.1 %
4115 RIVER RINSE	440	0	400	400	190	210	47.5 %
4119 ICE RINK	0	0	8,600	8,600		8,600	0.0 %
4125 ENTERPRISE FAIR	0	31	500	469		469	6.2 %
4126 GOOD ENDINGS FAIR	0	1,083	1,000	-83		-83	108.3 %
4166 LACE HILL EVENTS	0	377	1,000	623		623	37.7 %
4201 CHRISTMAS LIGHTS	10,022	0	9,000	9,000		9,000	0.0 %
4202 FIREWORK DISPLAY	4,288	214	4,500	4,286		4,286	4.8 %
4203 COMMUNITY FAIR	215	250	785	535		535	31.8 %
4205 CHRISTMAS PARADE	2,975	31	3,000	2,969		2,969	1.0 %
4208 SPRING FAIR	0	90	500	410		410	18.0 %
4210 PANCAKE RACE	55	0	75	75		75	0.0 %
4211 BAND JAM	3,110	2,935	3,500	565		565	83.9 %
4212 CHRISTMAS LIGHT SWITCH ON	1,085	71	1,300	1,229		1,229	5.4 %
4213 DOG AWARENESS	300	80	300	220		220	26.7 %
4216 MAY DAY EVENT	38	0	50	50		50	0.0 %
4220 MUSIC IN THE MARKET	3,613	3,430	3,500	70		70	98.0 %
4230 SCOUT PARADE	46	18	50	32		32	35.3 %
4241 COMEDY NIGHT EXPENDITURE	0	0	3,000	3,000		3,000	0.0 %
4243 CHARTER FAIR EXPENDITURE	1,337	477	4,445	3,968	2,445	1,523	65.7 %
<b>TOWN CENTRE &amp; EVENTS :- Expenditure</b>	<b>36,036</b>	<b>35,151</b>	<b>128,155</b>	<b>93,004</b>	<b>5,066</b>	<b>87,938</b>	<b>31.4 %</b>
1013 HANGING BASKETS	483	333	400	-67			83.3 %
1027	120	0	0	0			0.0 %
1028 LACE HILL EVENTS INCOME	0	15	1,000	-985			1.5 %
1029 GOOD ENDINGS FAIR INCOME	0	710	1,000	-290			71.0 %
1031 ENTERPRISE FAIR INCOME	0	0	500	-500			0.0 %
1033 ICE RINK INCOME	0	0	8,600	-8,600			0.0 %
1062 COMMUNITY FAIR - TABLE	200	0	300	-300			0.0 %
1066 COMEDY NIGHT INCOME	0	0	3,000	-3,000			0.0 %
1069 CHARTER FAIR INCOME	6,400	0	6,400	-6,400			0.0 %
<b>TOWN CENTRE &amp; EVENTS :- Income</b>	<b>7,203</b>	<b>1,058</b>	<b>21,200</b>	<b>-20,142</b>			<b>5.0 %</b>
<b>Net Expenditure over Income</b>	<b>28,833</b>	<b>34,092</b>	<b>106,955</b>	<b>72,863</b>			

Month No : 5

Committee Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
<b>302 STREET MARKET</b>							
4017 SUBSCRIPTIONS	0	0	330	330		330	0.0 %
4225 RATES	3,041	879	4,000	3,121		3,121	22.0 %
4235 MARKET INFRASTRUCTURE &	1,765	962	1,950	988		988	49.4 %
STREET MARKET :- Expenditure	<b>4,806</b>	<b>1,841</b>	<b>6,280</b>	<b>4,439</b>	<b>0</b>	<b>4,439</b>	<b>29.3 %</b>
1005 STREET MARKET	14,236	4,864	14,000	-9,136			34.7 %
1006 FLEA MARKET	4,740	2,338	5,500	-3,162			42.5 %
STREET MARKET :- Income	<b>18,976</b>	<b>7,202</b>	<b>19,500</b>	<b>-12,298</b>			<b>36.9 %</b>
<b>Net Expenditure over Income</b>	<b>-14,169</b>	<b>-5,361</b>	<b>-13,220</b>	<b>-7,859</b>			
<b>303 SPECIAL EVENTS</b>							
4075 FESTIVAL OF HEALTH	1,228	0	2,500	2,500		2,500	0.0 %
4221 FRINGE	0	2,701	6,000	3,299		3,299	45.0 %
4242 FOOD FAIR	366	0	500	500		500	0.0 %
4244 REMEMBRANCE FLAGS	0	241	420	179		179	57.3 %
SPECIAL EVENTS :- Expenditure	<b>1,594</b>	<b>2,942</b>	<b>9,420</b>	<b>6,478</b>	<b>0</b>	<b>6,478</b>	<b>31.2 %</b>
1020 FOOD FAIR INCOME	725	0	400	-400			0.0 %
1034 FESTIVAL OF HEALTH	1,308	0	2,500	-2,500			0.0 %
1083 FRINGE INCOME	0	196	3,000	-2,804			6.5 %
SPECIAL EVENTS :- Income	<b>2,033</b>	<b>196</b>	<b>5,900</b>	<b>-5,704</b>			<b>3.3 %</b>
<b>Net Expenditure over Income</b>	<b>-439</b>	<b>2,746</b>	<b>3,520</b>	<b>774</b>			
<b>305 TOURIST INFORMATION CENTRE</b>							
4253 TIC	0	12,565	1,500	-11,065		-11,065	837.7 %
TOURIST INFORMATION CENTRE :- Expenditure	<b>0</b>	<b>12,565</b>	<b>1,500</b>	<b>-11,065</b>	<b>0</b>	<b>-11,065</b>	<b>837.7 %</b>
1084 TIC INCOME	0	13,249	400	12,849			3312.2
TOURIST INFORMATION CENTRE :- Income	<b>0</b>	<b>13,249</b>	<b>400</b>	<b>12,849</b>			<b>3312.2</b>
<b>Net Expenditure over Income</b>	<b>0</b>	<b>-684</b>	<b>1,100</b>	<b>1,784</b>			
TOWN CENTRE & EVENTS :- Expenditure	<b>42,437</b>	<b>52,498</b>	<b>145,355</b>	<b>92,857</b>			<b>39.6 %</b>
Income	<b>28,212</b>	<b>21,705</b>	<b>47,000</b>	<b>-25,295</b>			<b>46.2 %</b>
<b>Net Expenditure over Income</b>	<b>14,225</b>	<b>30,793</b>	<b>98,355</b>	<b>67,562</b>			

