

Minutes of a meeting of the **Town Centre and Events Committee** of Buckingham Town Council held on **Monday 16<sup>th</sup> October 2017** in the Council Chamber, Cornwalls Meadow, Buckingham at 7.00pm

Present: Cllr. T. Bloomfield Chair  
 Cllr. D. Isham  
 Cllr. A. Mahi Vice Chair  
 Cllr. H. Mordue  
 Cllr. L. O'Donoghue  
 Cllr. M. Smith  
 Cllr. Mrs. Strain-Clark

Also attending Mrs. A. Brubaker Events Co-ordinator  
 Mrs. N. Stockill Committee Clerk

#### 441/17 **Apologies for Absence**

Members received and accepted apologies from Cllr. Harvey, Mrs. G. Collins, Stuchbury, Gateley and County Councillor Clare.

#### 442/17 **Declarations of Interest**

To receive declarations of any personal or prejudicial interest under consideration on this agenda in accordance with the Localism Act 2011 Sections 26-34 & Schedule 4.

None

#### 443/17 **Minutes**

To receive the minutes of the Meeting held on Tuesday 29<sup>th</sup> August 2017 ratified at Full Council on Monday 2<sup>nd</sup> October 2017. (**TCE/03/17**)

AGREED

#### 444/17 **Action List**

To receive action reports and updates

Winter Baskets – The Chair reported that an order had been placed with Preston Bissett Nurseries for the 2017/18 winter hanging baskets.

Training – The Events Coordinator explained she had contacted several agencies on the various options for training on raising awareness on sexual exploitation, terrorism and public place violence. Cllr O'Donoghue suggested contacting the children's charity Barnardo's and investigating some joint training with the Youth Centre staff.

Safeguarding – Members **AGREED** combine any safeguarding with training with the above action.

#### 445/17 **Budget**

445.1 To receive the latest budget figures

Buckingham in Bloom – Proposed by Cllr. Isham, seconded by Cllr. Smith and **AGREED** to move £18 from budget heading 4216 into the Buckingham in Bloom budget. **ACTION ACCOUNTS OFFICER**

445.2 To discuss the removal of budget lines 3997, 3998 and 3999  
Proposed by Cllr. Smith, seconded by Cllr. Isham and unanimously  
**AGREED** to remove budget lines 3997, 3998 and 3999.

**ACTION ACCOUNTS OFFICER**

445.3 To receive and discuss proposed budgets for 2018/19 (Precept)  
AGREED to move to the next TC&E agenda. **ACTION 4<sup>th</sup> DEC**

#### **446/17 Planters outside of The Old Post Office**

Sponsorship of the planters outside of the Old Post Office

Members discussed and **AGREED** to advertised for local sponsorship of the planters. Any expressions of interests are to be brought back to the next committee meeting.

**ACTION EVENTS COORDINATOR/4<sup>th</sup> DEC**

#### **447/17 Buckingham Basket Ball Sessions**

To receive feedback on the 2017 Summer Basketball sessions

Noted.

#### **448/17 Forthcoming Events**

448.1/17 Christmas Lights - To receive a written report from the Events Coordinator and agree which company to use for the stage lighting.

Proposed by Cllr. Isham, seconded by Cllr. O'Donoghue and unanimously  
**AGREED** the report recommendation. **ACTION EVENTS COORDINATOR**

448.2/17 Bonfire Fireworks - To receive a verbal report from the Events Coordinator.

The Events Coordinator reported that the Scouts were holding a 'best dressed guy' competition and would be burning their entries on the bonfire. Titanium Fireworks are to start setting up from 2pm on the day of the event. Proposed by Cllr. Mahi, seconded by Cllr. O'Donoghue and **AGREED** to purchase additional (large green) litter pickers for the Sunday clean up after Bonfire Fireworks.

**ACTION EVENTS COORDINATOR**

448.3/17 Best Carved Pumpkin - To receive a verbal report from the Events Coordinator.

It was **AGREED** that judging would be moved from outside the Old Goal to outside of the Buckingham Community Centre for 2pm on the 4<sup>th</sup> November 2017.

448.4/17 Christmas Parade - To receive a verbal report from the Events Coordinator.

The Events Co-ordinator reported that more volunteer marshals were needed to help at the Parade. Members **AGREED** to issue a press release calling for marshals at the Christmas Parade and the Remembrance Day Parade.

**ACTION EVENTS COORDINATOR**

448.5/17 Remembrance Day - To receive a verbal report from the Events Coordinator

The Events Co-ordinator reported that more volunteer marshals were needed to help at the Parade.

448.6/17 Community Fair - To receive a verbal report from the Events Coordinator

Noted.

#### **449/17 Event Reviews**

TC&E 171016 TCE - Minutes Ratified 20<sup>th</sup> Novebmer 2017

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*EQUALITIES ACT 2010/CRIME AND DISORDER ACT, 1988: the decisions made during the course of the meeting were duly considered and it was decided that there were no resulting direct or indirect implications in respect of crime and disorder, racial equality or diversity.*

Initial.....

449.1/17 River Rinse - To receive a written report from the Events Coordinator  
Noted.

449.2/17 Charter Fair - To receive a verbal report from the Events Coordinator  
Members discussed the reported issues of street litter, Fair vehicles parking on pavement and the use of goldfish as prizes and it was **AGREED** that all three issues would be raised with the Head Showman before the next Charter Fair.

**ACTION EVENTS COORDINATOR**

The Events Coordinator reported that only two cars had to be removed from the Stratford Road and North End Square. Cllr Smith noted that the Stratford Road removal was obstructing the fair traffic and it was police decision to remove it.

Cllr. O'Donoghue raised concern over the disabled access into the Three cups during the post-fair launch buffet. Members **AGREED** to ask the Head Showman to consider alternative venues that were more accessible to wheelchair users for the celebration of the 100<sup>th</sup> anniversary of the Charter Fair. in 2018.

**ACTION EVENTS**

**COORDINATOR**

**450/17 Local Democracy Week**

To receive a verbal report from Cllr. O'Donoghue

Cllr. O'Donoghue reported on a successful event and thanked the Events Coordinator for a successfully run meeting. It was noted that both schools would like more students involved and for the next event to start earlier and take place over two hours. Cllr. O'Donoghue remarked that the Royal Latin School pupils appeared to be oblivious of the existence of the Youth Council.

**451/17 Buckingham Action Group**

To receive a verbal report from Cllr. Smith

Members **AGREED** to circulate the minutes for all future meetings.

**452/17 Access**

Access Awareness Day has been arranged for the 7<sup>th</sup> November 2017.

**453/17 Visitor Information Centre**

To receive the latest visitor and accommodation statistics

Noted.

**454/17 Correspondence**

454.1/17 Pancake Races/Party 2018

To receive correspondence from the Youth Pastor at Buckingham Parish Church.

Members discussed and **AGREED** the proposal to work together with Buckingham Parish Church pancake party and the Town Council's pancake race day event. Both events to be advertised together.

**ACTION EVENTS COORDINATOR**

**456/17 News Releases**

Members **AGREED** press releases on the following items:

Call for Marshalls: Christmas and Remembrance Parades 2017

Post Office Planters Sponsorship

457/17

**Chairman's Items**

Santa's Rounds – Members **AGREED** to allow the Round Table to park outside of the Community Centre (Town council chamber) on 23 December.

458/17

**Date of the next meeting:** Monday 4<sup>th</sup> December 2017

Meeting closed at 20.10pm

Signed ..... Date .....  
Chairman