**PLANNING**

Month No : 5

Committee Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
<u>601</u> <u>PLANNING</u>							
3992 WAGES & SALARIES PLANNING	0	3,724	29,700	25,976		25,976	12.5 %
3993 NI PLANNING	0	127	1,900	1,773		1,773	6.7 %
3994 PENSION ERS PLANNING	0	0	7,100	7,100		7,100	0.0 %
4624 NEIGHBOURHOOD PLAN	0	0	1,000	1,000		1,000	0.0 %
PLANNING :- Expenditure	<u>0</u>	<u>3,851</u>	<u>39,700</u>	<u>35,849</u>	<u>0</u>	<u>35,849</u>	<u>9.7 %</u>
<b>Net Expenditure over Income</b>	<u>0</u>	<u>3,851</u>	<u>39,700</u>	<u>35,849</u>			
PLANNING :- Expenditure	0	3,851	39,700	35,849			9.7 %
Income	0	0	0	0			0.0 %
<b>Net Expenditure over Income</b>	<u>0</u>	<u>3,851</u>	<u>39,700</u>	<u>35,849</u>			
<b><u>EARMARKED RESERVES</u></b>							
<u>901</u> <u>EARMARKED RESERVES</u>							
9006 SPEED WATCH	0	0	598	598		598	0.0 %
9012 CHRISTMAS LIGHTS	0	0	6,753	6,753		6,753	0.0 %
9015 CHARTER FAIRS	2,864	0	4,136	4,136		4,136	0.0 %
9025 PLAY AREA REPLACEMENT	0	0	17,121	17,121		17,121	0.0 %
9027 GREEN BUCKINGHAM GROUP	0	0	226	226		226	0.0 %
9029 CIRCULAR WALK MAINT	0	0	5,399	5,399		5,399	0.0 %
9030 TOURISM LEAFLETS	998	0	2,404	2,404		2,404	0.0 %
9033 DESTINATION BUCKINGHAM	2,186	6,556	22,617	16,061		16,061	29.0 %
9035 PARKS DEVELOPMENT	2,250	0	2,025	2,025		2,025	0.0 %
9036 ELECTION COSTS	0	0	3,188	3,188		3,188	0.0 %
9040 PARK RUN	43	0	89	89		89	0.0 %
9045 ACCESS FOR ALL	265	0	220	220		220	0.0 %
9046 PLANNING DISPLAY EQUIPMENT	0	0	5,242	5,242		5,242	0.0 %
9048 BAG FUND	-1,071	1,800	2,071	271		271	86.9 %
EARMARKED RESERVES :- Expenditure	<u>7,535</u>	<u>8,356</u>	<u>72,089</u>	<u>63,733</u>	<u>0</u>	<u>63,733</u>	<u>11.6 %</u>
1070 DESTINATION BUCKINGHAM	20,000	0	0	0			0.0 %
EARMARKED RESERVES :- Income	<u>20,000</u>	<u>0</u>	<u>0</u>	<u>0</u>			
<b>Net Expenditure over Income</b>	<u>-12,465</u>	<u>8,356</u>	<u>72,089</u>	<u>63,733</u>			
EARMARKED RESERVES :- Expenditure	7,535	8,356	72,089	63,733			11.6 %
Income	20,000	0	0	0			0.0 %
<b>Net Expenditure over Income</b>	<u>-12,465</u>	<u>8,356</u>	<u>72,089</u>	<u>63,733</u>			

Supplier A/c Order												
Ledger No 1 for Month No 5												
Items marked with a * are disputed invoices.												
Date	Invoice No	Own Ref No	Supplier Account Name	Supplier A/c Code	Net Value	VAT	Invoice	A/C	Centre	Amount	Analysis Detail	
11/08/2018	906788176		ANGLIAN WATER	A015	54.17	3.61	57.78	4603	248	54.17	water	
11/08/2018	9067715070		ANGLIAN WATER	A015	207.89	0.00	207.89	4603	251	207.89	water	
11/08/2018	9068000098		ANGLIAN WATER	A015	11.10	0.00	11.10	4603	248	11.10	water unit 17	
01/08/2018	2717	10111404	ACREMAN'S ARROWTHUR	A031	1,050.00	210.00	1,260.00	4601	251	980.00	chandos	
		10111404							252	70.00	extra bourton	
03/08/2018	46422		ABBOT FIRE	A054	90.00	18.00	108.00	4601	251	90.00	bowls club ext service	
29/08/2018	13/9/2018		BALC	B001	38.32	0.00	38.32	4023	102	38.32	p hodson - budget training	
23/08/2018	3103		COMMUNITY CENTRE	B002	184.25	0.00	184.25	4126	301	184.25	hall hire	
01/08/2018	MOBAUG2		B.T.	B003	24.50	4.90	29.40	4018	102	24.50	mob aug	
13/08/2018	MOBAUG		B.T.	B003	225.80	45.16	270.96	4018	102	225.80	mob aug	
23/08/2018	309353		BUILDBASE	B013	21.26	4.25	25.51	4112	201	21.26	cuprinol	
01/08/2018	232500		BROXAP	B027	3,529.00	705.80	4,234.80	9033	901	3,529.00	cast iron finger post etc	
01/08/2018	232756		BROXAP	B027	85.00	17.00	102.00	9033	901	85.00	broxap - pattern/tooling Uni	
01/08/2018	369612		BROWNS	B031	27.08	5.42	32.50	4112	201	27.08	rake	
22/08/2018	2018/44/BTC		BLACK DOG DESIGN	B038	899.00	179.80	1,078.80	4126	301	899.00	GEF brochure	
09/08/2018	H161DE55D		E-ON	E006	33.27	1.66	34.93	4602	253	33.27	chapel a	
10/08/2018	H161EF6F0		E-ON	E006	248.93	12.45	261.38	4602	248	248.93	elec unit 12	
12/08/2018	H162081388		E-ON	E006	122.71	6.14	128.85	4602	248	122.71	elec unit 17	
28/08/2018	6168		4TH CORNER	F055	7,456.50	1,491.30	8,947.80	4605	251	1,042.00	maint cont	
									252	2,618.00	maint cont	
									253	508.50	maint cont	
									255	390.00	maint cont	
									257	126.00	maint cont	
									259	423.00	maint cont	
									250	909.00	maint cont	
01/08/2018	13834		GANDERTON	G008	176.62	35.32	211.94	4108	202	1,440.00	maint cont	
01/08/2018	2478279		GRUNDON	G050	68.43	13.69	82.12	4162	250	176.62	fuel	
										68.43	wheelie bins	





**Ledger No 1 for Month No 5**

**Supplier A/c Order**

Items marked with a \* are disputed invoices.

Date	Invoice No	Own Ref No	Supplier Account Name	Supplier A/c Code	Net Value	VAT	Invoice	Nominal Ledger Analysis			Analysis Detail
								A/C	Centre	Amount	
30/08/2018	AEA618		TRAVIS	T010	46.78	9.36	56.14	4112	201	46.78	manhole cover
01/08/2018	TSHED0513		TOOL SHED	T061	1,055.00	211.00	1,266.00	4124	204	1,055.00	grass cutting july
01/08/2018	572941	10111405	VIKING DIRECT	V001	117.15	23.43	140.58	4253	305	38.26	tic stat
		10111405						4010	102	78.89	stat
01/08/2018	619931	10111396	VIKING DIRECT	V001	53.96	10.79	64.75	4010	102	32.92	stat
		10111396						4010	102	21.04	stat
01/08/2018	630336		VIKING DIRECT	V001	25.90	5.18	31.08	4010	102	25.90	stat
01/08/2018	630701		VIKING DIRECT	V001	7.98	1.60	9.58	4010	102	7.98	stat
01/08/2018	696736		VIKING DIRECT	V001	-34.47	-6.89	-41.36	4010	102	-34.47	stat
01/08/2018	855759		VIKING DIRECT	V001	-39.98	-8.00	-47.98	4010	102	-39.98	stat
<b>TOTAL INVOICES</b>								<b>21,832.00</b>	<b>4,178.14</b>	<b>26,010.14</b>	<b>21,832.00</b>